

Leadership Team Meeting
March 11, 2014 - 9:00 am – 11:30 am
Agenda

Attendees: Bill, Carol, Chuck, Debbie, Ellen, Emeline, Jodi, Larry, Mike, Richard, Sherrie, Steve, and Tammi

1. Jim Longo – A pre-termination hearing is scheduled for Friday, March 14th at 12:00 p.m. If media picks up on this, we need to work on response to students. Chuck is open to ideas on how to best provide PD to staff on student/staff communications. Looking at possibly doing at the beginning of next school year.

2. Invited Guests to TRCC

Whenever an outside guest is invited to Tri-Rivers, the invitation should not be given until Chuck has approved it. A protocol will be developed for invitation of outside guests, but for now, all invites must go through Chuck first. This was brought to light when the Math Department invited Senator Burke and Representative Pelanda to discuss the Algebra 2 requirement.

3. Lockdown Access

If we are in a total lockdown, the ID badges will not allow access to the building and the A-Phone will not allow anyone to be “buzzed” in, unless we set up certain badges to have access. Currently, Chuck has authorized the Leadership Team, Matt Wells, Terry Donaugh, and Josh Spore to have access. Discussion was held on who else may need access. The thought was Chris Pemberton and Preschool Teachers.

4. Blizzard Bags

The blizzard bags have been approved. We need verification that students are completing them.

5. Fundraiser for Lendi

Chuck requested Bill coordinate a showing of support for Lendi and her family. May ask for contributions of gift cards or money to buy cards to help offset expenses of traveling back and forth to Columbus. Chuck also commended Jennifer and Pam on the support they have shown Lendi. He also complimented the staff on the way they stepped up and handled everything on the day of Lendi’s accident.

6. Honor Flight Update

Chuck thanked everyone for the support they gave and the efforts to gain others’ support for the Honor Flight. We raised \$3,305.00 which should send about 13 veterans to D.C.

7. Levy Meeting

There will be a meeting this Thursday. We are hoping with the under 30 group, we can get over 2,000 votes. Discussion was held about non-exempt employees working on levy during work times. If they do so, they must keep track of the time and make it up.

8. April Board Meeting

The date for the April board meeting will not be changed as previously discussed. It will be held on the regular date of the 3rd Wednesday of the month (April 16, 2014).

9. Miscellaneous

Need to look at an employability course.

10. Roundtable

• **Larry**

- Student handbooks are almost complete.
- Working on a flyer that would outline credentials and articulations that are available in the different programs.
- Looking at a new gaming program for 2015-2016 that would fall under DM&E. Carnegie Mellon developed a gaming curriculum and we would look at that. There are several tracks, but we are looking at the Design/Program track.
- Applied for an E-textbook grant and should know in a couple of weeks whether we are awarded it.
- Also looking at a small engine program (Power Sports), bringing back Exercise Science, Medical Assisting (MA and Dental), and an ROTC program. Chuck inquired about bringing back Landscaping, but to change focus of program.
- Chuck said he wants Precision Machining's name changed.

• **Jodi**

- This is OGT week
- The A-Team is working on My Big Campus training with Tadd Douce. This has been a big help.
- Jodi asked Chuck to come to A-Team on Wednesday.

• **Bill**

- Cosmetology hosted a Shear Class Style Show Saturday. It was awesome and about 225 people attended. Kudos to Becky and Sheri for all their hard work.
- There will be a job fair on April 10th in the Auditorium.

• **Carol**

- Special Ed is going really well. They are working on plans for next year.
 - Looking at Transitions students with IEPs – need to make sure we have a place for them.
- **Mike**
 - Office 365 – will train individually since we ran out of time to do as a team.
 - One Note – would like to start using that for these meetings.
 - Devices for next year – Looking at Surface 2's and others.
 - East Wing Printer – Finally figured out the problem with the serial number, it was a recycled serial number.
 - Technology Cohort – Working on a proposal for a delay schedule for professional development next year.
 - Working on roll out schedule for next year.
- **Richard**
 - Waiting for ACCSC
 - Reported on Mobile Labs, Eric Phillips said Auto Tool gave \$15,000 and Honda gave \$150,000 (\$75,000 per year for 2 years) toward mobile labs.
 - Jobs Ohio may give a large donation
 - Job and Family Services are changing their name to Ohio Means Jobs
 - There are still many LPN jobs out there.
 - LPN to RN program – Can now go directly from your LPN to the RN class. Previously you had to have work experience. With pre-reqs, it would take about 3 years to receive your RN.
 - MTC image for nursing is not very good.
 - Health care open house on April 4, 2014.
 - Working on a BSN transitional program.
 - Board of Regents will be here Friday.
 - 2nd Class of Fanuc training starting.
 - Monday, Wednesday and Friday Paramed. prep class will take place.
 - Doing EMR training at Whirlpool.
 - Basic Welding – 5 from Nucor are scheduled.
 - Industrial Maintenance – 21 scheduled, 4 no shows. Need to make a policy if you don't show up, you forfeit your fees. This will allow for full classes.
 - Ted is doing well. He went home Friday and is hoping to come back to work in 6 weeks.
- **Emeline**
 - Health care advisory meeting is Friday.
 - Nursing orientation is May 23rd.
 - June 13th is Nursing graduation.

Ellen

- Working on Levy.
 - Kudos to Shot –n- Framed for their help with photos for levy and outstanding alumni.
 - Still need to focus on “TRCC is proud to protect and serve the community”.
 - Politicians are using the term “vocational” instead of “career”.
 - Awards dinner is next Wednesday at 5:30, prior to the board meeting. Please let Debbie know if you are attending.
 - Dr. Moodley is a great resource for us and has huge connections to OSUM.
 - Working on influence campaign with 5 other career centers. The investment is \$6,000 and will be an 8 month campaign.
 - Downtown meeting – Vaughn Sizemore spoke.
 - Mike Rowe – great support for career tech.
- **Sherrie**
 - Handed out the monthly enrollment form and discussed.
- **Tammi**
 - Discussed the roll out of FormShare.

Concluded at 11:40 a.m.

Next Meeting – April 1, 2014