

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING June 26, 2019 @ 6:30 p.m. Room 104, TRCC

Appointment of President Pro-Tem

Due to the absence of the President Jim McFarland and Vice-President Gary Sims, the Board must select a President Pro Tem to preside over this meeting.

Mr. Mike McCreary moved to appoint Mr. Mickey Landon as President Pro-Tem to preside over this meeting:

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. McCreary yes, Dr. Haas yes, Mrs. Ehret yes, Mr. Landon yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes.

Mr. Mickey Landon was appointed President Pro Tem to preside over this meeting.

1. Call to Order

The regular June Board of Education meeting was called to order by President Pro-Tem Mickey Landon at 6:30 pm.

2. Roll Call:

Members Present: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, and Mr. Keith Rogers.

Members Absent: Mrs. Debbie Good, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Gary Sims, and Mr. Gene Wiley.

Also Attending Mr. Charles Speelman, Mr. Stephen Earnest, Mrs. Carol Bebout, Mrs. Debbie Curtis, Mr. Richard George, Dr. Emeline Kelly, and Mrs. Ellen Messenger. Mr. Lucas Bledsoe was present and representing TREA. Other guests were Mr. Tad Douce, Mr. Joshua Ebert, Mrs. Angela Kaffen, Mr. David Willey, and Mr. Zachary Vogt.

3. Pledge of Allegiance

4. Introduction of Guests and Their Comments

5. Motion to Amend Agenda (if needed)

Mrs. Shelly Ehret moved to approve the following additions, corrections and deletions to this agenda:

Additions

8F - Treasurer's Business and Reports. To approve the agreement between Tri-Rivers Career Center and the Auditor of State for auditing services. A complete copy is attached for your review.

10A - Employment

Miscellaneous Supplementals

- Lance Stalnaker, compensation for conference time based on a per period rate times 178 days
- Lance Stalnaker, FCCLA Liaison, 10% of base salary
- Lance Stalnaker, Catering Supplemental

New Student/Family Conferences

Angela Kaffen Exercise Science
 Sheila Hamm Culinary
 Sheri Wells..... Cosmetology

100. MCJFS Subgrant – Attachment 100

To approve the Subgrant Agreement with Marion County Job & Family Services. A complete copy is attached.

Discussion

- RFQ for Architectural services for Adult Ed. building

Corrections

10A Employment

- Lance Stalnaker, Culinary Arts Instructor, should be Class II, Step 13
- Angela Niki Branam should be Class II, Step 11 (not Step 10)

Deletions

10N Salary Schedules

Please delete the Classified Schedule A for 2019-20, 2020-21, and 2021-22. Upon further review those schedules were approved by the Board in April are correct.

Mr. Michael Patterson seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. Patterson yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. Park yes, Mrs. Plotts yes, Mr. Rogers yes.

Motion declared passed.

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A through 8F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve Items 7, 8A through 8F listed below under the Consent Agenda.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McCreary yes, Mrs. Ehret yes, Mr. Landon yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the May 22, 2019 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 8A**

To approve the financial statement for May, 2019 as submitted.

B. **Paid Bills – Attachment 8B**

To approve the list of paid bills for May, 2019 as presented by the Treasurer.

C. **Transfers, Advances & Appropriations Modifications – Attachment 8C**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment C. Attachment C will be presented at the Board meeting.

D. **Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2020 at 50% of fiscal year 2019 expenditures.

E. **New Accounts**

To establish new accounts as follows:

004.9006 – Notes, Adult Ed Building
019.9031 – Marion Area Workforce Collaborations (MAWAC)

F. **Auditor of State Agreement – Attachment 8F**

To approve the agreement between Tri-Rivers Career Center and the Auditor of State for auditing services. A complete copy is attached for your review.

9. **Chief Instructional Officer Report** – Chris Pemberton, our Health Services Coordinator, reported on her job responsibilities and shared statistics on the number of students and staff she assisted last year.

10. **Superintendent's Report and Recommendations**

Items 10A through 10M listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve the following items as outlined in 10A – 10M.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Ehret yes, Mr. Landon yes, Mr. McCreary yes, Mr. Park yes,
Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes.

Motion declared passed.

A. Employment

Administration

- To approve Martin Dzugan as the Director of CTE and Student Pathways, Executive Directors Salary Schedule, 3 year contract, 07/01/19 – 06/31/22, 260 Days, Class III, Step 10.

Certified

- To approve Joshua Ebert as the Interactive Media Instructor, 1 year contract, 09/01/19 – 08/31/20, Certified Salary Schedule, Class III, Step 5.
- To approve Angela Kaffen as the Exercise Science & Sports Medicine Instructor, 1 year contract, 09/01/19 – 08/31/20, Certified Salary Schedule, Class III, Step 6.
- To approve Lance Stalnaker as the Culinary Arts Instructor, 1 year contract, 09/01/19 – 08/31/20, Certified Salary Schedule, Class II Step 13.

Conference Periods and Extended Days

- Joshua Ebert, compensation for conference time based on a per period rate times 178 days.
- Joshua Ebert, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Joshua Ebert, contract from 07/15/19 to 08/31/19, for coordination and development of new program, at his per diem rate, not to exceed 15 days.
- Angela Kaffen, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Lance Stalnaker, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.

