

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING September 20, 2017 @ 6:30 p.m. Room 104, TRCC

1. **Call to Order**

The regular September Board of Education meeting was called to order by President Jim McFarland at 6:30 p.m.

2. **Oath of Office**

Mrs. Debbie Good.....representing Elginuntil 12/31/17*
*filling Carson Wasserbeck's unexpired term

3. **Roll Call**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: Mr. Eric Park

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mrs. Emeline Kelly, and Mrs. Ellen Messenger. Present and representing TREA was Sheila Hamm.

4. **Pledge of Allegiance**

5. **Introduction of guests and their comments**

6. **Amendment of Agenda**

Mr. Mickey Landon moved to approve the addition of Item O – Career Advising Policy 2413 to agenda.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Landon yes, Ehret yes, Good yes, Haas yes, McCreary yes, McFarland yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wiley yes.

Motion declared passed.

7. **General discussion of agenda, addendum, and other items of concern**

Items 8, 9A through 9D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve Items 8, 9A through 9D listed below under the Consent Agenda.

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Haas yes, McKinniss yes, Ehret yes, Good yes, Landon yes, McCreary yes, McFarland yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wiley yes.

Motion declared passed.

8. **Minutes**

To approve the minutes of the August 16, 2017 regular meeting.

9. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 9A**

To approve the financial statements for August, 2017 as submitted.

B. **Paid Bills – Attachment 9B**

To approve the list of paid bills for August, 2017 as presented by the Treasurer.

C. **Advances and Transfers – Attachment 9C**

To approve advances and transfers as outlined on Attachment 9C.

D. **Permanent Appropriations – Attachment 9D**

The Board is asked to approve the annual appropriations as recommended and approved by the Treasurer based on input from the Directors and Superintendent.

BE IT RESOLVED, by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2018, the following sums be and the same are hereby set aside and appropriated at fund level for the several purposes for which expenditures are to be made during said fiscal year, as outlined in Attachment 9D

10. **Chief Instructional Officer Report** – Larry Hickman gave an update on strategic planning and the Drug Free.Hire Me program.

11. **Superintendent's Report and Recommendations**

Items 11A through 11M listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mike McCreary moved to approve the following items as outlined in 11A – 11M.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: McCreary yes, Landon yes, Ehret yes, Good yes, Haas yes, McFarland yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wiley yes.

Motion declared passed.

A. Employment

Classified

- Tim Holt*, Maintenance, Part-time** one year contract (07/01/17–06/30/18), effective 09/24/17, adjust pay to Salary Schedule A, Step 10.
- Curtis Tharp*, Maintenance, effective 09/24/17, adjust pay to Salary Schedule A, Step 10.

****Retire/Rehire***

*****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

Supplementals

- Rebecca Salyer, Level 1 Cosmetology/Esthetics Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 40 hours. This is necessary due to the state requirement of hours for cosmetology.
- Sheri Wells, Level 2 Cosmetology Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology.
- Roy Schweinfurth, LPDC Chairperson, \$800
- Jon Crothers, LPDC Secretary/Recorder, \$600
- Heather Jenkins, \$400 Member
- Charles A. Speelman, \$400 Member
- Larry Hickman, \$400 Member

Adult Education

- To adjust the contract of Richard Fryman to teach Autocad Training from \$150 per day to \$175 per day up to 50 days.
- Susan Houston, Part-time** Adult Education Administrative Assistant, \$12.56 per hour, on an as needed basis.
- Thomas Reynolds, Part-time** Adult Education Industrial Maintenance Instructor, \$25.50 per hour, on an as needed basis, maximum of 500 hours, retroactive to 09/05/17.
- Chris Harriman, Part-time** Adult Education, Industrial Maintenance Instructor, \$25.50 per hour, on an as needed basis, maximum of 300 hours.
- Rodney Hoskins, Part-time** Adult Education, Industrial Maintenance Instructor, \$21.50 per hour, on an as needed basis, maximum of 500 hours retroactive to 09/19/17.

