

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

ORGANIZATIONAL MEETING

January 10, 2018 at 6:30 p.m.

Room 104, TRCC

The Tri-Rivers Joint Vocational School District Board of Education met on the above date at 6:30 p.m. at Tri-Rivers Career Center in Room 104 for the organizational meeting, tax budget hearing, and the regular January meeting.

1. Call to Order

The organizational meeting was called to order by President Pro Tem, Jim McFarland.

2. Pledge of Allegiance

3. Oath of Office

Mrs. Glenna Plotts.....MOESC 3 Years
Mr. Gene Wiley NCOESC 3 Years
Mr. Mickey Landon..... NCOESC 3 Years
Mr. Gary Sims Pleasant 3 Years

4. Roll Call

Members Present: Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: Mrs. Shelly Ehret, Mrs. Debbie Good, and Mr. Mike McCreary.

Also Attending: Mr. Charles A. Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mr. Larry Hickman, Mrs. Ellen Messenger, and Mrs. Debbie Curtis. Also present and representing TREA was Eliza Gentkowski.

5. Selection of President

President Pro Tem Jim McFarland will call for nominations for President.

Dr. Bob Haas placed the name of Jim McFarland in nomination.

Mr. Gary Sims moved the nominations be closed.

Roll Call: Dr. Haas yes, Mr. Landon yes, Mr. McFarland abstain, Mr. McKinniss yes, Mr. On Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes
Nominee: Mr. Wiley yes

Mr. Jim McFarland is elected President of the Tri-Rivers Board of Education.

6. Selection of Vice President

President Jim McFarland called for nominations for Vice President.

Dr. Bob Haas placed the name of Mr. Gary Sims in nomination.

Mr. Mickey Landon moved the nominations be closed.

Roll Call: Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park
On yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims abstain, Mr.
Nominee: Wiley yes.

Mr. Gary Sims is elected Vice President of the Tri-Rivers Board of Education.

7. Organizational Meeting Recommendations

Mr. Gary Sims moved to approve the following items:

A. Board Compensation

To approve board compensation at \$125 per meeting for all meetings during 2018 and will include mileage for all meetings at the approved IRS rate effective on the date of travel. Mileage will be reimbursed semi-annually through payroll.

B. Regular Meeting Time and Date

To approve the regular meetings of the Tri-Rivers Joint Vocational School District Board of Education be held on the 3rd Wednesday of the month. The meetings shall be held at 6:30 p.m. in Room 104 in the Tri-Rivers Career Center, 2222 Marion-Mt. Gilead Road, Marion, Ohio. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board members of such changes and appropriate steps taken to notify the public. The regular meeting for January 2018 shall be held following the organizational meeting on January 10, 2018.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. Landon yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss
yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Wiley
yes.

Motion declared passed.

8. Committee Appointments

The following appointments should be made at this time.

Legislative Liaison..... Bob Haas
Student Achievement Liaison Mike McCreary

9. Adjourn

Mr. Ted McKinniss moved to adjourn the Organizational Meeting.

Mr. Gary Sims seconded the motion.

Roll Call: Mr. McKinniss yes, Mr. Sims yes, Dr. Haas yes, Mr Landon yes, Mr. McFarland
yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Wiley
yes.

Motion declared passed.

BUDGET HEARING

1. Introduction of guests and their comments regarding the budget.
2. Budget Hearing Discussion (Attachment)

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING January 10, 2018 @ 6:30 p.m. Room 104, TRCC

1. Call to Order

2. Roll Call

Members Present: Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: Mrs. Shelly Ehret, Mrs. Debbie Good, and Mr. Mike McCreary.

Also Attending: Mr. Charles A. Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mr. Larry Hickman, Mrs. Ellen Messenger, and Mrs. Debbie Curtis. Also present and representing TREA was Eliza Gentkowski.

