

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## ORGANIZATIONAL MEETING

January 5, 2017 @ 5:00 p.m.

Room 104, TRCC

The Tri-Rivers Joint Vocational School District Board of Education met on the above date at 5:00 p.m. at Tri-Rivers Career Center in Room 104 for the organizational meeting, tax budget hearing, and the regular January meeting.

### 1. Call to Order

The organizational meeting was called to order by President Pro Tem, Mickey Landon.

### 2. Pledge of Allegiance

### 3. Oath of Office

Mr. Michael Patterson	Cardington	3 Years
Mr. Ted McKinniss	Marion City	3 Years
Mr. Jim McFarland	MOESC	3 Years
Mr. Keith Rogers	Mount Gilead	3 Years
Mrs. Shelly Ehret	North Union	3 Years
Mr. Eric Park	Ridgedale	3 Years
Dr. Bob Haas	River Valley	3 Years

### 4. Roll Call

**Members Present:** Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, and Mr. Keith Rogers.

**Members Absent:** Mr. Gary Sims, Mr. Carson Wasserbeck, and Mr. Gene Wiley.

**Also Attending:** Mr. Charles A. Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Jodi Gaietto, Mr. Larry Hickman, Mrs. Ellen Messenger, and Mrs. Debbie Curtis. Also present and representing TREA were Ms. Sheila Hamm, Mrs. Terri Mantey, and Mr. John Seibel. Guests present were Rhonda Irely, Toni Kimberling, and North Union Superintendent Richard Baird.

### 5. Selection of President

President Pro Tem, Mickey Landon called for nominations for President.

Mr. Mike McCreary placed the name of Mr. Jim McFarland in nomination.

Dr. Bob Haas moved the nominations be closed.

Roll Call            McCreary yes, Haas yes, Ehret yes, Landon yes, McFarland abstain,  
On Nominee:      McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes.

Mr. Jim McFarland was elected President of the Tri-Rivers Board of Education.

**6. Selection of Vice-President**

President Jim McFarland called for nominations for Vice President.

Mr. Ted McKinniss placed the name of Mr. Gary Sims in nomination.

Dr. Bob Haas moved to nominations be closed.

Roll Call           McKinniss yes, Haas yes, Ehret yes, Landon yes, McCreary yes, McFarland  
on Nominee:    yes, McKinniss yes, Park yes, Patterson yes, Rogers yes.

Mr. Gary Sims was elected Vice President of the Tri-Rivers Board of Education.

**7. Organizational Meeting Recommendations**

Mr. Mickey Landon moved to approve the following items:

Mr. Mike McCreary seconded the motion.

Discussion:

Roll Call:           Landon yes, McCreary yes, Ehret yes, Haas yes, McFarland yes, McKinniss yes,  
Park yes, Patterson yes, Plotts yes, Rogers yes.

**A. Board Compensation**

To approve board compensation at \$125 per meeting for all meetings during 2017 and will include mileage for all meetings at the approved IRS rate effective on the date of travel. Mileage will be reimbursed semi-annually through payroll.

**B. Regular Meeting Time and Date**

To approve that the regular meetings of the Tri-Rivers Joint Vocational School District Board of Education shall be on the 3<sup>rd</sup> Wednesday of the month. The meetings shall be held at 6:30 p.m. in Room 104 in the Tri-Rivers Career Center, 2222 Marion-Mt. Gilead Road, Marion, Ohio. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board members of such changes and appropriate steps taken to notify the public. The regular meeting for January 2017 shall be held following the organizational meeting on January 5, 2017.

**7. Liaison Appointments**

The following appointments should be made at this time.

Legislative Liaison

Bob Haas

Student Achievement Liaison

Mike McCreary

**8. Adjourn**

Dr. Bob Haas moved to adjourn the Organizational Meeting.

Mr. Ted McKinniss seconded the motion.

Roll Call:           Haas yes, McKinniss yes, Ehret yes, Landon yes, McCreary yes,  
McFarland yes, Park yes, Patterson yes, Plotts yes, Rogers yes.

Motion declared passed.

***BUDGET HEARING***

1. Introduction of guests and their comments regarding the budget.
2. Budget Hearing Discussion (Attachment)

**TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT**

**REGULAR MEETING  
January 5, 2017 @ 5:00 p.m.  
Room 104, TRCC**

**1. Call to Order**

**2. Roll Call**

**Members Present:** Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, and Mr. Keith Rogers.

**Members Absent:** Mr. Gary Sims, Mr. Carson Wasserbeck, and Mr. Gene Wiley.

**Also Attending:** Mr. Charles A. Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Jodi Gaietto, Mr. Larry Hickman, Mrs. Ellen Messenger, and Mrs. Debbie Curtis. Also present and representing TREA were Ms. Sheila Hamm, Mrs. Terri Mantey, and Mr. John Seibel. Guests present were Rhonda Irey, Toni Kimberling, and North Union Superintendent Richard Baird.