*****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

B. Revised Salary Schedule A – Attachment 11B

To approve a revised Salary Schedule A for 2017-2018 and 2018-2019. The only revision to the schedules is the addition of maintenance personnel in the job classifications. No dollar amounts have been changed.

C. Memorandum of Understanding with TREA – Attachment 11C

To approve a MOU with TREA relating to Article 1600 – Tuition Reimbursement. It is requested to add the words “costs and non-discretionary fees” after the word tuition. A complete copy of the MOU is attached for your review.

D. Welding Scholarship – Attachment 11D

To approve the establishment of the Charles Killian Welding Scholarship. Ron Shearer and Laura Shearer are requesting the establishment of this scholarship in memory of Lana’s Grandfather, Charles Killian. A complete copy of the guidelines is attached for your review.

E. Agreement with Direct Energy Business Marketing, LLC – Attachment - 11E

To approve an agreement with Direct Energy Business Marketing, LLC for our natural gas services. A complete copy of the agreement is attached for your review.

F. Overnight Field Trip – Attachment 11F

To approve an overnight field trip for students from Ag. and Industrial Power 1&2 and Vet Science 1&2 to attend the FFA Taxonomy Camp in Carrollton, Ohio on October 3-5, 2017. Approximately 25 students will be attending with Jim Rittler and Michelle Rawlins supervising.

G. Clinical Agreement with Marion Manor – Attachment 11G

To approve a clinical agreement with Marion Manor for our nurse aide students. A complete copy of the agreement is attached for your review.

H. Out-of-State Conference – Attachment 11H

To approve an out-of-state conference for Larry Hickman’s attendance at the NACSA (National Association of Charter School Authorizers) Leadership Conference. The conference is in Phoenix, Arizona on October 16-19, 2017. Estimated costs are \$411.40 for flight, \$672.05 for hotel, \$550.00 for conference registration, plus meals and expenses. A copy of the conference itinerary is attached.

I. Industry Leadership Team Members – Attachment 11I

To approve the attached list of Industry Leadership Team members (formerly known as Advisory Committees) for our general advisory team and each of our career technical programs for the 2017-2018 school year.

J. Certification Attainment

To support an additional twenty percent (20%) tuition reimbursement for course work taken in the 2017-2018 school year that leads to one of the following desired licenses and/or endorsements. It is understood that the additional reimbursement of twenty percent (20%) will be paid in a lump sum after attainment of a license in an area desired by the Board of Education. The areas currently desired are as follows:

1. Integrated Language Arts (15014)
2. Integrated Math (110094)
3. Integrated Science (132010)
4. Integrated Social Studies (150004)
5. Masters in Content Area

Note: Article 1600 – Tuition Reimbursement of the TREA Negotiated Agreement states as follows: 1604 – Reimbursement shall be at a rate of sixty-five percent (65%) of the tuition (costs and non-discretionary fees). An additional twenty percent (20%) of the tuition (costs and non-discretionary fees) will be paid in a lump sum after attainment of a license in an area desired by the Board. An annual list of desired licenses will be provided to the Association President by the Board. This request will comply and meet the requirements of this Article.

K. Bus & Van Drivers

Bus and Van Drivers for the 2017-2018 school year

Van Drivers

Paula Brazell	Michelle Rawlins
Mark Edington	Jennie Rinnert
Jodi Gaietto	Mark Robinson
Brett Gentkowski	Rebecca Salyer
Jennifer Grimes	John Seibel
Sheila Hamm	Josh Spore
Carrie Heimlich	Sheri Wells
Sue Looney	David Willey
Holly Ramey	Karen Winders
Ritch Ramey	

Bus Drivers

Jim Rittler	Dan Hayman, Substitute
Amanda Allen, Substitute	Larry Elliott, Substitute
Kerry Beckel, Substitute	Carol Thiel, Substitute

