

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING

February 22, 2012 @ 7:00 p.m.

Room 104, TRCC

The regular February Board of Education meeting was called to order by President Mickey Landon at 7:00 p.m.

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, Mr. C. Gary Iams, Mr. Mickey Landon, Mr. Jim McFarland, Mr. John Thompson, Mr. Carson Wasserbeck, Mr. Rocky White, and Mr. Gene Wiley.

Members Absent: Mr. Bob Haas, Mr. Dennis Leader, Mr. Keith Rogers, and Mr. Gary Sims.

Also Attending: Mr. Charles A. Speelman, Mr. Steve Earnest, Mr. Richard George, Mrs. Jodi Gaietto, Mr. Larry Hickman, Mr. William Karcher, Mrs. Ellen Messenger, Mr. Mike Wellin, Mrs. Debbie Curtis, and Mr. Jim Rittler representing TREA.

Also present were student guests, Ely Partlow and Bobbie Mehaffey representing FFA; Katie Bird, representing Skills USA and presenting on her trip to Washington D.C.; Julio Romero, UTI \$25,000 scholarship recipient; and Kelsea Sullivan representing Engineering Tech Prep and presenting on the Vex Robotics competition. Mrs. Kerry Beckel and Mr. Ritch Ramey were present with the students.

Mr. Steve Earnest administered the oath of office to Mr. John Thompson.

Items 7, 8A through 8D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

Mr. C. Gary Iams moved to approve the following items as recommended by the Treasurer.
Mr. Gene Wiley seconded the motion.

Discussion

Roll Call: Iams yes, Wiley yes, Bumgarner yes, Clinger yes, McFarland yes, Thompson yes, Wasserbeck yes, White yes, Landon yes.

Motion declared passed.

7. Minutes

To approve the minutes of the January 11, 2012, organizational meeting, budget hearing, and regular meeting.

8. Treasurer's Business and Reports

A. Financial Report – Attachment 8A

To approve the financial statement for January, 2012, as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for January, 2012, as presented by the Treasurer.

C. Set Up New Account

To approve setting up Account # 011.9024 for TR Things, the new student store.

D. Transfers

<u>From</u>	<u>To</u>	<u>Amount</u>
001.0000	002.9003	\$ 2,957
002.9003	001.0000	\$ 2,957
001.0000	011.9024	\$ 3,000

9. Director's Report – Richard George

10. Superintendent's Report and Recommendations

Items 10A through 10S listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

Mr. Jim McFarland moved to approve the following items as outlined in 10A–10S.

Mr. John Thompson seconded the motion.

Discussion

Roll Call: McFarland yes, Thompson yes, Bumgarner yes, Clinger yes, Iams yes, Wasserbeck yes, White yes, Wiley yes, Landon yes.

Motion declared passed.

A. EMPLOYMENT

To approve the following individuals for the stated contracts as recommended by the Executive Director-Secondary Education and the Director-Adult Education.

Secondary Education

- Carrie Heimlich, consulting contract for the Veterinary Assisting program, 20 days @ \$238.05 per day, for a total of \$4,761, based on teacher salary schedule (Level 7, Class 1). Contract begins February 15, 2012 and concludes July 31, 2012.

Substitutes

- Amanda Karcher, Cosmetology Substitute
- Mark Wesner, Substitute

B. Administrative Contracts

- To approve two (2) administrators up for contract renewal. They have been properly evaluated and are being recommended for re-employment as stated below:
 - Larry Hickman, Executive Director of Operations, five (5) year contract, 08/01/12 – 07/31/17.
 - William (Bill) Karcher, Director-Career Technical Education, two (2) year contract, 08/01/12 – 07/31/14.

C. Resignations – Attachments 10C

- To approve a resignation from Melody Hartman, discipline secretary, effective June 25, 2012. Melody is resigning because she is getting married and will be relocating.
- To approve a resignation for purposes of retirement from Jeff Williams, Dean of Students, effective December 20, 2012.
- To approve a resignation for purposes of retirement from Sandy Redd, School Nurse, effective May 31, 2012.

