

Tri-Rivers Career Center School Restart Guide for Students

**RESET AND
RESTART**
education



Tri-Rivers
Student
RESTART PLAN

**School Year
2020-2021**

***Planning for your health & safety,
well-being and educational success!***



We are truly excited about the opportunity to kick off the 2020-2021 school year this fall. There are many things that we will be able to control, and in other areas we will have to be flexible and creative. Our responses to events in our lives will determine how positive the outcome will be. I want to thank you in advance for your patience and understanding as we transition into a school year while dealing with a pandemic. Our goal is to make this year the best ever. Despite all of the constraints and limitations that will be thrust upon us, the **students** and **staff** at Tri-Rivers will meet the challenge with a positive attitude and willingness to succeed as a team.

There should be a common understanding that anyone working in or attending school must assume some responsibility in keeping themselves and others safe by following established rules and procedures. This responsibility has been heightened due to the current public health concerns. We acknowledge this has created significant challenges for everyone as we make plans for returning to school. We also believe that to fulfill our mission of delivering the highest quality career-tech instruction, students and teachers must have access to our labs and one another. Relying solely on remote learning is not our first choice for our students to achieve their greatest success.

Empathy/Grace – We start with understanding the importance of considering how our actions and beliefs can impact others. Our students represent a wide range of views that manifest themselves into habits and beliefs that may be contradictory to the health expectations that have been established by the public health community. Our job at Tri-Rivers is to ensure that we spend time discussing how our actions impact others. We all need to acknowledge the situations of our classmates and staff members and show consideration to them. Therefore, we are asking that students adhere to the following expectations:

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How we Determine our Student Schedule

Our three attendance models are:

- Face-to-Face full-time
- Hybrid Schedule
- All remote

Factors that determine our attendance models:

- Information and Coordination from the Health Departments
- Attendance rates with review of daily absence information and confirmed daily building staff attendance.
- A County change to Red would not automatically cause a change to Hybrid Learning

It is our goal to balance the health and safety of all staff and students with the ability to continue in person instruction for the training of our Career Tech students.

A/B Student Schedule

- **Group A Instructional Days in the Building (Students with Last Names Starting With A through L)**
- **Group B Instructional Days in the Building (Students with Last Names Starting with M through Z)**

Determining the teaching and learning schedule and when they may change:

These decisions will be based on guidance from federal, state and local officials and may include specific reference to Ohio's Public Health Advisory System.

When a decision is made to change the student instructional schedule you will be notified through Tri-Rivers Reset/Restart webpage, emails, text alerts, and social media posts.

Every effort will be made to adhere to schedules for a committed two-week time period.

However, multiple factors will impact the need to change the student's schedule outside of that two-week time period.

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Student Arrival

Morning arrival 7:45 - 8:15 am

Once you arrive to our campus:

- You will enter one of the following entrances: East, West, or Main (Front)
- Staff will be taking temperatures and ensuring students are wearing a school appropriate mask and worn properly
- Staff will direct students to areas where students can physically distance before reporting to their 1st period class.
 - Seating is arranged in the Multi-Purpose Room (Cafeteria) to allow for physical distancing.
 - Students will refrain from moving chairs while waiting for an early bell at 8:12 am.

Part-Time Students

Once you arrive to our campus:

- You will enter through the Main (Front) doors
- Once you enter the building you will be required to complete a temperature check and required to wear a school appropriate mask and sign in electronically.
- You will check in at the main office and proceed to your first scheduled class/lab

Backpacks/Lockers

- Students will be permitted to carry backpacks throughout the day
- Hallway lockers will not be issued
- Lockers may be issued in your lab/program

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Hallway Expectations

- Students are asked to walk on the right side of the hallway.
- Continue to wear your mask appropriately
- Wear your Student ID Badge so that it is visible to others
- Refrain from congregating.
- Students' transitions should be from one class to another class (including lunch) using the shortest distance possible.
 - This means refraining from meeting up with your significant other.
- We will limit student access to the hallways.
 - Students will continue to use a disposable Tri-Rivers common orange pass

Restrooms

- One student per class/ lab will be allowed to go to the restroom at a time
- Refrain from congregating in the restrooms during and between classes/labs
- Wash your hands with soap and water for 20 seconds.
- Use paper towels to dry hands and open doors with paper towels and deposit paper towels in trash near the door.
- Water fountains have been modified to be bottle fill stations only. Students will be permitted to carry a water bottle throughout the school day.



