

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING September 21, 2011 @ 7:00 p.m. Room 104, TRCC

The regular September Board of Education meeting was called to order by President Mickey Landon at 7:00 p.m.

Members Present: Mr. Bryan Bumgarner, Mr. Jim Clinger, C. Gary Iams, Mr. Mickey Landon, Mr. Dennis Leader, Mr. Jim McFarland, Mr. Keith Rogers, Mr. Gary Sims, Mr. John Thompson, Mr. Rocky White and Mr. Gene Wiley.

Members Absent: Mr. Carl Layne and Mr. Bob Haas. Mr. Bob Haas arrived at 7:40 p.m.

Also Attending: Mr. Charles A. Speelman, Mr. Steve Earnest, Mrs. Jodi Gaietto, Mr. Richard George, Mr. Larry Hickman, Mr. William Karcher, Mrs. Ellen Messenger, Mr. Mike Wellin, Mrs. Debbie Curtis, Mr. Ritch Ramey, and Mrs. Kerry Beckel representing TREA.

Items 6, 7A, 7B, and 7C listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

Mr. Gene Wiley moved to approve the following items as recommended by the Treasurer.

Mr. Jim Clinger seconded the motion.

Discussion

Roll Call: Wiley yes, Clinger yes, Bumgarner yes, Iams yes, Leader yes, McFarland yes, Rogers yes, Sims yes, Thompson yes, White yes, Landon yes.

Motion declared passed.

6. Minutes

To approve the minutes of the August 17, 2011, regular meeting.

7. A. Financial Report – Attachment 7A

To approve the financial statement for August, 2011, as submitted.

B. Paid Bills – Attachment 7B

To approve the list of paid bills for August, 2011, as presented by the Treasurer.

C. Permanent Appropriations – Attachment 7C

The Board is asked to approve the annual appropriations as recommended and approved by the Treasurer based on input from the Directors and Superintendent.

BE IT RESOLVED, by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2012, the following sums be and the same are hereby set aside and appropriated at fund level for the several purposes for which expenditures are to be made during said fiscal year, as outlined in Attachment 7C.

8. **Director's Report** – Larry Hickman (Ritch Ramey reported on Tech. Prep. Engineering)

9. **Superintendent's Report and Recommendations**

Items 9A through 9K listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

Mr. C. Gary Iams moved to approve the following items as outlined in 9A – 9K.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Iams yes, Sims yes, Bumgarner yes, Clinger yes, Haas yes, Leader yes, McFarland yes, Rogers yes, Thompson yes, White yes, Wiley yes, Landon yes.

Motion declared passed.

A. EMPLOYMENT

To approve the following individuals for the stated contracts as recommended by the Executive Director-Secondary Education and the Director-Adult Education.

Secondary Education

Supplementals

- To approve a supplemental instructional contract for Rhonda Manns for the 2011/2012 school year from September 21, 2011 through May 30, 2012 at a rate of \$20 per hour not to exceed 100 hours (\$2,000); the contract will provide up to three hours per week of academic instructional assistance for individual students or groups of students within the Job Training Program that are employed during regular school hours. Since the actual weekly hours of instruction will vary, all hours need to be time sheeted monthly to include student name(s), date of contact(s), and actual length of instructional time with the student or group of students.
- To approve a supplemental contract for Laurie Wise for CPR Training as needed, after school hours, for secondary students certification for 2011-12 at an hourly rate of \$20 per hour.

Extended Service

- To approve 5 days extended service for Jeff Williams, Dean of Students, to prepare and plan for the opening of school and to close out the school year and prepare the statistical reports, at a per diem of \$327.35 for a total of \$1,636.75.

Substitutes

- Taylor Bahm – Teaching
- Robert Clark – Teaching
- Michael M. Dominguez - Teaching
- Virginia Dornbirer - Teaching
- Denyse Farrell – Teaching
- C. Lee Fohl - Teaching
- Gary Gibson - Teaching
- Nicole Hollerman – Teaching
- Jackie Lewis – Teaching
- Ben Lilly - Teaching
- Patrick Montgomery - Teaching
- Maynard Moser – Teaching
- Kelly Murphy - Teaching
- Carol Sexton - Teaching
- Jacqueline Smith – Teaching
- Craig Swartz – Teaching
- Francis Voll - Teaching
- Darci Woods - Teaching
- Sandra Burns – Bus Driver
- Dan Hayman – Bus Driver
- Molly Clapper – Cosmetology
- Diana Detillion – Cosmetology
- Ann Thomas – Teaching (Health Care Professions)
- Abby Dunn – ECLC (High School Student)
- Amber Dunn – ECLC
- Ann Huff – ECLC
- Amanda Johnson – ECLC
- Rebekah Kramp – ECLC
- Jennifer Williams – ECLC
- Marilyn Hottinger – School Nurse
- Dale Burns – Maintenance
- Jackie Hamilton – Secretarial
- Beverly Everly – Secretarial

Change in Contract

To approve changing Pauletta Hudnell's 2011/2012 contracted work schedule of 6.25 hours per day for 190 days to 6.50 hours per day for 190 days, thereby increasing her working contract by 47.50 hours for an additional annual amount of \$861.42. This recommendation will provide time for Pauletta to oversee the cafeteria in the mornings during the breakfast time.

