

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING June 25, 2014 @ 7:00 p.m. Room 104, TRCC

1. Call to Order

The regular June Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

2. Roll Call

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, Dr. Bob Haas, Mr. Mickey Landon, Mr. Dennis Leader, Mr. Jim McFarland, Mr. Eric Park, Mr. Mark Parker, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: Mr. Carson Wasserbeck and Mr. Rocky White.

Also Attending Mr. Charles Speelman, Mr. Steve Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mrs. Ellen Messenger, Mr. Mike Wellin, and Ms. Sheila Hamm, Mr. Steve Lawrence, Mr. Jim Rittler, and Mr. Charles Stone were present representing TREA.

3. Pledge of Allegiance

4. Introduction of guests and their comments

- Mrs. Kate Karpenkova, new Math instructor was present.

5. General discussion of agenda, addendum, and other items of concern

Items 6, 7A through 7I listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mickey Landon moved to approve Items 6, 7A through 7I listed below under the Consent Agenda.

Mr. Gene Wiley seconded the motion.

Discussion

Roll Call: Landon yes, Wiley yes, Bumgarner yes, Clinger yes, Haas yes, Leader yes, Park yes, Parker yes, Rogers yes, Sims yes, McFarland yes.

Motion declared passed.

6. Minutes

To approve the minutes of the May 21, 2014 regular meeting.

7. Treasurer's Business and Reports

A. Financial Report – Attachment 7A

To approve the financial statement for May, 2014 as submitted.

B. Paid Bills – Attachment 7B

To approve the list of paid bills for May, 2014 as presented by the Treasurer.

C. Temporary Appropriations

To approve the temporary appropriations for fiscal year 2015 at 50% of fiscal year 2014 expenditures.

D. Transfers, Advances & Appropriations Modifications – Attachment 7D

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment D. Attachment D will be presented at the Board meeting.

E. Approval of New Funds

011.9001	Veterinary Science
012.9001	Healthcare
012.9002	RAMTEC
200.9001	Skills USA
200.9002	FFA
200.9003	FCCLA
200.9004	TRFL

F. Agreement with Auditor of State – Attachment 7F

To approve an agreement with Dave Yost, Auditor of State, to compile the financial statements for Tri-Rivers Career Center for the fiscal years ending June 30, 2014 and 2015. A complete copy of the agreement is attached for your review.

G. SORSA Participation Agreement – Attachment 7G

To approve the participation agreement between Tri-Rivers Career Center and Schools of Ohio Risk Sharing Authority (SORSA) for insurance. A complete copy of the agreement is attached for your review.

H. Agreement with FA Solutions, LLC – Attachment 7H

To approve an agreement between Tri-Rivers Career Center and FA Solutions, LLC for financial aid consulting. A complete copy of the agreement is attached for your review.

I. Whirlpool Proposed Tax Abatement Settlement – Attachment 7I

To approve acceptance of Whirlpool's early payment of their tax abatement. A copy of the details are attached for your review.

**8. Director's Report - Richard George
(ACCSC Accrediting Letter attached for your review)**

9. Superintendent's Report and Recommendations

Items 9A through 9J listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mark Parker moved to approve the following items as outlined in 9A – 9J.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Parker yes, Sims yes, Bumgarner yes, Clinger yes, Haas yes, Landon yes, Leader yes, Park yes, Rogers yes, Wiley yes, McFarland yes.

Motion declared passed.

A. Employment – Attachments 9A

To approve the following individuals for the stated contracts as recommended by the Executive Director-Secondary Education and the Director-Adult Education.

Certified

- Dionna Randas, English, Transitions, DM&E Related, 1 Year Contract (184 days, 09/01/14 – 08/31/15), Step 3, Level BA.
- Ekaterina (Kate) Karpenkova, Math Teacher, 1 Year Contract (184 days, 09/01/14 – 08/31/15), Step 0, Level BA+.
- Brad Pottkotter, Advanced Manufacturing and Engineering Instructor, 1 Year Contract (184 days, 09/01/14 – 08/31/15), Step 9, Level MA.

Substitutes

- Randy Greenwood, Rotational Substitute at the rate of \$100 per day, 180 days.
- Brett Genkowski, Rotational Substitute at the rate of \$100 per day, 180 days.
- Paula Brazell, Long Term Substitute at the rate of \$125 per day.