3. Introduction of guests and their comments

- National Technical Honor Society (NTHS) students Allyson Moore, Breanna Naper, Hayley Stiverson, and Skyler Thompson were present with their advisor, Eliza Gentkowski. They spoke to the Board about Lab Olympics, their community service projects and how NTHS has impacted their lives.
- In honor of School Board Recognition Month, Mr. Speelman recognized all board members, thanked them for their service and presented them with a certificate of appreciation.

4. General discussion of agenda, addendum, and other items of concern

Items 6 and 7A through 7I listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Gene Wiley moved to approve Items 6 and 7A through 7I listed below under the Consent Agenda.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Wiley yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes.

Motion declared passed.

5. Motion to Amend Agenda (not needed)

6. Minutes

To approve the minutes of the December 20, 2017 regular meeting.

7. **Treasurer's Business and Reports**

A. **Service Fund**

To approve the 2018 Board of Education Service Fund be set at \$7,500. (2017 level was \$7,500).

B. **Purchasing Agent Approval**

To approve Superintendent Charles A. Speelman as the purchasing agent for Tri-Rivers Joint Vocational School District effective January 1, 2018 through the 2019 Organizational Meeting.

C. **Authority to Hire Employees Pending Board Confirmation and to Accept Resignations**

To authorize Superintendent Charles A. Speelman to hire employees for existing or newly created positions pending board confirmation at its next regular or special meeting called for this purpose and to accept resignations of current employees on behalf of this board effective January 1, 2018 through the 2019 Organizational Meeting.

D. **Treasurer Transactions Approval**

So that advances can be secured quickly by the Treasurer to cover current expenses or to invest, it is recommended that the Treasurer be granted the authority outlined in the motion below:

Section 1. Be it Resolved by the Board of Education of the Tri-Rivers Joint Vocational School District, State of Ohio:

That the Auditors of Marion, Morrow and Union Counties be and they are hereby requested to issue an order to the Treasurer of their respective Counties to pay the Treasurer of this Board of Education such funds as may be available for distribution by their respective County Treasurer.

Section 2. That the President and/or Vice President be and he is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the above county Treasurers during the calendar year 2018

Section 3. That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2018.

Section 4. That the Treasurer of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditors of the above said Counties, and make such other certifications and reports to these County Auditors as may be necessary to make this resolution effective.

E. **Investment Procedure**

To approve the Treasurer of the Tri-Rivers Joint Vocational School Board be granted the authority and responsibility to determine the funds, to determine the length of time to invest such funds, to secure bids from eligible financial institutions, and to invest the interim funds in certificates of deposit in the eligible financial institution or institutions submitting the highest rate of interest for each proposed investment in treasury bills or notes in compliance with applicable statutes.

F. Tax Budget Approval - Attachment 7F

The projected tax budget for FY2018 is based on the five year forecast presented in October 2017.

To approve the Tri-Rivers Joint Vocational School District Tax Budget for the period July 1, 2018 through June 30, 2019 as proposed by Treasurer, Stephen J. Earnest, and Superintendent, Charles A. Speelman.

G. Payment of Bills

To approve the Treasurer paying bills due as long as the amount of payment is within the established appropriations. A complete history of bills paid will be provided for board approval each month during regular Board of Education meetings.

H. Posting of Interest

To authorize the Treasurer, Stephen J. Earnest, to allocate interest earnings on bank accounts and investments to the following funds:

- 001 Fund – General
- 006 Fund – Cafeteria
- 007 Fund – “All”
- 008 Fund – “All”

I. Blanket and Super Blanket Purchase Orders

To approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$300,000.00 per order for all non-grant funds and amounts not to exceed the Grant Award per order for all grant funds for fiscal year 2018. The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.

8. Superintendent's Report and Recommendations

Items 8A, 8B, and 8C listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve the following items as outlined in 8A, 8B, and 8C.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Landon yes, Dr. Haas yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes.

Motion declared passed.

