

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING April 19, 2017 @ 7:00 p.m. Room 104, TRCC

### 1. Call to Order

The regular April Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims, Mr. Carson Wasserbeck, and Mr. Gene Wiley.

Members Absent: None.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mrs. Ellen Messenger, and Mr. Mike Wellin. Present and representing TREA was Sheila Hamm, Terri Mantey, and John Seibel.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. General discussion of agenda, addendum, and other items of concern

*Items 6, 7A through 7C listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Ted McKinniss moved to approve the amended agenda to include the addition of Item 9H – Strategic Plan for Treca Digital Academy (TDA).

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: McKinniss yes, Haas yes, Ehret yes, Landon yes, McCreary yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion passed.

Mrs. Shelly Ehret moved to approve Items 6, 7A through 7C listed below under the Consent Agenda.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Ehret yes, Landon yes, Haas yes, McCreary yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

6. **Minutes**

To approve the minutes of the March 22, 2017 regular meeting.

7. **Treasurer's Business and Reports**

A. **Financial Reports – Attachments 7A**

To approve the financial statements for March, 2017 as submitted.

B. **Paid Bills – Attachments 7B**

To approve the list of paid bills for March, 2017 as presented by the Treasurer.

C. **Approval of New Funds**

200.9385 Ad. Ed. PN Evening Student Council

8. **Chief Instructional Officer Report – Larry Hickman**

- Richard George shared with the Board an Innovative Project Award Adult Education received for their assistance with the rapid response for Frontier.
- Jodi Gaietto highlighted our guidance counselor Allisun Kelbley for her outstanding work during her first year at Tri-Rivers. Allisun was present with her son, Landon.

9. **Superintendent's Report and Recommendations**

*Items 9A through 9D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mike McCreary moved to approve the following items as outlined in 9A – 9D.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: McCreary yes, Sims yes, Ehret yes, Haas yes, Landon yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

A. **Employment**

**Certified**

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Contract</u></b>	<b><u>Effective</u></b>
Bledsoe, Lucas.....	Instructor .....	1 Year.....	09/01/17 - 08/31/18
Brazell, Paula .....	Instructor .....	1 Year.....	09/01/17 - 08/31/18
Casey, Kristian .....	Instructor .....	1 Year.....	09/01/17 - 08/31/18
Foley, Dan.....	Instructor .....	1 Year.....	09/01/17 - 08/31/18
Gentkowski, Brett.....	Instructor .....	2 Year.....	09/01/17 - 08/31/19
Gentkowski, Eliza.....	Instructor .....	3 Year.....	09/01/17 - 08/31/20
Greenwood, Kathy* .....	Instructor .....	1 Year.....	09/01/17 - 08/31/18

Horn, Obra*	Instructor	1 Year	09/01/17	-	08/31/18
Kelbley, Allisun	Counselor	1 Year	09/01/17	-	08/31/18
Manns, Rhonda	Instructor	5 Year	09/01/17	-	08/31/22
McGuire, Lori	Instructor	1 Year	09/01/17	-	08/31/18
Randas, Dionna	Instructor	2 Year	09/01/17	-	08/31/19
Toth, James	Instructor	3 Year	09/01/17	-	08/31/20

**Classified**

**Full-time Contracts**

Click, Ken*	MARS Aide	1 Year	09/01/17	-	08/31/18
Edington, Linda*	Adm. Assistant	1 Year	07/01/17	-	06/30/18
Murphy, Kelly	SRC Aide/Substitute	2 Year	09/01/17	-	08/31/19
Retterer, Cassy	SRC Aide	2 Year	09/01/17	-	08/31/19
Rice, Bethany	Adm. Asst./SRC Aide	1 Year	09/01/17	-	08/31/18
Stiltner, Courtney	Adm. Assistant	2 Year	08/01/17	-	07/31/19
Winders, Karen*	Warehouse Assistant	1 Year	09/01/17	-	08/31/18

Branam, Angela Nikki	Culinary Aide/Substitute				Continuing
Dominguez, Debora	Educational Aide/Substitute				Continuing
Houston, Evelyn	Fiscal Support				Continuing
Irey, Rhonda	Exec. Adm. Asst.				Continuing
Looney, Susan	ISS Monitor				Continuing
Pemberton, Chris	Health Services Coordinator				Continuing

