

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING June 19, 2013 @ 7:00 p.m. Room 104, TRCC

The regular June Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

**Members Present:** Mr. Bryan Bumgarner, Mr. Jim Clinger, Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Keith Rogers, Mr. John Thompson, Mr. Carson Wasserbeck, Mr. Rocky White, and Mr. Gene Wiley.

**Members Absent:** Mr. Dennis Leader, Mr. Mark Parker, and Mr. Gary Sims.

**Also Attending** Mr. Charles A. Speelman, Mr. Steve Earnest, Mr. Larry Hickman, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Bill Karcher, Mr. Mike Wellin, Mrs. Debbie Curtis, Mrs. Kristi Schirtzinger representing TREA and Mr. Kurt Moore from the Marion Star.

*Items 6, 7A through 7D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.*

Mr. Mickey Landon moved to approve the following items as recommended by the Treasurer.  
Mr. Jim Clinger seconded the motion.

Discussion

Roll Call: Landon yes, Clinger yes, Bumgarner yes, Haas yes, Rogers yes, Thompson yes, Wasserbeck yes, White yes, Wiley yes, McFarland yes.

Motion declared passed.

### **7. Minutes**

To approve the minutes of the May 22, 2013 regular meeting.

### **8. Treasurer's Business and Reports**

#### **A. Financial Report – Attachment 8A**

To approve the financial statement for May, 2013, as submitted.

#### **B. Paid Bills – Attachment 8B**

To approve the list of paid bills for May, 2013, as presented by the Treasurer.

#### **C. Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2014 at 50% of fiscal year 2013 expenditures.

#### **D. Transfers, Advances & Appropriation Modifications**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment D.

**E. Resolution of Intent**

Mr. Mickey Landon introduced the following resolution and moved its passage:

**RESOLUTION DECLARING IT NECESSARY  
TO LEVY A REPLACEMENT TAX IN EXCESS  
OF THE TEN-MILL LIMITATION**

**(R.C. Section 5705.192)  
Replacement Operating Levy**

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the School District;

WHEREAS, the School District is currently levying a 2.10 mill operating levy for a continuing period of time for the purpose of current expenses (the "Existing Levy"), which Existing Levy was approved by the voters of the School District on June 6, 1978, and first placed on the tax list and duplicate in 1978; and

WHEREAS, a resolution declaring the necessity of levying a replacement tax levy outside the ten-mill limitation must be passed and certified to the County Auditor of Marion County in order to permit the Board to consider the levy of such a replacement tax levy and must request that the County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the replacement tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, Crawford, Delaware, Hardin, Morrow, Union and Wyandot Counties, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is necessary to replace all of the Existing Levy for the purpose of current expenses for the School District.

Section 2. The question of such replacement tax levy (the "Replacement Levy") shall be submitted to the electors of the School District at the election to be held therein on November 5, 2013.

Section 3. The Replacement Levy shall be at a rate not exceeding 2.10 mills for each one dollar of valuation, which amounts to \$0.21 for each one hundred dollars of valuation, for a continuing period of time, such Replacement Levy to replace all of the Existing Levy.

Section 4. The Replacement Levy shall be placed upon the tax list and duplicate for the 2013 tax year, first due in calendar year 2014, if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor of Marion County and the Board of Elections of Marion County. This Board hereby requests that the Marion County Auditor certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the Replacement Levy if approved by the voters of the School District.

Section 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Gene Wiley seconded the motion.

Discussion:

Roll Call: Landon yes, Wiley yes, Bumgarner yes, Clinger yes, Haas yes, Rogers yes, Thompson yes, Wasserbeck yes, White yes, McFarland yes.

Motion declared passed.

**8. Director's Report - Richard George**

**9. Superintendent's Report and Recommendations**

*Items 9A through 9L listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Keith Rogers moved to approve the following items as outlined in 9A – 9L.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Rogers yes, Haas yes, Bumgarner yes, Clinger yes, Landon yes, Thompson yes, Wasserbeck yes, White yes, Wiley yes, McFarland yes.