Miscellaneous Supplementals

- Joshua Ebert, \$10,000 stipend for district wide video services for marketing.
- Carrie Heimlich, supervision of FFA projects at the local fairs, \$25 per hour. Hours to be time sheeted.
- Kathleen Wren, Resident Educator Mentor, \$750.
- Lance Stalnaker, compensation for conference time based on a per period rate times 178 days.
- Lance Stalnaker, FCCLA Liaison, 10% of base salary.
- Lance Stalnaker, Catering Supplemental.

Extended Days

- Seibel, John, 1 day (new class).

Correction of Conference Time Contract

To correct the conference time compensation for Lori McGuire. Mrs. McGuire was approved on the May board agenda for conference time compensation based on 178 days. When the master schedule was finalized, Mrs. McGuire will have a conference period on Monday, Wednesday, and Friday. Therefore, her conference time compensation should be based on 75 days instead of 178 days.

New Student/Family Conferences

- Angela Kaffen Exercise Science
- Sheila Hamm Culinary
- Sheri Wells..... Cosmetology

Classified

- Kerry Beckel, Substitute for Courtney Murphy (while on maternity leave). \$25 per hour, 29 ½ hours per week, up to 10 weeks, hours to be time sheeted.
- Nardi Muka, Construction Aide, 1 year contract, 09/10/19 – 08/31/20, \$35 per hour, hours to be time sheeted.
- Jeffrey Young, Sr., Instructional Technology PD Coordinator, 1 year contract, (09/01/19 – 08/31/20), 240 days, Step 20, Class I, Salary Schedule F.
- Zachary Vogt, Construction Aide, 1 year contract, 09/01/19 – 08/31/20, 190 days, Salary Schedule B, Class II, Step 0, 29 ½ hours per week, hours to be time sheeted.
- Richa Gattshall, up to 5 extended days for planning, hours worked to be time sheeted.

Correction/Change of Contracts

- To change the position and contract of Angela Niki Branam from a Culinary Aide to the Cafeteria Manager effective 09/01/19 and to place Mrs. Branam on Salary Schedule A, Class II, Step 11, 188 days, 8 hours per day.
- To correct the contract of Dakota Crum that was board approved May 22, 2019. New contract should be: Dakota Crum, Welding Aide, 2 year contract, 09/01/19 to 08/31/21, Salary Schedule B, Class II, Step 1, 29 ½ hours per week, hours to be time sheeted.

Adjustment of Contracted Days

- To approve changing the contract of Becky Diamond from a 198 day contract to a 248 day contract, effective July 1, 2019.

Adult Education

- To approve Tim Seeley part-time Adult Ed Skilled Trades Instructor, up to 300 hours, on an as needed basis. Adult Education Part-time Employee Schedule, IM over 10 years' experience, with six months teaching experience \$31.59 hr.
- To approve Lawrence (Larry) Strickland Part-time Adult Ed Skilled Trades Instructor, up to 300 hours, on an as needed basis. Adult Education Part-time Employee Schedule, IM over 10 years' experience, with six months teaching experience \$31.59 hr.

B. Resignations – Attachments 10B

- To approve a resignation from Stephen J. Earnest, Treasurer, effective October 31, 2019.
- To approve a resignation from Jeffrey Young, Sr., Instructor, from his certified contract. This resignation is contingent upon being immediately rehired as a classified employee in the same position under the same rate of pay. This is necessary as Mr. Young's position no longer falls under STRS.

C. Contract with NCOESC for Administrative Principal Services – Attachment 10C

To approve a contract with NCOESC for Administrative Principal Services for Chris Solis. A copy is attached for your review.

D. Leave of Absence Requests – Attachments 10D

- To approve a maternity leave of absence for Courtney Murphy. A copy of her request is attached.
- To approve a leave of absence for Cassy Retterer. A copy of her request is attached.

E. Donations – Attachment 10E

- To approve a donation from Arcelor Mittal of metal to be used by the Welding program. Value of \$1,737.12.
- To approve a donation from Marion Tractor Supply of an air compressor and miscellaneous hardware.

F. Articulation Agreements – Attachments 10F

To approve Bilateral Articulation Agreements as follows:

- An agreement between Tri-Rivers Career Center (Allied Health) and Columbus State Community College (Nursing Department);
- An agreement between Tri-Rivers Career Center (Allied Health) and Columbus State Community College (Allied Health Department);
- An agreement between Tri-Rivers Career Center (Automotive Technology) and Columbus State Community College (Engineering & Transportation Technologies Department);
- An agreement between Tri-Rivers Career Center (Building Trades) and Columbus State Community College (Engineering & Transportation Technologies Department).
- An agreement between Tri-Rivers Career Center (Criminal Justice) and North Central State College (Criminal Justice);
- An agreement between Tri-Rivers Career Center (Health Technologies) and Columbus State Community College (Allied Health Department);
- An agreement between Tri-Rivers Career Center (Health Technologies) and Columbus State Community College (Nursing Department); and
- An agreement between Tri-Rivers Career Center (Welding) and Columbus State Community College (Design, Construction, and Trades Department).

