

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING November 16, 2016 @ 7:00 p.m. Room 104, TRCC

1. Call to Order

The regular November Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

2. Roll Call

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Glenna Plotts, and Mr. Carson Wasserbeck.

Members Absent: Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mrs. Ellen Messenger and Mr. Mike Wellin. Present and representing TREA were Sheila Hamm, Terri Mantey, and John Seibel.

3. Pledge of Allegiance

4. Introduction of guests and their comments

- FCCLA – Students Britney Medley, Cassie Shuck, Cody Snare, Cheyenne Snodgrass, and Ashley Stuerer were present with advisor Sheila Hamm. They gave a presentation about FCCLA and thanked the Board for their support of the CTSO's.
- Adam Clark and Tad Douce were present representing TRECA Digital Academy. They presented a powerpoint and information about TDA.
- Attorney Brian DeSantis was present and discussed the TDA Sponsorship Agreement.

5. General discussion of agenda, addendum, and other items of concern

Items 6, 7A and 7B listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 6, 7A and 7B listed below under the Consent Agenda. Dr. Bob Haas seconded the motion.

Discussion

Roll Call: McKinniss yes, Haas yes, Bumgarner yes, Clinger yes, Landon yes, McCreary yes, Park yes, Plotts yes, Wasserbeck yes, McFarland yes.

Motion declared passed.

6. Minutes

To approve the minutes of the October 19, 2016 regular meeting.

7. Treasurer's Business and Reports

A. Financial Report – Attachment 7A

To approve the financial statement for October, 2016 as submitted.

B. Paid Bills – Attachment 7B

To approve the list of paid bills for October, 2016 as presented by the Treasurer.

8. Chief Instructional Officer Report – Larry Hickman and Jodi Gaietto reported on the new graduation requirements.

Mr. Ted McKinniss left meeting at 8:15 p.m.

9. Superintendent's Report and Recommendations

Items 9A through 9K listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mickey Landon moved to approve the following items as outlined in 9A – 9K.

Mr. Jim Clinger seconded the motion.

Discussion

Roll Call: Landon yes, Clinger yes, Bumgarner yes, Haas yes, McCreary yes, Park yes, Plotts yes, Wasserback yes, McFarland yes.

Motion declared passed.

A. Employment – Attachments 9A

Supplementals

- Jeffrey Young, CNET Instructor, compensation for conference period, \$35.236 per day beginning September 19, 2016 and continuing until his replacement is hired.
- Kristi Schirtzinger, Dual Enrollment, \$250.00, for teaching English 12 College Credit Plus second semester of the 2016-17 school year.

Substitute

- Bob Reel, Full-time rotational substitute, \$100 per day, effective November 9, 2016 through the end of the 2016-2017 school year.
- Jillian A. Roscoe – General Education.
- Cathy Pask, Cafeteria Sub - \$10.25 per hour.

Adult Education – Part-time

- Billie Fields-Baer, up to 500 additional part-time contract hours for coordination and teaching of our Adult Education Patient Care Tech program.
- Casandra Cook, Part-time EMS Skills Lab Instructor, per Adult Education Part-time Salary Schedule, \$18.98 per hour, as needed.
- Ashley Crump Kube, Part-time Clinical Instructor, per Adult Ed. Part-time Certified Healthcare Salary Schedule, Class 1, Step 0, on an as needed basis.

****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

B. Out of State Training – Attachment 9B

To approve of an out of state trip for Terry Donough, Criminal Justice Instructor, to The United States Marine Corps, "Bridging the gap between teachers, students, and the military" - an experience designed to provide teachers with information to prepare students with military career information. The event is held at Paris Island, South Carolina on April 3, 2017 through April 7, 2017. It is understood that the cost of this trip is being paid by the United States Marine Corps.

C. Out of State Conference

To approve an out of state conference for Charles A. Speelman to attend the National ACTE Conference in Nevada on November 30, 2016 through December 3, 2016. Mark Edington, our RAMTEC instructor, is the Ohio Post-Secondary Teacher of the Year, our ATCE Region 1 Post-Secondary Teacher of the Year, and in the running for ACTE National Teacher of the Year. He will be honored at this conference.

D. Out of State Field Trips – Attachments 9D

- To approve an out of state field trip for approximately 6 Culinary Arts students and Chef Sheila Hamm to attend the National Restaurant Food Show in Chicago, Illinois. The show will be held from May 20, 2017 to May 22, 2017. A copy of the field trip request form is attached for your review.
- To approve an out of state field trip for approximately 20 Ag and Industrial Power and Vet Science students, Instructors Jim Rittler, Carrie Heimlich and Michelle Rawlins to attend the National Farm/Tractor Pull in Louisville, Kentucky on February 14, 2017 through February 17, 2017. A copy of the field trip request form and itinerary is attached for your review.

E. Consulting Contract with Dee Ketterling

To approve a consulting contract of up to \$1,600 (\$200 per half day) with Dee Ketterling of Delaware, Ohio for the purpose of assisting with the development of our District Career Readiness Plan. Consultant will provide leadership and coordination with the secondary administrators and the student services department. The consultant will time sheet her work and submit to the Chief Instruction Officer for approval.

F. Adult Education Salary Schedule – Attachment 9F

To approve the amended Adult Education salary schedule to clarify the full-time and part-time rates.

G. Adult Education School Catalog-Handbook for 2016-2017 – Attachment 9G

To approve the Adult Education Student Catalog/Handbook with updates as follows:

- Page 14 – Addition of All Career Development Programs Leave of Absence Policy.
- Page 40 – Removal of “Nursing Specific” Leave of Absence Policy.
- Page 94-95 – Addition of Tuition and Fees Sheet for Full-time and Part-time Classes.
- Page 112-122 – Updating Campus Safety and Security Statistics.
- Page 124 – Addition of ACCSC Annual Report Graduation and Employment Disclosures.

These updates are to address items discussed in our recent ACCSC site visit and to allow for one common Board approved listing of our part-time and full-time course tuition to help expedite our annual audits.

H. Adult Education Full-time and Part-time Class Tuition Rates for 2017-2018– Attachments 9H

To approve the 2017-2018 adult education full-time and part-time class tuition rates. Request is made to approve these rates at this time so they can be included in our upcoming January catalog.

I. Clinical Agreement with Heartland – Attachment 9I

To approve an agreement between Tri-Rivers Career Center and Heartland to provide clinical learning experience for our Practical Nursing, LPN to RN, Patient Care Tech, and Nurse Aide students. A copy of the complete agreement is attached for your review.

J. Agreements with Meta Solutions – Attachment 9J

To approve the following agreements with Meta Solutions for the 2016-2017 school year:

- Master Service Agreement for Core Services
- School-Within-A School Consortium
- ICredit Service

A complete copy of each contract is attached for your review.

K. Incentive for attendance at Industry Leader Meeting

To compensate employees who were requested to attend the Industry Leader meeting on October 6, 2016 at a rate of \$25 per hour for a maximum of two hours.

END OF CONSENT AGENDA

Employees hired through Rachel Wixey & Associates:

- Jane Galyk, Career Connections Coordinator, 50 supplemental hours (at her per diem hourly rate), for the development of our District Career Readiness Plan to include implementation of activities.

10. Adjourn

Mr. Mickey Landon moved to adjourn.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Landon yes, Haas yes, Bumgarner yes, Clinger yes, McCreary yes, Park yes,
Plotts yes, Wasserbeck yes, Landon yes.

Motion declared passed.

Meeting adjourned at 8:53 p.m.

Next meeting will be December 21, 2016.

Jim McFarland, President

Stephen J. Earnest, Treasurer