

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING August 17, 2016 @ 7:00 p.m. Room 104, TRCC

### 1. Call to Order

The regular August Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

### 2. Roll Call

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mrs. Glenna Plotts, Mr. Keith Rogers, and Mr. Carson Wasserbeck.

Members Absent: Mr. Eric Park, Mr. Gary Sims, and Mr. Gene Wiley.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mrs. Emeline Kelly, and Mr. Larry Hickman. Staff present representing TREA were Ms. Sheila Hamm and Mr. John Seibel.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. General discussion of agenda, addendum, and other items of concern

*Items 6, 7A and 7B listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Dr. Bob Haas moved to approve Items 6, 7A and 7B listed below under the Consent Agenda.  
Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Haas yes, McCreary yes, Bumgarner yes, Clinger yes, Landon yes, McKinniss yes,  
Plotts yes, Rogers yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

### 6. Minutes

To approve the minutes of the July 20, 2016 regular meeting.

### 7. Treasurer's Business and Reports

#### A. Financial Report – Attachment 7A

To approve the financial statement for July, 2016 as submitted.

**B. Paid Bills – Attachment 7B**

To approve the list of paid bills for July, 2016 as presented by the Treasurer.

8. **Chief Instructional Officer Report** – Emeline Kelly gave a nursing update and Carol Bebout informed the board of the passing of Ethan Carpenter, a student from last year.

9. **Superintendent's Report and Recommendations**

*Items 9A through 9K listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Jim Clinger moved to approve the following items as outlined in 9A – 9K.

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Clinger yes, McKinniss yes, Bumgarner yes, Haas yes, Landon yes, McCreary yes, Plotts yes, Rogers yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

**A. Employment – Attachments 9A**

**Adult Education – Full Time**

- Suzy Wall - Due to the increased number of our enrollment and ongoing workload, request is made for Suzy Wall to transition from part-time (1300 hours) to full-time (1920 hours).

**Adult Education – Part-time**

- Leona Carmon, NCICS, CPC, (Coding Instructor), Class 1, Step 0, Part-time Certified Healthcare Staff Schedule as needed up to 400 hours.
- Karen Miller, BSN, RN, Step 0, Class 3, Part-time Healthcare Instructor as needed up to 600 hours.
- Orletta Plotner, RN, Step 0; Class 2, Part-time Healthcare Instructor as needed up to 600 hours.

*\*Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.*

**Substitute**

- Shelby Willhahn, General Education

**Consultant**

- Rick Fryman, secondary educational consultant for CAD and drafting student training. Mr. Fryman will assist within the Engineering, Welding and Advanced Machining classes during the 2016/17 school year. The contract will be for up to 50 days at a rate of \$150 per day (7 hours per day); to be time sheeted on an hourly basis and submitted bi-weekly.

- Dee Kettering, educational consultant for professional development sessions with our teachers. The contract will be at an hourly rate of \$50 with no benefits; service contract up to \$2,000 or 40 (forty) hours. Services include teacher presentations, personality inventory assessment, scoring and analysis of results, as well as interpretation to individual teachers and sharing how the information can be directly applied to classroom teaching.

#### **Amendment of Contracts**

To approve amending the length of contract for Terry Donough. The Board approved a one year contract for Terry Donough, Criminal Justice Instructor on April 20, 2016. Approval is requested to change the length of the contract to a five (5) year contract (09/01/16 – 08/31/21) due to completion of Mr. Donough's 4 year resident educator license and issuance of a five year professional license. The TREA agreement stipulates that only one year contracts may be issued until the educator obtains his/her professional license.

#### **Placement on Salary Schedule**

- To approve the placement of Evelyn Houston to Step 12 on Classified Salary Schedule D, effective August 1, 2016.

#### **Supplementals**

- Roy Schweinfurth, Resident Educator Mentor, \$750.

#### **B. Resignations – Attachment 9B**

- To approve a resignation from Clayton Hammock effective August 5, 2016.

#### **C. Certification Attainment**

To support an additional twenty percent (20%) tuition reimbursement for course work taken in the 2016-2017 school year that leads to one of the following desired licenses and/or endorsements. It is understood that the additional reimbursement of twenty percent (20%) will be paid in a lump sum after attainment of a license in an area desired by the Board of Education. The areas currently desired are as follows:

1. Integrated Language Arts (15014)
2. Integrated Math (110094)
3. Integrated Science (132010)
4. Integrated Social Studies (150004)
5. Masters in Content Area

Note: Article 1600 – Tuition Reimbursement of the TREA Negotiated Agreement states as follows: 1604 – Reimbursement shall be at a rate of sixty-five percent (65%) of the tuition. An additional twenty percent (20%) of the tuition will be paid in a lump sum after attainment of a license in an area desired by the Board. An annual list of desired licenses will be provided to the Association President by the Board. This request will comply and meet the requirements of this Article.

