

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING June 21, 2017 @ 6:30 p.m. Room 104, TRCC

### 1. Call to Order

The regular June Board of Education meeting was called to order by President Jim McFarland at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Michael Patterson, Mrs. Glenna Plotts, and Mr. Keith Rogers.

Members Absent: Mr. Eric Park, Mr. Gary Sims, Mr. Carson Wasserbeck, and Mr. Gene Wiley.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mrs. Emeline Kelly, and Mrs. Ellen Messenger. Present and representing TREA was Sheila Hamm. Also present were Tim Gray and Jane Galyk.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. General discussion of agenda, addendum, and other items of concern

*Items 6, 7A through 7D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mike McCreary moved to approve Items 6, 7A through 7D listed below under the Consent Agenda.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: McCreary yes, Landon yes, Ehret yes, Haas yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

### 6. Minutes

To approve the minutes of the May 17, 2017 regular meeting.

### 7. Treasurer's Business and Reports

#### A. Financial Report – Attachment 7A

To approve the financial statements for May, 2017 as submitted.

**B. Paid Bills – Attachment 7B**

To approve the list of paid bills for May, 2017 as presented by the Treasurer.

**C. Transfers, Advances & Appropriations Modifications – Attachment 7C**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment C. Attachment C will be presented at the Board meeting.

**D. Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2018 at 50% of fiscal year 2017 expenditures.

**8. Chief Instructional Officer Report** – Larry Hickman reported on enrollment for next year. Tim Gary reported on RAMTEC and Jane Galyk reported on the Career Readiness Plan.

**9. Superintendent's Report and Recommendations**

*Items 9A through 9L listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Ted McKinniss moved to approve the following items as outlined in 9A – 9L.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: McKinniss yes, Rogers yes, Ehret yes, Haas yes, Landon yes, McCreary yes, Patterson yes, Plotts yes, McFarland yes.

Motion declared passed.

**A. Employment**

**Extended Service**

Allisun Kelbley – 5 days

**Classified**

- Jeffrey Alan Young, Jr. student worker for summer technology projects, \$10 per hour (Alan is a returning summer worker).
- Adam Young, student worker for summer technology projects, \$9 per hour.
- Karen Winders, summer substitute for Josh Spore as Warehouse Coordinator, on an as needed basis, at her 2016-17 rate of pay.
- Rhonda Irely, Supplemental - EMIS, 10% of salary.

**Others**

- Jane Galyk, Career Connections Coordinator, 150 day contract, 1200 hours per year, \$36,000 per year.
- Michelle Rawlins – New Student/Family Conference (covered conferences for Veterinary students at Great Start due to Carrie Heimlich's absence)

## **Adult Education**

### **Full Time**

- Holly Ramey, RAMTEC Administrative Assistant, 2 year contract (08/01/17 – 07/31/19), Schedule A, Step 1, 220 days.
- Suzy Wall, Adult Education Administrative Assistant, 2 year contract (08/01/17 – 07/31/19), Schedule A, Step 2, 240 days.
- Tim Gray, Industrial Maintenance Program Coordinator/RAMTEC Instructor, 1 year contract (08/01/17 – 07/31/18), \$66,300, 240 days.

### **Part-time**

- Michele Heins BSN, RN Part-time Nursing Instructor, up to 400 hours, Part-time Certified Healthcare Staff Schedule, Class 3, Step 0.
- Kathy Cermak BSN, RN Part-time Nursing Instructor, up to 400 hours, Part-time Certified Healthcare Staff Schedule, Class 3, Step 0.
- Michelle Thiel BSN, RN Part-time Nursing Instructor, up to 400 hours, Part-time Certified Healthcare Staff Schedule, Class 3, Step 0.

***\*\*Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

## **B. Meta Solutions Service Agreements – Attachments 9B**

- To approve a service agreement with Meta Solutions for T-Cars Support for the 2017-2018 school year. A complete copy of the agreement is attached for your review.
- To approve a service agreement with Meta Solutions for SIS Support for the 2017-2018 school year. A complete copy of the agreement is attached for your review.

## **C. MOU with Wyandot County Workforce Development – Attachment 9C**

To approve a Memorandum of Understanding with Wyandot County Workforce Development. A complete copy of the memorandum is attached for your review.

## **D. MOU for Area 7 Workforce Development System – Attachment 9D**

To approve a Memorandum of Understanding with Area 7 Workforce Development System. A complete copy of the memorandum is attached for your review.

## **E. MCJFS Job Readiness Training Agreement – Attachment 9E**

To approve the Job Readiness Training Agreement with Marion County Job and Family Services. A complete copy of the agreement is attached for your review.

## **F. Adult Education Tuition for 2018/19 Career Development Programs – Attachment 9F**

To approve the fees and tuition rates of full time programs for the 2018-19 school year for Practical Nursing, LPN-RN, Patient Care Technician, Paramedic, Industrial Maintenance, and Welding, Fabrication and Allied Processes. A copy of the schedule is attached for your review.

**G. Adult Education Part-time Pay Schedule for 2017/18 & 2018/19 – Attachments 9G**

To approve the amended Adult Education Part-time Pay Schedules for 2017/18 and 2018/19. Recommended changes are highlighted in yellow and deletions are lined through.