L. Request to Provide Food Outside of the Policy Guidelines

- To approve (retroactively) providing daily food vouchers for students and chaperones presenting on the Morrow County Fair Stage and providing activities at the Tri-Rivers promotional trailer throughout the fair week. This is an excellent opportunity to showcase our student’s skills and promote our programs. Cost for the week - \$450.
- To approve providing a dinner and lunch to FANUC representatives and NOCTI (National Occupational Competency Testing Institute) representatives. These representatives will be at RAMTEC to conduct testing with Tri-Rivers’ Engineering level 2 students. This is a pilot program to make our FANUC classes accredited for college credits. We are anticipating approximately 15-20 people. They will arrive the afternoon of October 24th and remain through October 25th. Approval is requested to provide a working dinner on October 24th and a working lunch on October 25th. Approximate costs - \$800.

M. Request to start a RAMTEC Robotics and Automation After School Program

To approve starting a ***RAMTEC Robotics and Automation After-School program*** that will enable our students to get advanced training opportunities as well as create some collaboration between programs and local industry as we edge closer and closer to Industry 4.0 and 5.0. We have students that missed out on Mr. Jones' Precision Machining and those ready for Advanced CNC that would like to get some extra opportunities to create projects such as golf putters, Robot End effectors, etc... We also want to get Mr. Casey, CNET Instructor, involved after school when there is opportunity to help us start working on IIoT (Industrial Internet of Things), RAMTEC robotics and PLC handshaking projects. We could also do projects using Arduinos, Raspberry Pis and 3D printers. We could even add some Mitsubishi PLC integration in using part time instructor Dennis Shireman. Request is to have requisitions opened so that if a project really takes off we can continue on it.

We would like to build a team with Mark Edington, Tim Gray, Obra Horn, Scott Jones and Kristian Casey and get involved in some amazing projects that are cutting edge and exciting. We have students that are hungry for additional project training. The funds are available in the RAMTEC Robotics and 21st Century MFG grants to do this. These grants were written to help us advance and promote manufacturing - thus these two requirements meet the needs of the grant. The estimated staff costs are \$3,500, estimated material costs are \$3,000, and estimated food for students after school program are \$500 (many of our students have little money). All of these costs would be covered with grant funds.

END OF CONSENT AGENDA

N. Attendance Policy 5200 – Attachment 11N

Mr. Gary Sims moved to approve Attendance Policy 5200 as required by law. A complete copy of the policy is attached for your review.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Sims yes, Landon yes, Ehret yes, Good yes, Haas yes, McCreary yes, McFarland yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, Wiley yes.

Motion declared passed.

O. Updated Career Advising Policy 2413 – Attachment 11O

Mr. Ted McKinniss moved to approve the updated Career Advising Policy, Policy # 2413 as required by law. A complete copy of the policy is attached for your review.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: McKinniss yes, McCreary yes, Ehret yes, Good yes, Haas yes, Landon yes, McFarland yes, Patterson yes, Plotts yes, Rogers yes, Sims yes, Wiley yes.

Motion declared passed.

Discussion

- Strategic Planning
- TDA
- Sponsorship Rating

12. Executive Session – (if needed)

Mr. Gene Wiley moved to enter into executive session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mrs. Glenna Plotts seconded the motion.

Roll Call: Wiley yes, Plotts yes, Ehret yes, Good yes, Haas yes, Landon yes, McCreary yes, McFarland yes, McKinniss yes, Patteson yes, Rogers yes, Sims yes.

Motion declared passed.

The Board entered into executive session at 7:33 p.m.

President McFarland declared the meeting back in regular session at 8:17 p.m.

13. Adjourn

Mr. Gary Sims moved to adjourn.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Sims yes, Landon yes, Ehret yes, Good yes, Haas yes, McCreary yes, McFarland yes, McKinniss yes, Patterson yes, Plotts yes, Rogers yes, Wiley yes.

Motion declared passed.

Meeting adjourned at 8:17 p.m.

Next Meeting is Wednesday, October 18, 2017.

Jim McFarland, President

Stephen J. Earnest, Treasurer