D. Request for Family Medical Leave – Attachment 10D

To approve a request by Crista Stacklin, Math Teacher, for family medical leave to extend her maternity leave until the end of the 2011-2012 school year. A copy of her letter is attached.

E. Donations – Attachment 10E

- To approve a donation of a full semi-load of assorted angle irons and bundles from Nucor Steel Kankakee, Inc., to be used in our welding program. Value of \$10,000.
- To approve a donation from the Junior Service Guild of \$300 for the horticulture field trip to the Great Lakes Floral Expo in Michigan.
- To approve a donation from the Marion County Youth Foundation, Inc., of \$800 for the horticulture field trip to the Great Lakes Floral Expo in Michigan.
- To approve a donation from Susan Rush, of a rototiller and 2 circular saws. The rototiller will be used by our Ag & Industrial Power Program and the circular saws will be used by our Construction Technologies class. Value of \$85.00.

F. Out of State Field Trip – Attachment 10F

- To approve an out-of-state field trip for Auto Tech., level one and two students, to attend the Ford Rouge Plant and the Henry Ford Museum in Dearborn, Michigan. The plan is to leave on April 26, 2012 and return on April 27, 2012. A complete itinerary is attached for your review.
- To approve attendance at the Vex National Robotic Qualifier in Omaha, Nebraska on March 15-17 for 3 students in the Engineering Tech program. These 3 students qualified for nationals by winning Treca state qualifiers. The winners in Nebraska will go to Disneyland on April 18, 2012.

G. MTC Agreement on Engineering Computers – Attachment 10G

To approve the attached agreement between Marion Technical College and Tri-Rivers Career Center for the lease of the computers currently located in the Engineering Room.

H. Memorandum of Understanding (Corrected) – Attachment 10H

To approve the corrected memorandum of understanding between Tri-Rivers Career Center and Tri-Rivers Education Association. Corrected memorandum is due to minor language corrections. A copy is attached for your review.

I. Resolution

To approve the following resolution:

WHEREAS, the Tri-Rivers Board of Education and the Tri-Rivers Education Association have entered in a Memorandum of Understanding outlining incentives for early notification of separation of employment for employees belonging to TREA; and

WHEREAS, the Tri-Rivers Board of Education desires to institute the same incentives for all other Tri-Rivers' employees.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That any full-time employee currently eligible for full medical benefits who, on or before March 8, 2012, submit to the Superintendent an irrevocable letter of resignation effective at the end of the employee's professional responsibilities for the 2011-2012 school year shall receive a one-time payment of One Thousand Five Hundred Dollars (\$1,500.00). This payment shall be made within thirty (30) days of the acceptance of the resignation by the Board of Education and is subject to all deductions required by law. Payment shall be made in either a lump sum, equal installments paid in addition to the current salary for the remaining pays in the 2011-2012 school year or in addition to the employee's severance payout. The employee shall elect which of the three payout options are preferred and notify the Treasurer in writing following the acceptance of the resignation.
2. Further, for the 2012-2013 school year, any full-time employee that is eligible for full medical benefits and who submits an irrevocable letter of resignation with at least five (5) months' notice prior to the effective date of separation from employment, shall receive a one-time payment of One Thousand Five Hundred Dollars (\$1,500.00). This payment shall be made within thirty (30) days of the acceptance of the resignation by the Board of Education and is subject to all deductions required by law. Payment shall be made in either a lump sum, equal installments paid in addition to the current salary for the remaining pays in the 2012-2013 school year or in addition to the employee's severance payout. The employee shall elect which of the three payout options are preferred and notify the Treasurer in writing following the acceptance of the resignation.
3. The parties acknowledge and agree that the one-time payments made in either 2011-2012 or 2012-2013 shall not affect the payment of Severance Pay.

ADOPTED this 22nd day of February, 2012.