**D. Bus & Van Drivers**

**Bus and Van Drivers for the 2016-2017 school year**

**Van Drivers**

Maria Augustin  
Barbara Bell  
Paula Brazell  
Terry Donough  
Mark Edington  
Jodi Gaietto  
Brett Gentkowski  
Jennifer Grimes  
Sheila Hamm  
Carrie Heimlich  
Scott Jones

Sue Looney  
Holly Ramey  
Ritch Ramey  
Michelle Rawlins  
Jennie Rinnert  
Mark Robinson  
Rebecca Salyer  
John Seibel  
Josh Spore  
Sheri Wells  
Karen Winders

**Bus Drivers**

Kerry Beckel, Substitute  
Larry Elliott, Substitute  
Dan Hayman, Substitute

Tim Holt, Substitute  
Jim Rittler  
June Welsh, Substitute

**E. OSBA Capital Conference**

To approve Gene Wiley as a delegate and Gary Sims as an alternate to the OSBA Capital Conference. The conference is scheduled for November 13-16, 2016 at the Greater Columbus Convention Center.

**F. Organizational Charts – Attachments 9F**

- To approve the Tri-Rivers Career Center Organizational Chart for the 2016-2017 school year.
- To approve the Adult Education Organizational Chart for the 2016-2017 school year.

**G. Purchase Service Agreement with MOESC – Attachment 9G**

To approve a purchase service agreement with Mid-Ohio Educational Service Center for Business/Human Resources Consulting Services provided by Steve Earnest. A complete copy of the agreement is attached for your review.

**H. Clinical Agreement with Kindred Nursing and Rehabilitation – Attachment 9H**

To approve a clinical agreement with Kindred Nursing and Rehabilitation for clinical practice areas for our nursing assistant students. A complete copy of the agreement is attached for your review.

**I. Clinical Agreement with BKP Ambulance District – Attachment 9I**

To approve a clinical agreement with BKP Ambulance District for clinical practice areas for our EMT students. A complete copy of the agreement is attached for your review.

**J. Master Service Agreement with Rachel Wixey & Associates – Attachment 9J**

To approve the Master Service Agreement between Tri-Rivers Career Center and Rachel Wixey and Associates for recruitment and employment of employees as needed. A complete copy of the agreement is attached for your review.

**K. Out of State Convention – Attachment 9K**

- To approve attendance at the FFA National Convention in Indianapolis, IN on October 19-22, 2016. Jim, Rittler, Carrie Heimlich, and Michelle Rawlins will be taking approximately 10 students to the convention. A copy of the field trip request form is attached for your review.

**END OF CONSENT AGENDA**

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**L. Updated Board Policy Manual**

Dr. Bob Haas moved to approve the updated Board Policy Manual. Previously, we used OSBA for assistance with our policy services. This manual was developed through the assistance of NEOLA and will update and replace all OSBA board policies. The complete manual is in the Central Office for your review.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Haas yes, Landon yes, Bumgarner yes, Clinger yes, McCreary yes,  
McKinniss yes, Plotts yes, Rogers yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

**M. Aqua Contract – Superintendent Authorization**

Mr. Jim Clinger moved to authorize the Superintendent to enter into contract with Aqua for the construction of a water tower. Prior to the Superintendent signing the contract, he will forward a copy to the Board and refrain his signature for 48 hours to address any concerns the board may have.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Clinger yes, Landon yes, Bumgarner yes, Haas yes, McCreary yes,  
McKinniss yes, Plotts yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

**Discussion**

- OSBA Capital Conference will be held on November 13, 14, 15, and 16 in Columbus at the Greater Columbus Convention Center.

10. **Executive Session – (if needed)**

Mr. Mike McCreary moved to enter into executive session for the purpose of:

- 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: McCreary yes, Rogers yes, Bumgarner yes, Clinger yes, Haas yes, Landon yes,  
McKinniss yes, Plotts yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

**The Board entered into executive session at 7:35 p.m.**

**President McFarland declared the meeting back in regular session at 8:52 p.m.**

**Next meeting will be September 21, 2016.**

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**Jim McFarland, President**

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**Stephen J. Earnest, Treasurer**