

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## ORGANIZATIONAL MEETING

January 15, 2020 at 6:30 p.m.

Room 104, TRCC

The Tri-Rivers Joint Vocational School District Board of Education met on the above date at 6:30 p.m. at Tri-Rivers Career Center in Room 104 for the organizational meeting, tax budget hearing, and the regular January meeting.

1. **Call to Order**

The organizational meeting was called to order by President Pro Tem, Gary Sims.

2. **Pledge of Allegiance**

3. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mr. Eric Park and Mr. Gene Wiley.

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mr. Tad Douce, Mr. Martin Dzugan, Mrs. Sherrie Dunn, Mr. Larry Hickman, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mr. Chris Solis, and Ms. Marcie Whited. Also present were Mr. Lucas Bledsoe, representing TREA, Mrs. Paula Brazell and Mrs. Kelli Woycke.

4. **Oath of Office**

Tammi L. Cowell, Treasurer/CFO administered the Oath of Office to returning Board of Education members.

5. **Selection of President**

President Pro Tem Gary Sims called for nominations for President.

Mr. Mickey Landon placed the name of Mr. Jim McFarland in nomination.

Dr. Bob Haas moved the nominations be closed.

**Roll Call** Mr. Landon yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes,  
**On** Mr. McFarland abstain, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr.  
**Nominee:** Rogers yes, Mr. Sims yes.

Mr. Jim McFarland is elected President of the Tri-Rivers Board of Education.

6. **Selection of Vice President**

President Jim McFarland called for nominations for Vice President.

Mr. Gary Sims placed the name of Mrs. Glenna Potts in nomination.

Mr. Mickey Landon moved the nominations be closed.

**Roll Call:** Mr. Sims yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes,  
**On** Mr. McKinniss yes, Mr. McCreary yes, Mr. Patterson yes, Mrs.  
**Nominee:** Plotts abstain, Mr. Rogers yes, Mr. McFarland yes.

Mrs. Glenna Plotts is elected Vice President of the Tri-Rivers Board of Education.

**7. Organizational Meeting Recommendations**

Mr. Keith Rogers moved to approve the following items:

**A. Board Compensation**

To approve board compensation at \$125 per meeting for all meetings during 2020 and will include mileage for all meetings at the approved IRS rate effective on the date of travel. Mileage will be reimbursed semi-annually through payroll.

**B. Regular Meeting Time and Date**

To approve the regular meetings of the Tri-Rivers Joint Vocational School District Board of Education be held on the 3<sup>rd</sup> Wednesday of the month. All meetings shall be held at 6:30 p.m. in Room 104 in the Tri-Rivers Career Center, 2222 Marion-Mt. Gilead Road, Marion, Ohio. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board members of such changes and appropriate steps taken to notify the public. The regular meeting for January 2020 shall be held following the organizational meeting on January 15, 2020.

**C. Audit/Finance/Executive Committee**

Mr. Rogers moved to approve the following board members be appointed to the committees as outlined below, beginning January, 2020 through the 2021 Organizational Meeting.

Audit/Finance/Policy

1. Dr. Bob Haas
2. Mr. Mickey Landon
3. Mr. Jim McFarland
4. Mr. Eric Park
5. Mr. Gary Sims
6. Mrs. Tammi Cowell, Treasurer/CFO
7. Mr. Charles Speelman, Supt.
8. Ms. Marcie Whited for Policies

TDA Sponsor Oversight

1. Mrs. Debbie Good
2. Dr. Bob Haas
3. Mr. Ted McKinniss, Chair
4. Mrs. Tammi Cowell, Treasurer/CFO
5. Mr. Charles Speelman, Supt.

Strategic Planning

1. Mr. Mickey Landon
2. Mr. Mike McCreary
3. Mr. Michael Patterson
4. Mrs. Glenna Plotts
5. Mr. Keith Rogers
6. Mr. Chris Solis, Principal
7. Mrs. Tammi Cowell, Treasurer/CFO
8. Mrs. Kristina Lucas, CIO
9. Mr. Charles Speelman, Supt. – Chair

Superintendent Advisory

1. Mrs. Shelly Ehret
2. Mr. Mike McCreary
3. Mr. Jim McFarland
4. Mr. Eric Park
5. Mr. Gary Sims
6. Mr. Chris Solis, Principal
7. Mrs. Tammi Cowell, Treasurer/CFO
8. Mrs. Kristina Lucas, CIO
9. Mr. Charles Speelman, Supt. - Chair

Mr. Landon seconded the motion.  
Discussion

Roll Call: Mr. Rogers yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Sims yes, Mr. McFarland yes.

