

### **SPONSOR CONFLICT OF INTEREST**

The District shall identify conflicts of interest in accordance with its general Conflict of Interest Policy which is incorporated into and considered a part of this policy.

#### **Community School Conflicts**

This Conflict of Interest Policy shall be used by the District's Board of Education, sponsoring staff, and contractors to determine whether any conflicts exist within the Sponsor's Board and staff. This Conflict of Interest Policy also shall be used to determine whether a conflict of interest exists between the sponsor and its community schools.

The sponsoring staff members, contractors, and Board members shall complete an annual conflict of interest statement regarding whether a conflict of interest exists.

The District shall require all staff members, contractors, and vendors with sponsoring responsibilities to complete a conflict of interest statement at the onset of each sponsoring responsibility. The conflict of interest statement shall be completed on an annual basis prior to **September 30<sup>th</sup> of each year** ~~March 1, 2017~~ and shall be used to determine whether potential conflicts of interest exist.

#### **Process for Potential Conflicts of Interest**

The following process shall be followed:

Each conflict of interest statement shall be reviewed by the Superintendent. If a potential conflict of interest is identified through the conflict of interest statement or through other means, the District shall consult with legal counsel, if necessary. Legal counsel shall provide guidance on how to resolve the conflict of interest.

Quality Practices Rubric: A.04 – Conflict of Interest

Adopted: **November 14, 2018**

May 21, 2018

March 23, 2017