Motion declared passed.

**A. Employment – Attachments 9A**

To approve the following individuals for the stated contracts as recommended by the Executive Director-Secondary Education and the Director-Adult Education.

**Certified**

- Matthew Wells, PSS Instructor, 184 day - 13 month contract, 08/15/13 – 08/31/14, step 10, class 1, certified salary schedule.
- Patrick R. Montgomery, Instructor, 184 day - 1 year contract, 09/01/13 - 08/31/14, step 1, class 1 certified salary schedule.
- James Mitchell, Auto Tech Instructor, 184 day - 13 month contract, 08/15/13 – 08/31/14, step 10, class 1, certified salary schedule.
- Douglas Laucher, Math Instructor, 184 day – 1 year contract, 09/01/13 – 08/31/14, step 4, class 2, certified salary schedule.
- Lester Poast, (retire/rehire), Steps Instructor, 184 day – 1 year contract, 09/01/13 – 08/31/14, step 10, class 4, certified salary schedule.
- Obra Horn, (retire/rehire), Welding Instructor, 184 day - 1 year contract, 09/01/13 – 08/31/14, step 10, class 1, certified salary schedule.

- Pamela Miranda, (retire/rehire), Healthcare Professions Instructor, 184 day – 1 year contract, 09/01/13 – 08/31/14, step 10, class 1, certified salary schedule.

**Classified**

- Kenneth A. Click, Math Instructional Aide, one year contract, 08/01/13 – 07/31/14, \$125 per day for days worked up to 173 days, no benefits.

**Supplementals**

- Matthew Wells, 5 supplemental days (for new teachers), at his per diem rate.
- James Mitchell, 5 supplemental days (for new teachers), at his per diem rate.
- Carrie Heimlich, developing clinical sites and supervising student internships, \$20.00 per hour, up to a maximum of 100 hours. Time sheet will be submitted for hours worked.
- Ritch Ramey, working on Ramtec partnerships, 20.00 per hour, up to a maximum of 100 hours. Time sheet will be submitted for hours worked.
- Eric Pritchard, training new Auto Tech Instructor, \$20.00 per hour, up to a maximum of 40 hours. Time sheet will be submitted for hours worked.
- Jeff Young, supervision of summer technology workers, \$20.00 per hour, not to exceed 240 hours. Time sheet will be submitted for hours worked.
- Sherrie Dunn, for maintaining office hours, working on student records and development of the master schedule during summer hours in preparation for the start of school, \$20.00 per hour not to exceed 50 hours. Time sheet will be submitted for hours worked.
- Matthew Wells, PSS Coordinator-Assistant, \$3,000.

**Supplementals - Extended Service**

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u># of Days</u></b>
Maria Augustin.....	Grads.....	3
Kerry Beckel.....	Green House Manager.....	9
Lori Burkhart.....	Intervention Specialist/Job Trng.....	9
Kathy Duis.....	VOSE Coordinator.....	19
Sherrie Dunn.....	Lead Counselor.....	25
Susan Graham.....	ECLC Lead Teacher.....	4
Kattie Harmon.....	ECLC Director.....	6
Teresa Mantey.....	VOSE Coordinator.....	19
Rhonda Manns.....	Intervention Specialist.....	5
Rebecca Porter.....	Guidance Counselor.....	15
Allison Cox.....	Guidance Counselor.....	15
Jim Rittler.....	Ag & Industrial Power.....	9
Sheri Wells.....	Cosmetology.....	2
Bill Wixtead.....	Dean of Students.....	9

