

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING August 20, 2014 @ 7:00 p.m. Room 104, TRCC

### 1. Call to Order

The regular August Board of Education meeting was called to order by President Jim McFarland at 7:00 p.m.

### 2. Roll Call

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, Dr. Bob Haas, Mr. Mickey Landon, Mr. Dennis Leader, Mr. Jim McFarland, Mr. Eric Park, Mr. Mark Parker, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: Mr. Carson Wasserbeck and Mr. Rocky White.

Also Attending Mr. Charles Speelman, Mr. Steve Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mr. Richard George, Mr. Larry Hickman, Mrs. Emeline Kelly, Mrs. Ellen Messenger, and Mr. Mike Wellin. Ms. Sheila Hamm and Mr. Chuck Stone were present representing TREA.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. General discussion of agenda, addendum, and other items of concern

*Items 6, 7A and 7D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Jim Clinger moved to approve Items 6, 7A and 7D listed below under the Consent Agenda.  
Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Clinger yes, Landon yes, Bumgarner yes, Haas yes, Leader yes, Park yes, Parker yes, Rogers yes, Sims yes, Wiley yes, McFarland yes.

Motion declared passed.

### 6. Minutes

To approve the minutes of the July 16, 2014 regular meeting.

**7. Treasurer's Business and Reports**

**A. Financial Report – Attachment 7A**

To approve the financial statement for July, 2014 as submitted.

**B. Paid Bills – Attachment 7B**

To approve the list of paid bills for July, 2014 as presented by the Treasurer.

**C. Approval of New Fund**

466-9015      Straight A Grant

**D. Transfers**

To approve the following transfers:

From	General Fund	001 0000	\$ 88,643.91
To	Note Retirement	002 9001	\$ 88,643.91
From	General Fund	001 0000	\$ 53,550.00
To	Note Retirement Ramtec Equipment	002 9001	\$ 53,550.00
From	General Fund	001 0000	\$ 2,000.00
To	Director's Fund	018 0000	\$ 2,000.00
From	General Fund	001 0000	\$ 2,500.00
To	Senior Recognition	018 9002	\$ 2,500.00
From	General Fund	001 0000	\$ 35,000.00
To	CTSO's	200 0000	<u>\$ 35,000.00</u>
		<b>Total</b>	<b>\$181,693.91</b>

**8. Director's Report - Richard George**

**9. Superintendent's Report and Recommendations**

*Items 9A through 9O listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Gene Wiley moved to approve the following items as outlined in 9A – 9O.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call:      Wiley yes, Haas yes, Bumgarner yes, Clinger yes, Landon yes, Leader yes, Park yes, Parker yes, Rogers yes, Sims yes (abstain on Item O), McFarland yes.

Motion declared passed.

**A. Employment**

To approve the following individuals for the stated contracts as recommended by the Executive Director-Secondary Education and the Director-Adult Education.

**Certified**

Brett Gentkowski, Social Studies Instructor, Certified Salary Schedule, Level BA, Step 4, 1 Year Contract, 09/01/14 – 08/31/15.

**Classified**

- Evie Houston, moved from Main Office Secretary to Fiscal Support position, Fiscal Salary Schedule, Step 2.
- Becky Diamond, moved to Assistant Treasurer position, Fiscal Salary Schedule, Step 16.
- Sue Looney, ISS Monitor, 1 Year Contract (09/01/14 – 08/31/15), 206 day contract (school year plus two weeks before and two weeks after), Schedule B, Step 16.
- Michelle Warwick, Main Office Secretary, 1 Year Contract (09/01/14 -08/31/15, 210 days, 8 hours per day, Salary Schedule A, Step 9.
- Lisa Lavery, Cafeteria Cashier/Cook, 1 Year Contract, (09/01/14 – 08/31/15), 4 hours per day, \$8.00 per hour, Monday through Friday.
- Abriana Smith, Preschool Aide, 4 hours per day, \$10.00 per hour, Monday through Friday.

**Adult Education**

- Sara Kelly, Adult Education Receptionist. Sara will work Monday, Wednesday and Thursday evenings from 5:00 p.m. – 8:00 p.m. at an hourly rate of \$8.00 per hour with the flexibility to add an hour if the Adult Education leadership needs further assistance.
- Jeannie Poast, Adult Education Receptionist, up to 4 hours per week at a rate of \$12 per hour. All hours will be time sheeted and submitted to the Executive Director for approval.

**Supplementals**

- Jeff Young, Teen Board Advisor, 2.5% of base salary.
- Susan Graham, Preschool Administrative Assistant Duties (60%), \$3,600.
- Cindy Binns, Preschool Administrative Assistant Duties (40%), \$2,400.
- Debbie Curtis, Building and Facility Mgmt., 5% of salary.

