

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING August 16, 2017 @ 6:30 p.m. Room 104, TRCC

### 1. Call to Order

The regular August Board of Education meeting was called to order by President Jim McFarland at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Michael Patterson, Mrs. Glenna Plotts, and Mr. Keith Rogers (arrived at 6:48 pm) .

Members Absent: Mr. Eric Park, Mr. Gary Sims, Mr. Carson Wasserbeck, and Mr. Gene Wiley.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, and Mrs. Ellen Messenger. Present and representing TREA were Sheila Hamm, Terri Mantey, and John Seibel.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

- Tom Applegate presented the strategic planning process to the Board.
- Brad Harvey updated the Board on our facility needs and recommended time frames to complete these needs. Mr. Speelman presented Mr. Harvey with a commendation for his efforts in attending to all the needs of the buildings, grounds, and maintenance issues.

### 5. Amendment of Agenda – Not needed this month.

### 6. General discussion of agenda, addendum, and other items of concern

*Items 7, 8A and 8C listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mickey Landon moved to approve Items 7, 8A, and 8C listed below under the Consent Agenda. Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Landon yes, McKinniss yes, Ehret yes, Haas yes, McCreary yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

### 7. Minutes

To approve the minutes of the July 19, 2017 regular meeting.

**8. Treasurer's Business and Reports**

**A. Financial Report – Attachment 8A**

To approve the financial statements for July, 2017 as submitted.

**B. Paid Bills – Attachment 8B**

To approve the list of paid bills for July, 2017 as presented by the Treasurer.

**C. New Account**

To approve a new account as follows (required by AOS to account for sponsorship activity):

001.9886      Community School Sponsorship

**9. Chief Instructional Officer Report – Larry Hickman**

**10. Superintendent's Report and Recommendations**

*Items 10A through 10I listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Dr. Bob Haas moved to approve the following items as outlined in 10A – 10I.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call:            Haas yes, Ehret yes, Landon yes, McCreary abstain, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**A. Employment**

**Certified**

- Suzie (Zuzana) Arehart, Business Instructor, 1 year contract (09/01/17 – 08/31/18), Class 1, Step 10.
- Suzie (Zuzana) Arehart, 5 extended days.

**Classified**

- Carol Scott, Cafeteria Cashier, \$8.75 per hour, approximately 20 hours per week.

**Supplementals**

- Eliza Gentkowski, Resident Educator Mentor, \$750.
- Eliza Gentkowski, compensation for conference time based on a per period rate times 178 days.
- Allisun Kelbley, additional hours for the 2016/17 contract year, \$25 per hour, up to 40 hours.
- Lori McGuire, compensation for working through her conference period on days the students are not in Microsoft Office class (calculated using per diem rate). Days will be submitted on a timesheet for payment.

### **Adult Education**

- Ted Davis, Part-time Industrial Maintenance / RAMTEC Instructor, up to 500 hours maximum, per Adult Education Part-time Non-Healthcare Salary Schedule.
- Richard Fryman, Part-time RAMTEC Instructor up to 500 hours maximum, per Adult Education Part-time Non-Healthcare Salary Schedule.

### **Others**

- John Kuzio, CNC/Shopbot Training, \$35 per hour, up to 240 hours.
- Richard Fryman, Autocad Training, \$150 per day, up to 50 days.
- Pam Miranda, BLS/CPR Instruction, \$40.61 per hour.
- Pam Miranda, Student Supervision Clinicals and teaching STNA, \$25.00 per hour.
- Pam Miranda, Substitute for School Nurse, \$25 per hour.

### **Change of Contract**

- To change the contract of Bethany Rice from Adm. Asst/SRC Aide to full time Administrative Assistant (Main Office), 210 day contract, 08/01/17 – 07/31/18, Schedule A, Step 11.

## **B. Request to Use Facility as a Non-profit – Attachments 10B**

- To approve a request from the North Central Ohio Educational Service Center (NCOESC) to use the facility as a Category 2 user (no charge user). According to the new guidelines, NCOESC does not fall under a category 2 user. A letter from Mike McCreary is attached for your review.
- To approve a request from the Ohio Department of Education to use the facility as a Category 2 user (no charge user). According to the new guidelines, ODE does not fall under a category 2 user. A letter from MaryJo Kohl is attached for your review.