Supplementals - Extended Service

<u>Employee</u>	<u>Position</u>	<u># of Days</u>
Paula Brazell	Long Term English Sub	3
Allison Cox	Guidance Counselor	5
Eliza Gentkowski.....	Math Teacher (New Class).....	1
Scott Jones	Precision Machine Instructor (New Classes).....	2
Kate Karpenkova.....	Math Teacher.....	6
Steve Lawrence	Transitions Construction (New Class)	1
Lester Poast.....	Steps Instructor (New Class).....	1
Brad Pottkotter	Engineering Instructor.....	5
Ritch Ramey.....	Engineering Instructor (New Class).....	1
Dionna Randas	English/DME Related/Transitions.....	6
Jeff Young.....	CNET 1 and CNET 2 Related.....	4

Supplementals

- Jeff Young, \$20 per hour, on an as needed basis, for wiring for summer maintenance.
- Lucas Bledsoe, \$20 per hour, on an as needed basis, for fleet maintenance, up to a maximum of 100 hours.
- Kathy Greenwood, Dual Enrollment (Anatomy and Physiology-full year class), \$500.
- Eliza Gentkowski, National Technical Honor Society, \$846.

Supplementals – CTSO Liaisons

- Sheila Hamm, FCCLA, \$2,707
- Becky Salyer, TRFL, \$2,707
- Jim Rittler, FFA, \$2,707
- Sheri Wells, Skills USA, \$2,707
- Scott Jones, Skills USA, \$2,707

Supplementals – Resident Educator Mentors

- Heather Jenkins, Lead Mentor - \$2,500
- Becky Salyer - \$750
- James Toth - \$750
- Kathleen Wren - \$750
- Michelle Rawlins - \$750
- Lori Burkhart - \$750
- Roy Schweinfurth - \$750
- Lester Poast - \$750

Student Workers

- Cody Burris, \$8.00 per hour, on an as needed basis for wiring for summer renovations.
- Mark Stapleton, \$8.00 per hour, on an as needed basis for wiring for summer renovations.

- Jeff Young, Jr., \$8.00 per hour, on an as needed basis for wiring for summer renovations.

Adjustment of Contracts

To adjust the starting date of Sean Barbey's contract from September 1, 2014 to July 1, 2014.

To adjust the starting date of Julie Wick's contract from September 1, 2014 to July 1, 2014.

Correction of Supplemental Contract

Obra Horn was paid for his conference period for the 2013-2014 school year at a rate of \$7,540.75. In calculating his conference period salary, we did not move him back to Step 10 (as a retiree). Thus, he was paid \$7,540.75 for the 2013-2014 school year instead of \$6,102.29 ($\$274.26/8 = 34.2825 \times 178$). To correct this overpayment, approval is requested to reduce his 2014-15 conference period by \$1,438.46, the amount of the overpayment.

Classified

- Christine Pemberton, Health Services Coordinator (School Nurse), one year contract, (09/01/14 – 08/31/15), 184 days, Step 20, Level BA, Salary Schedule F.
- Nikki Branam, Culinary Arts Educational Support Personnel, one year contract, (09/01/14 – 08/31/15), 184 days, 7 ½ hours per day, Step 7, Salary Schedule E.
- Linda Edington, Student Services Administrative Assistant, one year contract, (07/01/14 – 06/30/15), 258 days, 8 hours per day, Step 10, Schedule A.
- Randy Hamrick, Technology Coordinator, one year contract (08/01/14 – 07/31/15), 258 days, 8 hours per day, Step 16, Schedule A, 4 weeks vacation.
- Larry Honaker, Lab Assistant, one year contract, (07/01/14 – 06/30/15), 240 days, 8 hours per day, \$19.50 per hour.
- Evelyn Houston, Main Office Administrative Assistant, one year contract, (09/01/14 – 08/31/15), 210 days, 8 hours per day, Step 2, Schedule A.
- Rhonda Irey, Executive Administrative Assistant, one year contract, 258 days, (07/01/14 – 06/30/15), 8 hours per day, \$21.124 per hour, Step 10, Schedule A.
- John Wheeler, Technology Assistant, one year contract, 240 days, (07/01/14 – 06/30/15), 8 hours per day, Step 13, Schedule A.
- Karen Winders, Receptionist/Warehouse Assistant, 184 days, (09/01/14 – 08/31/15), 7 ½ hours per day, Step 10, Schedule E.

- Deb Dominguez, Educational Support Personnel, one year contract, 185 days, (09/01/14 – 08/31/15), 5 ¾ hours per day, Step 10, Schedule E.
- Jennie Rinnert, SRC Aide, one year contract, 184 days, (09/01/14 – 08/31/15), 6 ½ hours per day, \$13.592 per hour, Step 3, Schedule B.
- Stephanie Smith, 3 Hours as a Lunchroom Monitor at \$8.50 per hour and 1.25 hours in the SRC at \$11.00 per hour, one year contract, (08/01/14 – 07/31/14).
- Colten Cowell, \$8.50 per hour for summer maintenance, on an as needed basis.
- Bradley Harvey, Facilities Coordinator, 157 days, 8 hours per day, (07/01/14 – 06/30/15), \$52,000.
- Mark Edington, RAMTEC Robotic Instructor, 240 days, 8 hours per day, (07/01/14 – 06/30/15), \$61,000.