**H. Curriculum for Adult Education Industrial Maintenance Program – Attachment 9H**

To approve the updated curriculum for the Adult Education Industrial Maintenance Program. A complete copy is attached for your review.

**I. Out of State Professional Development/Conferences – Attachments 9I**

- To approve Jim Rittler's attendance to the Stihl Re-Certification Class in Virginia Beach, Virginia on July 16, 2017 through July 19, 2017. A copy of Mr. Rittler's conference request form is attached for your review.
- To approve Richard George's attendance to the The Council on Occupational Education's Summer Candidate Academy Part 1, held July 21 and July 22, 2017 in Salt Lake City, Utah. Registration for the event is \$425, additional costs are travel, lodging, and meals per school per diem policy. Registration to be paid for through Quality Enhancement Grant funds. A copy of the request is attached for your review.

**J. OTES, OSCES and OPES Evaluators**

To approve the following to be OTES, OSCES and OPES evaluators for the 2017-2018 school year:

<u>OTES</u>	<u>OSCES</u>	<u>OPES</u>
Carol Bebout	Jodi Gaietto	Carol Bebout
Jodi Gaietto		Jodi Gaietto
Larry Hickman		Larry Hickman

**K. School Messenger Renewal – Attachment 9K**

To approve the renewal of the School Messenger Agreement. This is the system used for automated calling. A copy of the invoice is attached for your review.

**L. Career Readiness Plan – Attachment 9L**

To approve the Career Readiness Plan. A complete copy is attached for your review.

**END OF CONSENT AGENDA**

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**M. Facilities Use Guidelines – Attachment 9M**

Dr. Bob Haas moved to approve the updated Facilities Use Guidelines. A complete copy is attached for your review.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Haas yes, McCreary yes, Ehret yes, Landon yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**N. TDA Lease Agreement – Attachment 9N**

Mr. Mickey Landon moved to approve the lease agreement between Treca Digital Academy and Isaac Market Square Findlay, LTD. The TDA board approved this lease on Wednesday, June 14, 2017 in order to move their NWO office from Bowling Green to Findlay. The lease is very comparable to what they were paying in Bowling Green but they feel the move is necessary to better serve their student population across NW Ohio. A complete copy is attached for your review.

Mrs. Glenna Plotts seconded the motion.

Discussion

Roll Call: Landon yes, Plotts yes, Ehret yes, Haas yes, McCreary yes, McKinniss yes, Patterson yes, Rogers yes, McFarland yes.

Motion declared passed.

**O. Resolution of Necessity**

**RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS  
OF THE TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT THE QUESTION OF  
THE RENEWAL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF CURRENT  
EXPENSES PURSUANT TO O.R.C. §§5705.192 AND 5705.25**

Mr. Ted McKinniss moved the adoption of the following Resolution:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Tri-Rivers Joint Vocational School District, County of Marion, State of Ohio, that:

**Section 1:** It is hereby found, determined and declared that the amount of taxes which may be raised by the Board of Education of the Tri-Rivers Joint Vocational School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the District, and that it is therefore necessary to renew an existing tax levy in excess of the ten-mill limitation for the purpose of current expenses in the amount of 1.3 mills for a period of five years.

**Section 2:** Pursuant to O.R.C. §§5705.192 and 5705.25, this Board of Education intends to submit to the electors of the District, at an election to be held on the 7th day of November, 2017, the question of the renewal of an existing tax levy in excess of the ten-mill limitation in the amount of 1.3 mills each year for a period of five years, beginning with the tax list and duplicate for the year 2018, the proceeds of which levy first would be available in calendar year 2019, for the purpose of current expenses.

**Section 3:** The Treasurer is hereby authorized and directed to immediately certify a copy of this Resolution to the County Auditor of Marion County for the calculation by that County Auditor of the total current tax valuation of the District and the dollar amount of revenue that would be generated by 1.3 mills as provided in O.R.C. §5705.03.

**Section 4:** It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, or otherwise in compliance with the law.

**Section 5:** This Resolution shall be in full force and effect immediately upon its adoption.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: McKinniss yes, Haas yes, Ehret yes, Landon yes, McCreary yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**Discussion**

- Thank you letter from SkillsUSA for the work of the video production team at the Skills USA Ohio State Championships.
- Rushmore and Adult Education facilities.

**10. Executive Session – (if needed)**

Dr. Bob Haas moved to enter into executive session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Mickey Landon seconded the motion.

Roll Call: Haas yes, Landon yes, Ehret yes, McCreary yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**The Board entered into executive session at 8:20 p.m.**

**President McFarland declared the meeting back in regular session at 9:30 p.m.**

11. **Adjourn**

Mr. Mike McCreary moved to adjourn.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: McCreary yes, Haas yes, Ehret yes, Landon yes, McKinniss yes, Patterson yes,  
Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**Meeting adjourned at 9:31 p.m.**

**Next Meeting is Wednesday, July 19, 2017**

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**Jim McFarland, President**

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**Stephen J. Earnest, Treasurer**