J. 2012-2013 School Calendar (Corrected) – Attachment 10J

To approve the corrected 2012-2013 school calendar. The calendar is being corrected to reflect a change in the professional development date. A copy is attached for your review.

K. 2013–2014 School Calendar - Attachment 10K

To approve the 2013-2014 school calendar. A copy is attached for your review.

L. Veterinary Assisting Program

To approve starting a Veterinary Assisting Program beginning with the 2012-2013 school year.

M. Clarification of Language – Superintendent’s Contract – Attachment 10M

To approve language clarification in Charles Speelman’s contract. A copy of the clarified language is attached for your review.

N. Teach-Out Agreement with Northeast Ohio Region – Attachment 10N

To approve the Teach-Out Agreement between the Northeast Ohio Regional Adult Workforce Education Program and Tri-Rivers Career Center. This agreement states we will assist students affected by the *closure* of any of our career development programs, in accordance with the matrix of programs outlined therein. The complete agreement is attached for your review.

O. MCJ&FS Transitions Training Contract – Attachment 10O

To approve an agreement between Marion County Job and Family Services and Tri-Rivers Career Center for job search/job readiness services. A copy of the complete agreement is attached for your review.

P. Clinical Preceptorship Agreement – Delaware City Schools – Attachment 10P

To approve an agreement between Tri-Rivers Career Center and Delaware City Schools for our PN students and our LPN-RN students to obtain learning experience in clinical practice areas. A copy of the complete agreement is attached for your review.

Q. Adult Education Student Handbook – with revised refund and withdrawal policies – Attachment 10Q

To approve the revised Adult Education Student handbook. The revisions are needed to address refund and withdrawal policies. A copy of the complete handbook is attached for your review.

R. Adult Ed Student Consumer Handbook – Attachment 10R

To approve the Adult Education Student Consumer Handbook. A copy of the complete handbook is attached for your review.

S. LPN – RN Evening Program – Attachment 10S

To approve starting an LPN-RN evening program. A copy of the program brochure is attached for your review.

10. Discussion

- Robotics Training
- Tax abatement for U.S. Yachiyo on a \$7,000,000 building expansion (located in the Ridgedale School District).
- St. Rt. 95 widening project and how it affects our land out front.

11. Executive Session

Mr. Jim Clinger moved to enter into executive session for the purposes of discussing personnel and the evaluation of the Superintendent.

Mr. Rocky White seconded the motion.

Discussion

Roll Call: Clinger yes, White yes, Bumgarner yes, Iams yes, McFarland yes, Thompson yes, Wasserbeck yes, Wiley yes, Landon yes.

Motion declared passed.

The Board entered into executive session at 8:30 p.m.
President Landon declared the meeting back in regular session at 9:10 p.m.

12A. Reduction in Force

It is recommended to approve a reduction in force in the Adult Education Public Safety Services Program, effective February 29, 2012, due to financial reasons and the need to operate the Career Center efficiently and economically in compliance with Ohio Revised Code Section 3319.17. The positions to be reduced are as follows:

Regina Shumaker	Public Safety Service Coordinator
Regina Shumaker	Part-Time Fire/EMS Instructor

Mr. John Thompson moved to approve Item 12A.

Mr. Gene Wiley seconded the motion.

Discussion

Roll Call: Thompson yes, Wiley yes, Bumgarner yes, Clinger yes, Iams yes, McFarland yes, Wasserbeck yes, White yes, Landon yes.

Motion declared passed.

13. Adjourn

Mr. Jim McFarland moved to adjourn.

Mr. John Thompson seconded the motion.

Discussion

Roll Call: McFarland yes, Thompson yes, Bumgarner yes, Clinger yes, Iams yes, Wasserbeck yes, White yes, Wiley yes, Landon yes.

Motion declared passed.

Meeting adjourned at 9:25 p.m.

Next meeting will be March 21, 2012.

Mickey Landon, President

Stephen J. Earnest, Treasurer