**3. Introduction of guests and their comments**

**4. General discussion of agenda, addendum, and other items of concern**

*Items 5 and 6A through 6J listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mickey Landon moved to approve Items 5 and 6A through 6J listed below under the Consent Agenda.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Landon yes, Rogers yes, Ehret yes, Haas yes, McCreary yes, McFarland yes, McKinniss yes, Park yes, Patterson yes, Plotts yes.

Motion declared passed.

**5. Minutes**

To approve the minutes of the December 21, 2016 regular meeting.

**6. Treasurer's Business and Reports**

**A. Service Fund**

To approve the 2017 Board of Education Service Fund be set at \$7,500. (2016 level was \$7,500).

**B. Purchasing Agent Approval**

To approve Superintendent Charles A. Speelman as the purchasing agent for Tri-Rivers Joint Vocational School District effective January 1, 2017 through the 2018 Organizational Meeting.

**C. Authority to Hire Employees Pending Board Confirmation and to Accept Resignations**

To authorize Superintendent Charles A. Speelman to hire employees for existing or newly created positions pending board confirmation at its next regular or special meeting called for this purpose and to accept resignations of current employees on behalf of this board effective January 1, 2017 through the 2018 Organizational Meeting.

**D. Treasurer Transactions Approval**

So that advances can be secured quickly by the Treasurer to cover current expenses or to invest, it is recommended that the Treasurer be granted the authority outlined in the motion below:

**Section 1.** Be it Resolved by the Board of Education of the Tri-Rivers Joint Vocational School District, State of Ohio:

That the Auditors of Marion, Morrow and Union Counties be and they are hereby requested to issue an order to the Treasurer of their respective Counties to pay the Treasurer of this Board of Education such funds as may be available for distribution by their respective County Treasurer.

**Section 2.** That the President and/or Vice President be and he is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the above county Treasurers during the calendar year 2017.

**Section 3.** That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2017.

**Section 4.** That the Treasurer of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditors of the above said Counties, and make such other certifications and reports to these County Auditors as may be necessary to make this resolution effective.

**E. Investment Procedure**

To approve the Treasurer of the Tri-Rivers Joint Vocational School Board be granted the authority and responsibility to determine the funds, to determine the length of time to invest such funds, to secure bids from eligible financial institutions, and to invest the interim funds in certificates of deposit in the eligible financial institution or institutions submitting the highest rate of interest for each proposed investment in treasury bills or notes in compliance with applicable statutes.

**F. Tax Budget Approval - Attachment 6F**

The projected tax budget for FY2017 is based on the five year forecast presented in October 2016.

To approve the Tri-Rivers Joint Vocational School District Tax Budget for the period July 1, 2017 through December 31, 2018 as proposed by Treasurer, Stephen J. Earnest, and Superintendent, Charles A. Speelman.

**G. Payment of Bills**

To approve the Treasurer paying bills due as long as the amount of payment is within the established appropriations. A complete history of bills paid will be provided for board approval each month during regular Board of Education meetings.

**H. Posting of Interest**

To authorize the Treasurer, Stephen J. Earnest, to allocate interest earnings on bank accounts and investments to the following funds:

001 Fund – General  
006 Fund – Cafeteria  
007 Fund – “All”  
008 Fund – “All”

**I. Education Tax Policy Institute – Attachment 6I**

To approve payment of the 2017 support of the Education Tax Policy Institute Consulting Service in the amount of \$1,000.

**J. Blanket and Super Blanket Purchase Orders**

To approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$300,000.00 per order for all non-grant funds and amounts not to exceed the Grant Award per order for all grant funds for fiscal year 2017. *The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.*

**7. Superintendent's Report and Recommendations**

*Items 7A through 7F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mike McCreary moved to approve the following items as outlined in 7A – 7F.

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: McCreary yes, McKinniss yes, Ehret yes, Haas yes, Landon yes, McFarland yes,  
Park yes, Patterson yes, Plotts yes, Rogers yes.

Motion declared passed.

**A. Employment**

**Classified**

- Russell Ward, Custodian, 1 year full time contract, 08/01/16 – 07/31/17 (prorated from January 1, 2017 through July 31, 2017), \$15 per hour, 40 hours per week.
- Gary Tallman, Custodian, 1 year full time contract, 08/01/16 – 07/31/17 (prorated from January 1, 2017 through July 31, 2017), \$12.00 per hour, 40 hours per week.
- Joshua Utley, Custodian, 1 year full time contract, 08/01/16 – 07/31/17 (prorated from January 1, 2017 through July 31, 2017), \$12.00 per hour, 40 hours per week.
- Shawn Dunn, Custodian, 1 year part-time contract, 08/01/16 – 07/31/17 (prorated from January 1, 2017 through July 31, 2017), \$12.00 per hour, 20 hours per week.
- Jane Galyk, Career Development Coordinator, 1 year part-time contract, 08/01/16 – 07/31/17 (prorated from January 1, 2017 through July 31, 2017), \$30 per hour, 1250 hours per year (less hours worked prior to January 1, 2017).