Classified Supplemental

- To approve a supplemental for Josh Spore to serve as Warehouse Coordinator of 10% of his current salary. Josh will be assuming the Head Custodian position (vacated due to retirement of Roger Richards), but will also be overseeing and assisting in the warehouse.

Administration

- Carol Bebout, Principal, 1 Year Contract, (08/01/14 – 07/31/15), Step 7, Level MA+.

Adult Education

- Lori Conte RN, Nursing Instructor / Adult Ed Success Center, 1,428 hours, Class 3, Step 4, of Adult Ed Full-Time Certified Healthcare Schedule. Position is funded through Ohio Board of Nursing–Nursing Education Grant Program, 1 year contract, 08/01/14-07/31/15.

B. Resignations – Attachment 9B

- To approve a resignation from Marilyn Wagner, SRC Aide, effective May 30, 2014 for purposes of retirement.
- To approve a resignation from William Wixtead, effective June 16, 2014, for purposes of retirement.
- To approve a resignation from Christine Pemberton, School Nurse, from her certified contract effective June 30, 2014. This resignation is contingent upon being immediately rehired as a classified employee in the same position under the same rate of pay. This is necessary as school nurses no longer fall under STRS.
- To approve a resignation from Kattie Harmon, Early Childhood Learning Center Director, effective August 31, 2014.

C. Donations – Attachments 9C

- To approve a donation of \$300.00 from Brian Reed from Buckeye Collision for material from the old frame machine.
- To approve a donation from Carroll's Jewelers of engraving retirement plaques. Total Value - \$238.50.
- To approve a donation of \$2,000 from the Marion Community Foundation R & C Fund to support the 2014 Ramtec Vex League Teams.

D. Fund Out of Xerox Copier Contract – Attachment 9D

To approve funding out of the Xerox copier contract for the Model Number C75 M2 (Press), Serial Number XU6474740 and Model Number C75 EFI, Serial Number XRR860458 (color copier), for financial reasons. A copy of the letter is attached for your review.

E. Contract with SHP Leading Design

To approve a contract with SHP Leading Design for architectural service associated with renovation of Room 102, 103, 104, 106, 106a, 111, 111a, and 114. A complete copy of the contract is attached for your review.

F. Treca Contract – Attachment 9F

To approve a contract between Tri-Rivers Career Center and TRECA for online instruction for the 2014-2015 school year. A copy of the contract is attached for your review.

G. Cumberland Initiatives, LLC Consulting

To approve a contract with Cumberland Initiatives, LLC for business, legal and financial services consulting at a monthly rate of \$2,500 on an as needed basis.

H. Salary Schedules

To adopt the following salary schedules:

- Schedule A – Classified Staff for 2014-2015 (adding Technology Coordinator, adjusting Head Custodian from 258 day contract to 260 day contract, corrected EMIS to 231)
- Schedule A – Classified Staff for 2015-2016 (adding Technology Coordinator, adjusting Head Custodian from 258 day contract to 260 day contract, corrected EMIS to 231)
- Schedule E – Educational Support Personnel for 2014-2015
- Schedule E – Educational Support Personnel for 2015-2016
- Schedule F – Health Services Coordinator for 2014-2015
- Schedule F – Health Services Coordinator for 2015-2016
- Executive Director for 2014-2015 (Adding Principal)
- Executive Director for 2015-2016 (Adding Principal)

I. **Agreement with Nationwide Children's Hospital**

To approve a clinical site agreement between Tri-Rivers Career Center and Nationwide Children's Hospital to provide clinical training for our Paramedic program. A complete copy of the Agreement is attached for you review.

J. **Job Readiness Service Agreement**

To approve an Agreement between Tri-Rivers Center for Adult Education and Marion County Job and Family Services, to provide job readiness services to participants determined eligible by MCJFS. A complete copy of the agreement is attached for your review.