**Extended Service**

- Chuck Stone, 1 day for teaching a new class (Transitions Transportation)
- Ellen Messenger, 10 extended days at per diem rate.

**Substitutes**

- Karen Hedges, Cosmetology and General Education
- Jeffrey Bolander, General Education

### **Students**

- Gabriele Jenner, Preschool Substitute, on an as needed basis after school from 2:45 – 4:00, minimum wage.
- Jennifer Lester, Preschool Substitute, on an as needed basis after school from 2:45 – 4:00, minimum wage.
- Angel McCormack, Preschool Substitute, on an as needed basis after school from 2:45 – 4:00, minimum wage.

### **B. Revised Salary Schedules – Attachments 9B**

- To approve a revised Fiscal Salary Schedule. The scheduled is being revised to reflect a change in titles and the number of days per position. The salaries have also been reduced to reflect the reduction of days.
- To approve a revised Schedule B. The schedule is being revised to add the position of ISS Monitor.

### **C. Superintendent's Contract – Attachment 9C**

To approve renewal and extension of the Superintendent's current contract effective August 1, 2015 through July 31, 2020, upon recommendation of Jim McFarland, Board President.

### **D. Resignations – Attachment 9D**

- To approve a resignation from Tammi Cowell, Assistant Treasurer. Tammi accepted a position as Treasurer of the Northmor Local School District.
- To approve a resignation from Chris Solis, Social Studies Instructor. Chris accepted a position as the Athletic Director/Assistant Principal at Wynford Schools.
- To approve a resignation from Sue Looney, Custodian, contingent upon being hired as the ISS Monitor.

### **E. Additional Tuition for Certificate Attainment**

To approve John Seibel receiving an additional tuition reimbursement of 20% for obtaining his Career Technical License. Administration requested that Mr, Seibel obtain this license with the understanding that upon completion he would receive an additional 20% reimbursement of tuition. John's tuition was \$5,321.34, therefore request is made to pay \$1,064.27 ( $\$5,321.34 \times 20\% = \$1,064.27$ ).

### **F. Donations – Attachments 9F**

- To approve a donation from Carroll's Jewelers of engraving retirement plaques with a value of \$50.00.
- To approve a donation from Buford Schaber of 25 wigs for use by our Cosmetology program. Value of \$35.00 each for a total of \$875.00.
- To approve a donation from Nucor Steel of flats for use by our Welding program. Value

of \$2,079.28.

**G. OSBA Capital Conference**

To approve Gene Wiley as a delegate and Rocky White as an alternate to the OSBA Capital Conference. The conference is scheduled for November 9-12, 2014 at the Greater Columbus Convention Center.

**H. Updated School Calendar – Attachment 9H**

To approve an updated school calendar for the 2014-2015 school year. This calendar reflects an additional day for professional development on October 20, 2014 to work on student assessments.

**I. Updated Organizational Chart – Attachment 9I**

To approve an updated organizational chart reflecting resignations and new hires.

**J. Revised Adult Education School Catalog-Handbook – Attachment 9J**

To approve a revised Adult Education School Catalog-Handbook. The modifications are highlighted for your review.

**K. Infosnap Services Agreement – Attachment 9K**

To approve an agreement with Infosnap Services for custom online forms. A copy of the agreement is attached for your review.

**L. Agreement with Kindred Nursing and Rehabilitation – Attachment 9L**

To approve an agreement between Tri-Rivers Career Center and Kindred Nursing and Rehabilitation for our nurse aide students to obtain clinical experiences. A copy of the complete agreement is attached for your review.

**M. Lease for Adult Education Facility – Attachment 9M**

To approve a lease with Marion Forum, LLC for premises located at 1563 Marion Mt. Gilead Road, Marion, OH for Adult Education programs. A complete copy of the lease is attached for your review.

**N. LPN to RN Program – Increase in Tuition and Fees – Attachment 9N**

To approve an increase in tuition and fees for the LPN to RN program. The proposal and rationale is attached for your review.

**O. Accurate IT Services Contract**

To approve an agreement with Accurate IT Services for the electronic recycling services.

**Discussion**

- OSBA Capital Conference will be held on November 9, 10, 11, and 12 in Columbus at the Greater Columbus Convention Center.

**10. Adjourn**

Mr. Gary Sims moved to adjourn.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Sims yes, Landon yes, Bumgarner yes, Clinger yes, Haas yes, Leader yes, Park yes, Parker yes, Rogers yes, Wiley yes, McFarland yes.

Motion declared passed.

Meeting adjourned at 8:20 p.m.

**Next meeting will be September 17, 2014.**

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**Jim McFarland, President**

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**Steve Earnest, Secretary**