**Custodians**

Tallman, Gary	Custodian	2 Year	\$12.25/hr	08/01/17	-	07/31/19
Tharp, Curtis*	Custodian	1 Year	\$16.00/hr	08/01/17	-	07/31/18
Utley, Joshua	Custodian	2 Year	\$12.25/hr	08/01/17	-	07/31/19
Ward, Russell	Custodian	2 Year	\$15.25/hr	08/01/17	-	07/31/19

**Part-time Contracts\*\***

Dunn, Shawn	Custodian	2 Year	\$12.25/hr	08/01/17	-	07/31/19
Parks, Jonathan	Student Worker		Minimum Wage			

Beaver, Thomas	Technology Aide				Continuing
Beeney, Sharon	Lunchroom Monitor				Continuing
Lavery, Lisa	Cafeteria Cashier				Continuing
Smith, Stephanie	Cashier/SRC				Continuing

**Hourly**

Beeney, Sharon	Lunch Monitor	\$ 9.25 per hour
Gattshall, Richa	Cook	\$ 14.30 per hour
Lavery, Lisa	Cafeteria	\$ 9.25 per hour
Smith, Stephanie	Cafeteria	\$ 9.25 per hour
Smith, Stephanie	SRC Aide	\$ 11.50 per hour

**Others**

- Mark Edington\*, Ramtec, 1 Year Contract, 07/01/17 – 06/30/18, \$64,000 per year.
- Brad Harvey\*, Facilities Coordinator, 1 Year Contract, 07/01/17 – 06/30/18, \$55,000 per year.

**Full Time Rotational Substitutes**

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Contract</u></b>	<b><u>Effective</u></b>
McBride, Jennifer .....	FT Substitute .....	\$100/Day.....1 Year.....	09/01/17 - 08/31/18
Reel, Bob .....	FT Substitute .....	\$100/Day.....1 Year.....	09/01/17 - 08/31/18

**Extended Days**

- Burkhart, Lori ..... 15 Days
- Casey, Kristian ..... 5 Days (New Instructor)
- Dunn, Sherrie ..... 35 Days
- Foley, Dan ..... 5 Days (New Instructor)
- Kelbley, Allisun ..... 15 Days
- Mantey, Teresa..... 19 Days
- McGuire, Lori ..... 2 Days (New Classes)
- Rittler, Jim..... 9 Days
- Salyer, Rebecca ..... 1 Day (New Class)
- Wells, Sheri ..... 2 Days
- Willey, David..... 5 Days (New Instructor)

**Dual Enrollment**

- Kathy Greenwood ..... 2 Semesters - \$500
- Laurie Wise..... 1 Semester - \$250

**Supplementals**

- Jim Rittler, Mowing
- Ritch Ramey, 320 additional hours for RAMTEC
- Debbie Curtis, Facilities Coordinator, 10% of salary
- Ellen Messenger, 10 Extended Days.
- Josh Spore, Warehouse Coordinator, 15% of salary

**OBI Instructors**

- Dan Hayman, \$20.00 per hour, on an as needed basis, as an OBI Instructor.

**Full Time Adult Education**

- Lori Conte, Nursing Instructor, 1428 hours, Class 3, Step 7, of AE Full-Time Certified Healthcare Staff Schedule, two (2) year contract, 08/01/17 – 07/31/19.
- Emeline Kelly, Director of Nursing and PSS, Class 5, Step 12, of AE Full-Time Certified Healthcare Staff Schedule, 260 day, three (3) year contract, 08/01/17 – 07/31/20.
- Jasmine Rausch, Nursing Education Programs Manager, Class 5, Step 2, of AE Full-Time Certified Healthcare Staff Schedule, 240 day, two (2) year contract, 08/01/17 – 07/31/19.

***\*Retire/Rehire***

***\*\*Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

**B. Resignation - Attachment 9B**

To approve a resignation from Jessica L. George from her full time contract. A copy of her letter is attached for your review.