Motion declared passed.

**8. Committee Appointments**

The following appointments should be made at this time.

Legislative Liaison Dr. Bob Haas

Student Achievement Liaison Mr. Mike McCreary

**9. Adjourn**

Mrs. Shelly Ehret moved to adjourn the Organizational Meeting.

Mr. Mike McCreary seconded the motion.

**Roll Call:** Mrs. Ehret yes, Mr. McCreary yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. McFarland yes.

Motion declared passed.

***BUDGET HEARING***

Tammi Cowell, Treasurer/CFO, explained the requirements of the tax budget and updated the Board of Education and audience on the Tri-Rivers Career Center budget for FY21 to be filed with the Marion County Auditor.

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING January 15, 2020 @ 6:30 p.m. Room 104, TRCC

1. **Call to Order**

2. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mr. Eric Park and Mr. Gene Wiley.

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mr. Tad Douce, Mr. Martin Dzugan, Mrs. Sherrie Dunn, Mr. Larry Hickman, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mr. Chris Solis, and Ms. Marcie Whited. Also present were Mr. Lucas Bledsoe, representing TREA, Mrs. Paula Brazell and Mrs. Kelli Woycke.

3. **Introduction of guests and their comments**

4. **Motion to Amend Agenda**

Mr. Mickey Landon moved to approve Item 8L, Work from Home to this Agenda.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. McFarland yes.

Motion declared passed.

5. **General discussion of agenda, addendum, and other items of concern**

*Items 6 and 7A through 7M listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Ted McKinniss moved to approve Items 6 and 7A through 7M listed below under the Consent Agenda.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Gary Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. McFarland yes.

Motion declared passed.

6. **Minutes**

To approve the minutes of the December 18, 2019 regular meeting.

**7. Treasurer's Business and Reports**

**A. Service Fund**

To approve the 2020 Board of Education Service Fund be set at \$7,500.

**B. Purchasing Agent Approval**

To approve Superintendent Charles A. Speelman as the purchasing agent for Tri-Rivers Joint Vocational School District effective January 1, 2020 through the 2021 Organizational Meeting.

**C. Authority to Hire Employees Pending Board Confirmation and to Accept Resignations**

To authorize Superintendent Charles A. Speelman to hire employees for existing or newly created positions pending board confirmation at its next regular or special meeting called for this purpose and to accept resignations of current employees on behalf of this board effective January 1, 2020 through the 2021 Organizational Meeting.

**D. Treasurer Transactions Approval**

So that advances can be secured quickly by the Treasurer to cover current expenses or to invest, it is recommended that the Treasurer be granted the authority outlined in the motion below:

**Section 1.** Be it Resolved by the Board of Education of the Tri-Rivers Joint Vocational School District, State of Ohio:

That the Auditors of Marion, Morrow and Union Counties be and they are hereby requested to issue an order to the Treasurer of their respective Counties to pay the Treasurer of this Board of Education such funds as may be available for distribution by their respective County Treasurer.

**Section 2.** That the President and/or Vice President be and he is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the above county Treasurers during the calendar year 2020

**Section 3.** That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2020.

**Section 4.** That the Treasurer of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditors of the above said Counties, and make such other certifications and reports to these County Auditors as may be necessary to make this resolution effective.

**E. Investment Procedure**

To approve the Treasurer of the Tri-Rivers Joint Vocational School Board be granted the authority and responsibility to determine the funds, to determine the length of time to invest such funds, to secure bids from eligible financial institutions, and to invest the interim funds in certificates of deposit in the eligible financial institution or institutions submitting the highest rate of interest for each proposed investment in treasury bills or notes in compliance with applicable statutes.

**F. Tax Budget Approval**

The projected tax budget for FY2020 is based on the five year forecast presented in November 2019.

To approve the Tri-Rivers Joint Vocational School District Tax Budget for the period July 1, 2020 through June 30, 2021 as proposed by Treasurer/CFO, Tammi L. Cowell, and Superintendent, Charles A. Speelman.

**G. Payment of Bills**

To approve the Treasurer paying bills due as long as the amount of payment is within the established appropriations. A complete history of bills paid will be provided for board approval each month during regular Board of Education meetings.