## **C. Purchase Service Agreement with MOESC – Attachment 10C**

- To approve the purchase service agreement between Tri-Rivers Career Center and Mid-Ohio Educational Service Center for services Stephen Earnest provides. Any time Mr. Earnest spends at MOESC is billed and payment is rendered to Tri-Rivers. A copy is attached for your review.

## **D. Ohio Board of Nursing Grant – Attachment 10D**

- To approve a Nurse Education Grant Program from the Ohio Board of Nursing in the amount of \$54,277.69. A copy of the grant award is attached for your review.

## **E. Organizational Chart – Attachment 10E**

- To approve the Organizational Chart for the 2017-18 school year for Tri-Rivers Career Center.
- To approve the Organizational Chart for the 2017-18 school year for Tri-Rivers Adult Education.

**F. Adult Ed Student Catalog/Handbook – Attachment 10F**

- To approve the revised Adult Education student catalog/handbook. A copy with highlighted changes (page 106-107) is attached for your review.

**G. Out of State Conferences – Attachments 10G**

- To approve attendance at the Federal Financial Aid Training Conference in Orlando, FL for Nikki Hamilton, Financial Aid Administrator. The Conference is from November 28 – December 1, 2017. There is no cost for the conference registration, just travel and lodging expenses. Conference expenses to be paid through the Quality Enhancement Grant.
- To approve attendance at the Council on Occupational Education Candidates Academy Part 2, held in Las Vegas, NV on November 7 – November 10. Request is for two Adult Education representatives to attend, contingent upon approval of our Candidate Application. Registration and trip expenses to be paid through the Quality Enhancement Grant.
- To approve Mark Edington's attendance at Fanuc in Detroit, Michigan for collaborative robot and DCS certification training on August 28, 2017 through August 31, 2017.

**H. Meta Agreement for EMIS Coordinator Training – Attachment 10H**

To approve a service agreement with Meta Solutions for new EMIS Coordinator training. A copy of the agreement is attached for your review.

**I. Lunch for Roundtable**

Tri-Rivers will be hosting a manufacturing roundtable on September 6, 2017 in collaboration with Secretary of State Jon Husted. Mr. Husted has requested to hear from current and former students, employers that employ our students or looking to hire our students, alumni, and staff. Request is made to allow Tri-Rivers to provide a business luncheon catered by our Culinary Arts program. Luncheon will be for approximately 30-40 attendees at a cost of no more than \$10 per person.

**END OF CONSENT AGENDA**

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**J. Administrative Guideline 7530 – Personal Use of District Equipment /Facilities – Attachment 10J**

Mr. Mickey Landon moved to approve Administrative Guideline 7530, Personal Use of District Equipment/Facilities. A copy is attached for your review.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Landon yes, McCreary yes, Ehret yes, Haas yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**K. Expenditure and Reimbursement Policy – Attachment 10K**

Dr. Bob Haas moved to approve the amended Expenditure and Reimbursement Policy. A copy is attached for your review.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Haas yes, Ehret yes, Landon yes, McCreary yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**L. Food Policy for Tri-Rivers Events – Attachment 10L**

Mr. Mike McCreary moved to approve the Food Policy for Tri-Rivers Events. A copy is attached for your review.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: McCreary yes, Landon yes, Ehret yes, Haas yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**Discussion**

- 2017 Capital Conference is November 12-14, 2017 at the Greater Columbus Convention Center.

**11. Executive Session – (if needed)**

Dr. Bob Haas moved to enter into executive session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Mike McCreary seconded the motion.

Roll Call: Haas yes, McCreary yes, Ehret yes, Landon yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

**The Board entered into executive session at 8:11 p.m.**

**President McFarland declared the meeting back in regular session at 8:55 pm.**

**12. Adjourn**

Mr. Mickey Landon moved to adjourn.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Landon yes, McCreary yes, Ehret yes, Haas yes, McKinniss yes, Patterson yes,  
Plotts yes, Rogers yes, McFarland yes.

Motion declared passed.

Meeting adjourned at 8:55 p.m.

Next Meeting is Wednesday, September 20, 2017.

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**Jim McFarland, President**

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**Stephen J. Earnest, Treasurer**