**C. Donation – Attachment 9C**

To approve a donation from Jennifer J. Ramey of a 2001 Ford Escort to be used by our Automotive Technology Program. Value of \$575.

**D. Out of State Meeting/Conference – Attachment 9D**

- To approve Ritch Ramey, Mark Edington, and Tim Gray's attendance to the Honda Lean Workshop in Covington, Kentucky from May 1, 2017 through May 4, 2017. A copy of the meeting/conference request forms are attached for your review.
- To approve Mark Edington's attendance to the Vision Certification Training at FANUC in Rochester Hills, Michigan from May 8, 2017 through May 10, 2017. A copy of the meeting/conference request form is attached for your review.

**END OF CONSENT AGENDA**

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**E. Purchases Policy – Policy 6320 – Attachment 9E**

Mr. Ted McKinniss moved to approve revised Policy 6320 – Purchases. The only revision is the increase of purchases more than \$25,000 to \$50,000. This is based on a statutory change in revised code.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: McKinniss yes, Landon yes, Ehret yes, Haas yes, McCreary yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

**F. Amended TDA Sponsorship Policies – Attachment 9F**

Mr. Mike McCreary moved to approve the following amended policies for Treca Digital Academy (TDA):

- SP5 – Review of Applications
- SP6 – Oversight and Evaluation
- SP12 – Technical Assistance

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: McCreary yes, Rogers yes, Ehret yes, Haas yes, Landon yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

**G. Amended TDA Sponsorship Contract – Attachment 9G**

Mr. Gary Sims moved to approve the amended sponsorship contract for Treca Digital Academy (TDA).

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Sims yes, Haas yes, Ehret yes, Landon yes, McCreary yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

**H. Strategic Plan for TDA – Attachment 9H**

Mr. Gene Wiley moved to approve the Five Year Strategic Plan for Treca Digital Academy (TDA).

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Wiley yes, McCreary yes, Ehret yes, Haas yes, Landon yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

**Discussion**

**Upcoming Events**

DAY	DATE	EVENT	TIME	WHERE
Thursday	04/20/17	Dinner with the Teacher	6:00 pm – 7:30 pm	MPR/Auditorium
Monday	04/24/17	Adult Education Open House	4:00 pm – 7:00 pm	Adult Ed.
Wednesday	04/26/17	NTHS Banquet	6:00 pm – 7:30 pm	MPR
Thursday	05/04/17	Skills USA Banquet	6:00 p.m.	MPR
Friday	05/05/17	FCCLA Banquet	1:00 pm	Auditorium
Thursday	05/11/17	Retirement Dinner	6:00 pm	MPR
Wednesday	05/31/17	Ad.Ed. Industrial Maint. Grad.		Auditorium
Thursday	05/18/17	Senior Breakfast	9:30 am – 10:30 am	Auditorium
Thursday	05/18/17	Senior Recognition	7:00 p.m.	The Palace
Tuesday	05/23/17	Last Day of School		
Monday - Wednesday	06/05/17 – 06/07/17	Vex Robotics Camp		Auditorium
Friday	06/09/17	Nursing Graduation	7:00 p.m.	The Palace

- Thank you letter from James Robert Carley, II for Christmas gifts his children received from the National Technical Honor Society's angel tree project. The angel tree project consists of fundraising and using those funds to purchase gifts for children of incarcerated parents.

10. **Executive Session – (if needed)**

Mr. Mickey Landon moved to enter into executive session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mrs. Shelly Ehret seconded the motion.

Roll Call: Landon yes, Ehret yes, Haas yes, McCreary yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

**The Board entered into executive session at 7:38 p.m.**

**President McFarland declared the meeting back in regular session at 8:23 p.m.**

11. **Adjourn**

Mr. Mike McCreary moved to adjourn.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: McCreary yes, Landon yes, Ehret yes, Haas yes, McKinniss yes, Park yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wasserbeck yes, Wiley yes, McFarland yes.

**Meeting adjourned at 8:23 p.m.**

**Next Meeting is Wednesday, May 17, 2017**

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Jim McFarland, President

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Stephen J. Earnest, Treasurer