Correction of Contract

To correct the contract of William J. Karcher, Director of Career Technical Education. Mr. Karcher's contract was approved at the March 16, 2011 board meeting and stated as follows:

“A total of \$23,938.53 for the 2010-11 school year (pro-rated 70 days at \$341.979 per day) and \$80,023 for the 2011-2012 school year based on Step 12, Class III of the Director's approved salary schedule. (2011-2012 school year is a 234 day contract).” This language did not allow for the step increase for the 2011-2012 school year. The corrected contract should read:

“A total of \$23,938.53 for the 2010-11 school year (pro-rated 70 days at \$341.979 per day) and \$83,715 for the 2011-2012 school year based on Step 13, Class III of the Director’s approved salary schedule (2011-2012 school year is a 234 day contract).”

Adult Education

Neysa Kitts, RN, Part-time Nursing Instructor, Class 2, Step 0 of the Adult Education Part-time Certified Healthcare Instructor Salary Schedule.

B. Consulting Services

To approve employment of Beth Bay-Savage at a rate of \$20 per hour for up to 80 hours (\$1,600) to assist in the coordination and set up of our new Student Resource Center media area and helping to set up computer access for students.

C. Donations – Attachment 9C

To approve a donation from Patricia Fortney of 2 Foot Baths for pedicures, 2 Paraffin Wax Dip Machines with supplies, and some buffing files for use in our Cosmetology Department. Value of \$100.00.

D. Treca Digital Academy Sponsor Report – Attachment 9D

To approve the sponsor report for Treca Digital Academy. A complete copy is attached for your review.

E. Out of State Conference – Attachment 9E

To approve an out of state conference for Emeline Kelly, Nursing Education Programs Manager and Pam Collins Accreditation Assistant, to attend the National League for Nursing Accreditation Commission’s (NLNAC) “Achieving Accreditation: A Workshop for Practical Nursing Programs on December 2, 2011 in Atlanta, Georgia. (This conference is in place of attendance at an out of state NLNAC Conference which was Board approved at the July 21, 2011 board meeting but was unable to attend as the conference was sold out.) Cost including travel, lodging, and meals not to exceed \$1,115.65 and will be paid from Grant funds. (Estimated cost for the previously approved conference was \$1,210.)

F. Bus & Van Drivers

Bus and Van Drivers for the 2011-2012 school year

Van Drivers

Maria Augustin
Sean Barbey
Barbara Bell
Christopher Bernardo
Lori Burkhart
Jodi Gaietto
Sheila Hamm
Karen Hedges
Obra Horn
Scott Jones
Steve Lawrence
Sue Looney

Rhonda Manns
Becky Porter
Jodi Rogers
John Seibel
Josh Spore
Frank Snyder
James Toth
Sheri Wells
Jeff Williams
Karen Winders
David Woessner
Steve Wren

Bus Drivers

Kerry Beckel
Sandra Burns
Dan Hayman
Tim Holt

Lester Poast
Roger Richards
Jim Rittler
Chuck Stone

G. Salary Schedule C – Attachment 9G

To revise Salary Schedule C to reflect an increase in the minimum wage. Minimum wage is \$7.85.

H. Organizational Chart (Updated) – Attachment 9H

To approve the updated Organizational Chart for 2011-2012. The only changes were the deletion of Jasmine Rausch, Administrator of the LPN to RN program, the addition of Emeline Kelly as the Administrator of the LPN to RN program, the addition of Nancy Tedjeske, Nursing Instructor, and the addition of Sharon Teynor, Nursing Instructor.

I. Agreement with Kingston Residence of Marion – Attachment 9I

To approve an agreement between Tri-Rivers Career Center and Kingston Residence of Marion for our Patient Care Technician Students to obtain learning experience in a clinical practice area and community setting. A copy of the full agreement is attached for your review.

J. Agreement with The Inn at Orchard Park – Attachment 9J

To approve an agreement between Tri-Rivers Career Center and The Inn at Orchard Park for our Patient Care Technician Students to obtain learning experience in a clinical practice area and community setting. A copy of the full agreement is attached for your review.

K. Adult Education Student Handbook – Attachment 9K

To approve the Adult Education Student Handbook. A copy is attached for your review.

11. Executive Session

Mr. Jim Clinger moved to enter into executive session for the purpose of discussing employment of employment of personnel.

Mr. Rocky White seconded the motion.

Discussion

Roll Call: Clinger yes, White yes, Bumgarner yes, Haas yes, Iams yes, Leader yes, McFarland yes, Rogers yes, Sims yes, Thompson yes, Wiley yes, Landon yes.

Motion declared passed.

The Board entered into executive session at 7:43 p.m.

President Landon declared the meeting back in regular session at 8:42 p.m.

12. Adjourn

Mr. Bob Haas moved to adjourn.

Mr. Jim Clinger seconded the motion.

Discussion

Roll Call: Haas yes, Clinger yes, Bumgarner yes, Iams yes, Leader yes, McFarland yes,
Rogers yes, Sims yes, Thompson yes, White yes, Wiley yes, Landon yes.

Motion declared passed.

Meeting adjourned at 8:42 p.m.

Next meeting will be October 19, 2011.

Mickey Landon, President

Stephen J. Earnest, Treasurer