G. Out of State /Overnight Conferences – Attachments 10G

- To approve an out-of-state conference for Skills USA State competitors and voting delegates to attend the Skills USA National Conference on June 24, 2019 through June 29, 2019 in Louisville, KY. A copy of the field trip request form is attached for your review.
- To approve an out-of-state conference for Skills USA Summer Camp on July 15, 2019 through July 19, 2019 at The Ohio State University, Columbus, OH. Seven students will be attending with Sheri Wells and Brett Gentkowski supervising. A copy of the field trip request form is attached for your review.
- To approve an out-of-state conference for Richard George, Adult Director and Dr. Emeline Kelly, Director of Healthcare Education and Public Safety Programs to attend the Council on Occupational Education Annual Conference November 13th–15th, 2019 in Reno, NV. Conference registration estimate \$650 per person, with lodging and per diem per school policy. Approval had been granted for Dr. Kelly to attend the COE Summer Conference but she was unable to attend as conference registration was closed due to full capacity being reached prior to registration deadline. Early registration for Annual Conference will open in August.

H. Agreement with Tom Applegate for Strategic Planning–Attachment 10H

To approve the agreement with Tom Applegate for ongoing implementation of the 2018 Strategic Plan. A copy is attached for your review.

I. Contract for Security Resource Officer – Attachment 10I

To approve a contract with Marion County Sheriff's Office for a Security Resource Officer for the 2019-20 school year. Deputy Craig Layne will be assigned to Tri-Rivers since Deputy Tom Bice retired. A copy of the contract is attached for your review.

J. Addendum to TANF Sub Grant – Attachment 10J

To approve the Addendum to the TANF sub grant retroactive to May 24, 2019. A copy is attached for your review.

K. Revised Adult Ed. Student Catalog Handbook – Attachment 10K

To approve the revised Adult Education Student Catalog Handbook. A copy is attached with changes highlighted in yellow.

L. New Programs

To approve the development of two new programs to begin in the 2019-20 school year:

- Exercise Science and Sports Medicine, and
- Teacher Academy.

M. Program Names

To approve the program names and abbreviations as listed below:

AM.....Advanced Machining
AIP.....Ag & Industrial Power
AUT.....Automotive Technology
CNET.....Computer Networking Electronics Technologies
CTA.....Construction Trades Academy
COS.....Cosmetology
CJ.....Criminal Justice

CUL	Culinary Arts
ENG	Engineering Technologies
EST	Esthetics (Skins Care & Nails)
ESM	Exercise Science & Sports Medicine
HCA.....	Health Careers Academy
IAM.....	Interactive Media
TEA	Teacher Academy
VET	Veterinary Science
VIS.....	Vision
WEL	Welding

END OF CONSENT AGENDA

N. Salary Schedules – Attachments 10N

Mrs. Glenna Plotts moved to approve the following salary schedules:

- Executive Directors for 2019-20, 2020-21, and 2021-22 (added positions).
- Classified Schedule B for 2019-20, 2020-21, and 2021-22 (addition of Class II – Skilled Trade Aides).
- Classified Schedule E for 2019-20, 2020-21, and 2021-22 (addition of Class I and Class III – added cafeteria cashiers, monitor, custodians, head cook, and lead custodian).
- Classified Schedule F for 2019-20, 2020-21, and 2021-22 (added Instructional Technology PD Coordinator).

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mrs. Plotts yes, Mr. McCreary yes, Mrs. Ehret yes, Dr. Haas yes, Mr. Landon yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes.

Motion declared passed.

O. MCJFS Subgrant – Attachment 10O

Dr. Bob Haas moved to approve the Subgrant Agreement with Marion County Job & Family Services. A complete copy is attached.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Rogers yes, Mrs. Ehret yes, Mr. Landon yes, Mr. McCreary yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes.

Motion declared passed.

Discussion

- RFQ for Architectural services for Adult Ed. building.
- Note – July meeting was moved to the 4th Wednesday (July 24th) - board approved at the January Organizational Meeting.
- Thank you note to David Willey, Construction Trades Instructor from North Union Elementary.

11. **Executive Session – (if needed)**

Mr. Mike McCreary moved to enter into Executive Session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Dr. Bob Haas seconded the motion.

Roll Call: Mr. McCreary yes, Dr. Haas yes, Mrs. Ehret yes, Mr. Landon yes, Mr. Park yes,
Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes.

Motion declared passed.

The Board entered into executive session at 7:22 pm.

President Pro-Tem Mickey Landon declared the meeting back in regular session at 8:04 pm.

12. **Adjourn**

Mrs. Ehret moved to adjourn.

Mr. McCreary seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. McCreary yes, Dr. Haas yes, Mr. Landon yes, Mr. Park yes,
Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes.

Motion declared passed.

Meeting adjourned at 8:09 p.m.

Next meeting will be Wednesday, July 24th at 6:30 p.m. (this is a change from the 3rd Wednesday to the 4th Wednesday as approved at the January, 2019 Organizational Meeting.

Mickey Landon, President Pro-Tem

Stephen J. Earnest, Treasurer