**Supplementals – Extended Service for New Assignments**

James Mitchell.....	Auto Tech 1 and 2.....	5
James Mitchell.....	New Teacher Orientation .....	1
Sheri Wells .....	Transitions-Human Relations.....	1
Ritch Ramey.....	Engineering 1 .....	1
Jennifer Grimes.....	Medical Terminology .....	1
Pam Miranda.....	Transitions Health and Advanced Medical Terminology .....	2
Scott Jones.....	AMJT2 .....	1
Matthew Wells.....	PSS 1 and Related.....	5
Matthew Wells.....	New Teacher Orientation .....	1
Carrie Heimlich.....	Veterinary Science 2 .....	1
Julie Myers .....	Non OGT English 12 .....	1
Jon Crothers.....	Calculus.....	1
Amy Hansen.....	Algebra 3 .....	1
Eliza Gentkowski.....	Algebra 1 .....	1
Douglas Laucher.....	Algebra 2 and Geometry .....	2
Douglas Laucher.....	New Teacher Orientation .....	1
Michelle Rawlins.....	Transitions Biology and Physical Science.....	2
Ryan Montgomery.....	Transportation and TransWorld History.....	2
Lester Poast.....	IEP Social Studies.....	1
Teresa Mantey.....	IEP Math.....	1

- Jim Rittler, equipment maintenance supplemental contract, \$20.00 per hour for pre-approved maintenance that cannot be accomplished within the school day or as part of the lab time and requires work to be done outside the school day. To be time sheeted and submitted monthly.
- Jim Rittler, bus maintenance, \$20.00 per hour for hours worked beyond normal school day. To be time sheeted and submitted monthly.
- Scott Jones, equipment maintenance supplemental contract, \$20.00 per hour for pre-approved maintenance and repair of machines and equipment within the Precision Machining Lab that must be accomplished beyond the school work day. To be time sheeted and submitted monthly.
- Obra Horn, maintenance supplemental contract, \$20.00 per hour for pre-approved maintenance that cannot be accomplished within the school day or as part of the lab time and requires work to be done outside the school day. To be time sheeted and submitted monthly.
- John Seibel, National Career Technical Honor Society Advisor, 2.5% of the base salary.
- Sheila Hamm, catering/banquet supervision, supplemental contract, \$20 per hour for hours worked beyond normal school day.
- Angela N. Branam, catering/banquet supervision, supplemental contract, \$20 per hour for hours worked beyond normal school day.
- Sheila Hamm, serve safe instructor, \$20 per hour for hours worked beyond normal school day with prior approval from Executive Director. To be time sheeted and submitted monthly.

- Sheila Hamm, Culinary Arts Instructor, \$26.7870 per lunch period (calculated using per diem rate) when teacher's lunch time is interrupted by her mandatory need to provide teacher supervision for ongoing culinary services such as Eagle Inn restaurant operations, servicing a community group, or coordinating a luncheon meeting.
- Jon Crothers, supplemental contract in the amount of \$1,500 to perform the oversight of Power Teacher. This would include setting passwords, oversight of the program/troubleshooting for staff, and administering staff professional development on Power Teacher usage.

**Conference Time Compensation**

<u>Employee</u>	<u>Per Day</u>		<u># Days</u>	=	<u>Total/Year</u>
Sheila Hamm	\$43.5288	x	178	=	\$7,748.13
Obra Horn	\$42.3638	x	178	=	\$7,540.75

**Substitutes**

- Tom Cehelnik, General Education
- Deb Dominguez, General Education
- Victoria Dornbirer, General Education
- Kathy Kirchberg, General Education
- Randy Manns, General Education
- Rosalie McEnnis, ECE/ECLC
- Judith Metzger, General Education
- Kelly Murphy, General Education
- Carol Sexton, General Education
- Craig Swartz, General Education
- Sandra Burns, Bus Driver
- Daniel Hayman, Bus Driver
- June Welsh, Bus Driver
- Larry Elliott, Bus Driver
- Karlotta Collins, Bus Driver
- Jan Barnes, Cosmetology
- Brenda Denman, Cosmetology
- Amanda Karcher, Cosmetology
- Jennifer Laird, Cosmetology
- Jo Ann Patrick, Cosmetology
- Ann Thomas, Health Technologies
- Ann Huff, ECLC and Secretary
- Amber Dunn, ECLC
- Charles Ted Davis, Precision Machining
- Sandy Redd, Nurse
- Beverly Everly, Secretary
- Jackie Hamilton Secretary
- Sheila Klenzman, Secretary

**Part Time Summer Workers**

To employ the following part time summer workers to work on technology at an hourly rate of \$8.00 per hour. Total hours for all summer workers not to exceed 986. Attached for your review is a breakdown of work summary and hours.