**Adjustment of Contract**

- To adjust the contract of Becky Diamond, Assistant Treasurer from a 248 day contract to a 196 day contract effective February 1, 2017.

**Replacement of Contract**

- To replace the previously approved 200 hour contract for video marketing of Dan Foley to a 20 day supplemental contract for video marketing for the 2016-2017 school year.

***\*Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

**B. Resignation – Attachment 7B**

- To approve a resignation from Toni Kimberling, EMIS Coordinator, for purposes of retirement.

**C. Administrative Contract Notification**

According to state law, boards of education must notify all administrators up for contract renewal that their contract is up for possible renewal and they have the option to discuss their contract with the board.

To authorize and direct the Treasurer to notify the following administrators in writing that their contracts expire on the date indicated and they may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of their contract.

- Carol Bebout, Principal, 06/30/17 (Retire/Rehire)
- Larry Hickman, Chief Instructional Officer, 06/30/17 (Retire/Rehire)
- Richard George, Director Adult Education, 07/31/17

**D. Resolution - Career-Technical & Adult Education Month**

To approve the following resolution in honor of Career Technical Education Month at Tri-Rivers Career Center during the entire month of February, 2017. ACTE has expanded this from a weekly celebration to a monthly celebration to allow schools more flexibility in planning their activities, and also give career tech programs the ability to celebrate all month long as their schedule permits.

**WHEREAS:** February 1-28, 2017, has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS:** profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS:** career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS:** career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

**WHEREAS:** career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS:** the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

**NOW THEREFORE, BE IT RESOLVED** that the Tri-Rivers Joint Vocational School District Board of Education does hereby proclaim February 1-28, 2017, as

Career and Technical Education Month

in Marion County and urge all citizens to become familiar with the services and benefits Marion is offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

**E. Donations – Attachment 7E**

- To approve a donation from Carroll's Jewelry of engraving for retiring board member gifts. Value - \$44.40.

**F. Overnight Field Trip – Attachment 7F**

- To approve an overnight field trip for the RAMTEC Robotics Club to go to Scioto County Vex Contest in Lucasville, Ohio on January 6 and 7, 2017. A copy of the field trip request is attached for your review.



## END OF CONSENT AGENDA

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### **G. Resolution Declaring it Necessary to Proceed:**

Dr. Bob Haas introduced the following resolution and moved its passage.

#### **RESOLUTION REQUESTING THE BOARD OF ELECTIONS TO PLACE A LEVY ON THE BALLOT FOR THE RENEWAL OF A 1.3 MILL TAX IN EXCESS OF THE TEN MILL LIMITATION FOR CURRENT EXPENSES FOR A CONTINUING PERIOD OF TIME**

**WHEREAS**, the Marion County Auditor has certified to this Board that the total current tax valuation of this District is \$1,970,527,880 and that the dollar amount of revenue that would be generated annually by 1.3 mills is \$1,550,355.40, calculated in the manner provided by O.R.C. §5705.03.

**THEREFORE, BE IT RESOLVED** by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion County, Ohio, by two-thirds (four affirmative votes) of all members elected thereto concurring that:

**Section 1.** It is hereby found, determined, and declared that the amount of taxes which may be raised by the Tri-Rivers Joint Vocational School District Board of Education within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Tri-Rivers Joint Vocational School District, and that it is necessary to levy a renewal of an existing tax in excess of the ten mill limitation for the purpose of current expenses of the Tri-Rivers Joint Vocational School District, in accordance with O.R.C. §5705.21 and O.R.C. §5705.25, at a rate of 1.3 mills for each One Dollar of valuation, which amounts to Thirteen Cents (\$0.13) for each One Hundred Dollars of valuation, for a continuing period of time.

**Section 2.** The question of the renewal of an existing tax for current expenses described in Section 1, beginning with the tax list and duplicate for the year 2017, and with the tax first due in the calendar year 2018, shall be submitted to the electors of the Tri-Rivers Joint Vocational School District in accordance with O.R.C. §5705.21 and O.R.C. §5705.25 at the election to be held at the usual voting place within said Tri-Rivers Joint Vocational School District, on the 2<sup>nd</sup> day of May, 2017.

**Section 3.** The Treasurer is directed to certify immediately a copy of this resolution to the Board of Elections of Marion County, Ohio, no later than 90 days prior to the election, and notify said Board of Elections to cause notice of election on the question of levying the renewal of said tax, to be given as required by law.

**Section 4.** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in compliance with the law.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Haas yes, Landon yes, Ehret no, McCreary yes, McFarland yes,  
McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes.

Motion declared passed.

**Discussion**

- Superintendent committees

**8. Adjourn**

Mr. Mike McCreary moved to adjourn.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call:           McCreary yes, Landon yes, Ehret yes, Haas yes, McFarland yes, McKinniss yes,  
                          Park yes, Patterson yes, Plotts yes, Rogers yes.

Motion declared passed.

**Meeting adjourned at 5:41 p.m.**

**Next meeting will be February 15, 2017.**

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**Jim McFarland, President**

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**Stephen J. Earnest, Treasurer**