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Classroom/Lab

- Upon entering/exiting the classroom/lab students are highly encouraged to use hand sanitizers throughout the building.
- Each new student will be issued a technology device for this school year.
- All students will bring their device to each classroom/lab everyday.
 - Students should charge their device overnight to have it fully charged to start the day.
 - Tri-Rivers has adopted Canvas as our remote learning tool. All students will be provided a username and password to access classroom / lab materials for remote learning.
- Group/team work will be limited due to the requirement of physical distancing.
- Students' ability to move about the room will be limited during class time.
- Student workspaces will be set up to assure maximum distance between students given classroom/lab size. **Partitions must be used in classrooms** when students are in their seats
- **Special Services will continue to be delivered regardless of the attendance model**
- Attendance/participation is essential. When students are not physically present in the building, they will be assigned work to complete. The completion of this work will serve as attendance for that day.
- Students are expected to be considerate of others. Maintaining a clean/sanitized work space in classrooms is everyone's responsibility.

Face Coverings

- Students will wear school appropriate face coverings while on Tri-River's campus.
- **Face coverings must cover nose, mouth and chin.**
- **If students arrive without face coverings, one will be provided**

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Breakfast / Lunch

- Breakfast and lunch will be available and free to every student when the building is open this school year
- Students will eat in either the Multi-Purpose Room (MPR A-L) or the Auditorium (M-Z). Seating has been set up in order to maintain physical distancing. Students are assigned seats for their designated lunch period.
- Students are to remain seated during the breakfast and lunch period
- The cafeteria will be offering three full meal options:
 - Hot lunch full meal
 - Chef Salad full meal
 - Sandwich lunch meal
- Ala Carte options will also be available for students that do not want a full lunch
- Students will be released from tables systematically in order to increase social distancing when in line.
- Students will use an ID scanner or ID # when paying for meals. Cash is accepted, but change will NOT be returned. Any excess payment will be applied to the student's account.
- Please remember to add money to your lunch account only if you are purchasing Ala Carte or extra items on your lunches or breakfasts
 - <https://www.k12paymentcenter.com> or the k12 payment center app

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Uniforms

- **Students in the following programs are required to wear student IDs at all times at Tri-Rivers campus unless otherwise directed by a staff member (HCA, ESM, and VISIONS).**
 - Students will use a lanyard/reel and make sure their ID is visible. Students will also have an ID available through the app ID123.
- Students who are returning to campus are welcome to wear their uniforms from the 2019-2020 school year.
- Students will be issued Tri-Rivers t-shirts. Once issued, students will be required to wear TRCC gear or to be in their school uniform.
 - **Please be sure if you are wearing a hooded sweatshirt, pullover, etc. it must be Tri-Rivers issued**
- Once issued, students will be required to wear their uniform each school day. Their pants must be jeans, khakis or uniform pants. No yoga pants, sweatpants, leggings, jeggings, shorts, skirts, etc.
 - Uniform pants must be appropriate for their lab and classroom settings both from a safety and practical standpoint. Pants must be clean and free of holes, rips, and/or tears.
- Please refer to page 30 of the Student Handbook for more detailed information for uniform/dress expectations.

Student Dismissal

Bus Rider	Student/Parent Driver
<ul style="list-style-type: none"> ● Students will be dismissed first 	<ul style="list-style-type: none"> ● Students will be dismissed soon after the bus riders have been released
<ul style="list-style-type: none"> ● Students are to transition from their classroom / lab directly to their mode of transportation. ● Students may not congregate at dismissal on school grounds (including the building and parking lot) 	

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Other COVID information

- The Marion County Health Department provides consultation services to Tri-Rivers Career Center regarding COVID-19 planning and guidelines.
- If students feel ill, they must stay home. Please reference the **Health Screening Form and the COVID-19 Guidelines for Students and Staff**
- If students become ill at school they will be sent to the school nurse.
 - The school nurse **and our Health Department** will determine if the students' illness requires Isolation or normal protocols for ill students.
- If a student has been tested for COVID-19, provide results and the issued Return to School slip to the school nurse and follow your health provider and/or health department's recommendations.
- **If an immediate family member has tested positive and you have a student home on quarantine, please send any documentation to our attendance information center (tririversconnections.com) so that the student's absence is excused**
- **Tri-Rivers is using an ESC (Excused Special Circumstances) notation for students that must be quarantined or isolated in relation to COVID-19 related situations. These absences are excused absences.** We will continue to evaluate the sick day policy in relation to COVID-19 procedures and guidelines. Students' health and safety is our priority. Any updates will be communicated to parents and students.

**The above information is subject to change in an attempt to constantly enhance the safety of our students and staff