- Drew Chapman, maximum of 150 hours.
- Josh Bachelder, maximum of 150 hours.
- Christopher Baird, maximum of 150 hours.

- Brandon Austin, maximum of 150 hours.
- Stephen Bradley, maximum of 150 hours.
- Shawn Conkle, maximum of 150 hours.
- Ian Snyder, maximum of 150 hours.
- Clayton Tolle, maximum of 150 hours.

To employ the following summer workers for custodial/maintenance assistance:

- Karen Winders, \$10.00 per hour, on an as needed basis, up to 40 hours per week for a maximum of 10 weeks.
- Angela N. Branam, \$10.00 per hour, on an as needed basis, up to 40 hours per week for a maximum of 10 weeks.
- Tom Bice, \$10.00 per hour, on an as needed basis, up to 40 hours per week for a maximum of 10 weeks.

**Student Workers**

- Cassandra Butz, culinary arts student worker, \$7.85 per hour.
- Shayla Cunningham, culinary arts student worker, \$7.85 per hour.
- Michael James, \$50.00 per day, up to a maximum of 3 days, for Ramtec set up.
- Dylon Caudill, \$50.00 per day, up to a maximum of 3 days, for Ramtec set up.
- Jacob Nelson, \$50.00 per day, up to a maximum of 3 days, for Ramtec set up.

**OBI Instructors**

- To approve \$20 per hour compensation for Dan Hayman and Jason Rice OBI Instructors, for training they provide on an as needed basis.

**New Student/Family Conferences**

- Barb Bell, PATH1
- Ted Davis, PRM1
- Terry Donough, PSS1
- Sheila Hamm, CUL1
- Carrie Heimlich, VET1
- Obra Horn, WEL1
- Jennifer Grimes, HCP1
- Scott Jones, PRM1
- Ryan Montgomery, TRANS
- Lester Poast, STEPS
- Eric Pritchard, AUT1
- Jim Rittler, AIP1
- Rebecca Salyer, COS1
- Chuck Stone, TRANS
- James Toth, DME1
- Matthew Wells, PSS
- Laurie Wise, HEA1
- Laura Wixtead, ECE1
- Steve Wren, CNET1

**Stipends**

- Scott Jones, \$2,200.04 stipend from AMJT grant.
- John Seibel, \$600.00 stipend from AMJT grant.
- Jon Crothers, \$500.00 stipend from AMJT grant.
- Julie Myers, \$500.00 stipend from AMJT grant.
- Michelle Rawlins, \$500.00 stipend from AMJT grant.
- Karen Hedges, \$480.00 stipend from AMJT grant.
  
- Matthews Wells, Entry Year Licensure Workshop Stipend, pursuant to Article 1905.10 of the TREA Agreement, \$600.00.
  
- James Mitchell, Entry Year Licensure Workshop Stipend, pursuant to Article 1905.10 of the TREA Agreement, \$600.00.

**Adult Education**

Michael Dodds, Interim PSS Coordinator, adult education part-time employee salary schedule, \$21.32 per hour, maximum 1300 hours, no benefits.

**B. Reduction in Force**

To approve a reduction in force for the following employees and a suspension of their contracts:

	<u>Name</u>	<u>Position</u>	<u>Effective</u>
1.	Edward Long	PSS Instructor	08/31/2013
2.	Brian Thomas	PSS Instructor	08/31/2013

**C. Policy to Provide Comparable Employment Benefits – Attachment 9C**

To approve a policy to formalize the long standing past practice of providing all employees of the career center with the same level of employment benefits as are negotiated with the Tri-Rivers Education Association (TREA) for the benefits of the members of that bargaining unit. A complete copy is attached for your review.