A. Administrative Contract Notification

According to state law, boards of education must notify all administrators up for contract renewal that their contract is up for possible renewal and they have the option to discuss their contract with the board.

To authorize and direct the Treasurer to notify the following administrators in writing that their contracts expire on the date indicated and they may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of their contract.

- Carol Bebout, Principal, 06/30/18 (Retire/Rehire)
- Larry Hickman, Chief Instructional Officer, 06/30/18 (Retire/Rehire)

B. Resignation

To approve a resignation form Michele Heins, Adult Education Nursing Instructor, effective December 19, 2017.

C. Resolution - Career-Technical & Adult Education Month

To approve the following resolution in honor of Career Technical Education Month at Tri-Rivers Career Center during the entire month of February, 2018. ACTE has expanded this from a weekly celebration to a monthly celebration to allow schools more flexibility in planning their activities, and also give career tech programs the ability to celebrate all month long as their schedule permits.

WHEREAS: February 1-28, 2018, has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

WHEREAS: profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS: career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

WHEREAS: career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

WHEREAS: career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

WHEREAS: the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

NOW THEREFORE, BE IT RESOLVED that the Tri-Rivers Joint Vocational School District Board of Education does hereby proclaim February 1-28, 2018, as

Career and Technical Education Month

in Marion County and urge all citizens to become familiar with the services and benefits Marion is offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

END OF CONSENT AGENDA

D. Board Policies

Mr. Mickey Landon moved to approve the following revised policies. These revisions are recommended by Neola to be in compliance with statutory revisions.

- Policy 0100..... Definitions
- Policy 0142..... Qualifications and Terms of Office
- Policy 0167.1..... Use of Electronic Mail/Text Messages
- Policy 0169.2..... Open Meetings/Sunshine Law
- Policy 1530..... Evaluation of Directors and Other Administrators
- Policy 1619..... Group Health Plans
- Policy 2271..... College Credit Plus Program
- Policy 2460..... Special Education
- Policy 2461..... Recording of District Meetings Involving Students and/or Parents
- Policy 3217..... Weapons
- Policy 3223..... Standards Based School Counselor Evaluation
- Policy 3419..... Group Health Plans
- Policy 3419.01..... Privacy Protections of Self-Funded Group Health Plans
- Policy 3419.03..... Patient Protection and Affordable Care Act
- Policy 4120.05..... Employment of Substitute Educational Aides
- Policy 4217..... Weapons
- Policy 4419..... Group Health Plans
- Policy 4419.01..... Privacy Protection of Self-Funded Group Health Plans
- Policy 4419.03..... Patient Protection and Affordable Care Act
- Policy 5136..... Personal Communication Devices
- Policy 5200..... Attendance
- Policy 5530..... Drug Prevention
- Policy 5610..... Removal, Suspension, Expulsion and Permanent Exclusion of Students
- Policy 5630.01..... Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
- Policy 5830..... Student Fund Raising
- Policy 6233..... Amenities for Participants at Meetings and/or Other Occasions
- Policy 6423..... Use of Credit Cards
- Policy 6605..... Crowdfunding
- Policy 6680..... Recognition
- Policy 6700..... Fair Labor Standards Act (FLSA)
- Policy 7217..... Weapons
- Policy 7300..... Disposition of Real Property/Personal Property
- Policy 8210..... School Calendar
- Policy 8310..... Public Records
- Policy 8320..... Personnel Files
- Policy 8330..... Student Records

Policy 8452..... Automated External Defibrillators (AED)
Policy 8500..... Food Services
Policy 8510..... Wellness
Policy 8600.04..... Bus Driver Certification

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. McKinniss yes, Dr. Haas yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes.

Motion declared passed.

9. Adjourn

Mr. Mickey Landon moved to adjourn.

Mr. Michael Patterson seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. Patterson yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes.

Meeting adjourned at 7:25 p.m.

Next meeting will be February 21, 2017.

Jim McFarland, President

Stephen J. Earnest, Treasurer