K. **Resolution of Urgent Necessity**

Mr. Gene Wiley moved the adoption of the following Resolution:

**THE RENOVATION WORK AT THE CAREER CENTER
FACILITY PURSUANT TO AN URGENT NECESSITY
AND WAIVER OF
COMPETITIVE BIDDING FOR THE WORK**

WHEREAS, the Board of Education of the Tri-Rivers Career Center authorizes the Superintendent to solicit bids for work to renovate the existing Career Center facility to provide additional academic spaces for the educational program and also approved contracts for the work after it was determined that there was insufficient time to follow the statutory competitive bidding process and complete the work prior to the beginning of the 2014/2015 academic year on August 19, 2014; and

WHEREAS, the Board wishes to formally declare an urgent necessity and waive competitive bidding for the renovation work performed to date that was not procured through the Ohio Cooperative Purchasing Program because the Board determined, based upon information provided by the Board's architect and the Superintendent, that the work could not be completed if the statutory bidding process was followed and that it was in the best interest of the Board and the District's educational program to complete the work as quickly as possible to accommodate the multiple office moves and avoid additional costs of finding other temporary spaces to conduct classes pending completion of the work; and

WHEREAS, the Board further wishes to ratify the prior action taken to award contracts for the renovation work based upon its declaration of an urgent necessity, pursuant to the authority granted by the Ohio Revised Code in Section 3313.46, and waiver of competitive bidding for this work pursuant to the same section of the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the Tri-Rivers Career Center after evaluation and review of the information presented to it as follows:

1. Pursuant to the Board's authority granted by Ohio Revised Code Section 3313.46, an urgent necessity is declared with respect to the work required to renovate the Tri-Rivers Career Center facility to provide additional academic space for the District's academic program, and competitive bidding for this work, to the extent not procured through the Ohio Cooperative Purchasing Program, is waived on the basis of the need to complete the work prior to the beginning of the 2014/2015 school year to provide needed space for the Board's educational program and to avoid the additional costs of providing temporary spaces for these programs.

2. The Board ratifies the action taken by the Superintendent to solicit cost proposals for the work and to procure contracts for the work, which were previously presented to and approved by the Board, based upon the need to complete the work prior to the beginning of the 2014/2015 school year to provide the needed space.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Wiley yes, Haas yes, Bumgarner yes, Clinger yes, Landon yes, Leader yes, Park no, Parker yes, Rogers yes, Sims yes, McFarland yes.

Motion declared passed.

L. Resolution for Levy

Dr. Bob Haas introduced the following resolution and moved its passage:

**RESOLUTION DECLARING IT NECESSARY TO LEVY
AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION**

(R.C. 3311.21)

Permanent Improvement Levy

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the present and future requirements of the School District; and

WHEREAS, a resolution declaring the necessity of levying an additional tax outside the ten-mill limitation must be passed and certified to the County Auditor of Marion County in order to permit the Board to consider the levy of such a tax and must request that such County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, Crawford, Delaware, Hardin, Morrow, Union and Wyandot Counties, Ohio, two-thirds of all of the members concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the School District for the purpose of purchasing a site or enlargement thereof and for the erection and equipment of buildings and for the purpose of enlarging, improving, or rebuilding thereof.

Section 2. The question of such additional tax levy shall be submitted to the electors of the School District at the election to be held therein on November 4, 2014.

Section 3. Such additional tax levy shall be at a rate not exceeding one-half (0.50) mills for each one dollar of valuation, which amounts to \$0.05 for each one hundred dollars of valuation, for 10 years.

Section 4. Such additional tax levy shall be placed upon the tax list and duplicate for the current tax year (commencing in 2014, first due in calendar year 2015), if a majority of the electors voting thereon vote in favor of the levy.

Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor and the Board of Elections of Marion County, Ohio. This Board hereby requests that the County Auditor certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the levy if approved by the voters of the School District.

Section 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Haas yes, Sims yes, Bumgarner yes, Clinger yes, Landon yes, Leader yes, Park yes, Parker yes, Rogers yes, Wiley yes, McFarland yes.

Motion declared passed.

Discussion

- Budget Reductions
- Five Year Forecast
- Board members are invited to the Cooks Camp Grand Banquet, Saturday, July 19th at 4:00 p.m. Please rsvp to Debbie Curtis.

10. Executive Session

Mr. Mickey Landon moved to enter into executive session for the purpose of employment of personnel and possible lease of building.

Mr. Dennis Leader seconded the motion.

Discussion

Roll Call: Landon yes, Leader yes, Bumgarner yes, Clinger yes, Haas yes, Park yes, Parker yes, Rogers yes, Sims yes, Wiley yes, McFarland yes.

The Board entered into executive session at 8:12 p.m.

President McFarland declared the meeting back in regular session at 9:10 p.m.

11. **Adjourn**

Mr. Gary Sims moved to adjourn.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Sims yes, Rogers yes, Bumgarner yes, Clinger yes, Haas yes, Landon yes, Leader
yes, Park yes, Parker yes, Wiley yes, McFarland yes.

Motion declared passed.

Meeting adjourned at 9:10 p.m.

Next meeting will be July 16, 2014.

Jim McFarland, President

Steve Earnest, Secretary