**D. Donations – Attachment 9D**

- To approve a donation from Carroll's Jewelers of engraving the retirement award and service awards. Value of \$127.00.
  
- To approve a donation from Phi Delta Kappa, Chapter # 1499, Marion Area of Ohio Chapter, of \$283.42 to assist the TRCC Pre-School Program and \$100 to Culinary Arts .

**E. Treca Contract – Attachment 9E**

To approve a contract between Tri-Rivers Career Center and TRECA for online instruction for the 2013-14 school year. A copy of the complete contract is attached for your review.



**F. Compensation for Van/Bus Driver Certification**

To approve compensation of \$20 per hour for the van and bus drivers who attend two (2) hour in-service training and who complete their certification.

**G. Lunch Prices**

To approve the breakfast, lunch and milk prices for the 2013-2014 school year. Cost for breakfast is \$1.25, cost for lunch is \$2.50, and cost for milk is \$0.35. These costs do not reflect an increase from last year.

**H. Salary Schedules – Attachments 9H**

To approve the following salary schedules:

- Executive Director of Operations for 2013-2014, 2014-2015, and 2015-2016.
- Directors for 2013-2014, 2014-2015, and 2015-2106.
- Community Relations Director for 2013-2014, 2014-2015, and 2015-2016.
- Certified for 2013-2014, 2014-2015, and 2015-2016.
- Classified A for 2013-2014, 2014-2015, and 2015-2016.
- Classified B for 2013-2014, 2014-2015, and 2015-2016.
- Classified C for 2013-2014, 2014-2015, and 2015-2016.
- Classified C-II for 2013-2014; 2014-2015; and 2015-2016.
- Classified D for 2013-2014, 2014-2015, and 2015-2016.
- Technology Director for 2013-2014, 2014-2015, and 2015-2016.
- Adult Director for 2013-2014, 2014-2015, and 2015-2016.
- Adult Ed. full time certified for 2013-2014, 2014-2015, and 2015-2016.
- Adult Ed. full time non-certified for 2013-2014; 2014-2015; and 2015-2016.
- Adult Ed. part time certified for 2013-2014, 2014-2015, and 2015-2016.
- Adult Ed. part time for 2013-2014, 2014-2015, and 2015-2016.
- Adult Ed. Financial Aid Coordinator for 2013-2014, 2014-2015, and 2015-2016.

**I. Fees & Tuition for Adult Education Full Time Program for 2013-2014 – Attachment 9I**

To approve the fees and tuition rates for Adult Education full time programs for the 2013-14 school year. A spreadsheet is attached for your review.

**J. Adult Education Enrollment Agreement for 2013-2014 – Attachment 9J**

To approve the Adult Education enrollment agreement for 2013-2014. A complete copy is attached for your review.

**K. PSS Fire Charter Renewal – Attachment 9K**

To approve the EMS Web based testing agreement between Ohio Department of Public Safety, Division of Emergency Medical Services and Tri-Rivers/MGH School of Paramedicine. A complete copy is attached for your review.

**L. Technology Fee for Practical Nursing and LPN-RN**

To approve implementation of a technology fees of \$195 per quarter for practical nursing and LPN-RN programs effective for the 2013-2014 school year.

**10. Adjourn**

Mr. Rocky White moved to adjourn.

Mr. John Thompson seconded the motion.

Discussion

Roll Call: White yes, Thompson yes, Bumgarner yes, Clinger yes, Haas yes, Landon yes,  
Rogers yes, Wasserbeck yes, Wiley yes, McFarland yes.

Motion declared passed.

Meeting adjourned at 8:05 p.m.

**Next meeting will be July 17, 2013.**

---

**Jim McFarland, President**

---

**Stephen J. Earnest, Treasurer**