**H. Posting of Interest**

To authorize the Treasurer/CFO, Tammi L. Cowell, to allocate interest earnings on bank accounts and investments to the following funds:

001 Fund – General  
006 Fund – Cafeteria  
007 Fund – “All”  
008 Fund – “All”

**I. Blanket and Super Blanket Purchase Orders**

To approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$300,000.00 per order for all non-grant funds and amounts not to exceed the Grant Award per order for all grant funds for fiscal year 2020. *The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.*

**J. Financial Report – Attachment 7J**

To approve the financial statement for December 2019 as submitted.

**K. Paid Bills – Attachment 7K**

To approve the list of paid bills for December 2019 as presented by the Treasurer.

**L. Innovative Strategies Grant**

Approve the Treasurer to create fund #499-9020 for the Innovative Strategies Grant for the purpose of implementing real life work experiences for the students enrolled in the VISION program.

**M. Vacation Compensation**

Approve vacation compensation for the following employees as stated:  
Tammi Cowell – 2014-2015 – 135.28 hours or 16.91 days - \$4,142.95  
Becky Diamond – 2016-2017 – 54 hours - \$1,572.31  
Nancy Epley – 2013-2014 – 36 hours - \$751.10

**8. Superintendent's Report and Recommendations**

*Items 8A through 8K listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Mike McCreary moved to approve the following items as outlined in 8A through 8K.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. McCreary yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. McFarland yes.

Motion declared passed.

**A. Administrative Contract Notification**

According to state law, boards of education must notify all administrators up for contract renewal that their contract is up for possible renewal and they have the option to discuss their contract with the board.

To authorize and direct the Treasurer/CFO to notify the following administrators in writing that their contracts expire on the date indicated and they may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of their contract.

- Richard George, Adult Education Director, 07/31/20

**B. Employment – Attachment 8B**

**Adult Education**

Julie Miley, Part-time Healthcare Clinical Nursing Instructor, Step 0, Class 3, \$27.40 per hour on an as-needed supervisor approved basis.

**C. Resignation – Attachment 8C**

To approve a resignation from Laurie Wise, Health Technologies Instructor, effective the end of the 2019-2020 school year, for purposes of retirement.

**D. Donation – Attachment 8D**

To approve a donation from Glenna Celestino, of a 2011 Kia Sorento, Serial # 5XYKT3A13BG106626, to be used by our Automotive Technology program. Value of \$7,400.

**E. Adult Education Program Agreement with Pleasant Local School District – Attachment 8E**

To approve an agreement with Pleasant Local School District to provide learning experience in clinical practice areas for Tri-Rivers Career Center students in the Adult Education Nursing Program.

**F. Seniority List – Attachment 8F**

To approve the attached TREA Seniority List for school year 2019-2020 as the official list for any reduction in force. Each year the Board approves the seniority list for the Tri-Rivers Education Association. The list has been posted for review by all TREA members and has been approved by the Association and Superintendent and will be used for reduction in force, if necessary.

**G. Overnight Conference**

- To approve Kristina Lucas to attend the National Policy Legislative Seminar in Washington, D.C., March 29 – April 1, 2020.
- To approve Martin Dzugan to attend the National Policy Legislative Seminar in Washington, D.C., March 29 April 1, 2020.
- To approve Dr. Emeline Kelly to attend the ACCREDITCON CoAEMSP Paramedic Accreditation Conference in Louisville, KY, May 27 – 31, 2020.

**H. Request to Waive Fees for Facility Use**

- Marion County Farm Bureau for the Farmers Breakfast, March 21, 2020 for use of the MPR and Kitchen.
- NAMI – ADAMH, March 30 – April 2, 2020 for use of Room 104.

**I. Authority to Approve Out of State and Overnight Field Trips and/or Meetings/Conferences Pending Board Confirmation**

To authorize Superintendent Charles A. Speelman to approve overnight and out-of-state field trips and overnight and out-of-state meetings or conferences pending board confirmation at its next regular or special meeting on behalf of this board effective January 1, 2020 through the 2021 Organizational Meeting.

**J. Ohio School Board's Association Legal Assistance Fund – Attachment 8J**

To approve membership in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250.

**K. Ohio School Boards Association Membership Dues – Attachment 8K**

To approve the annual membership to the Ohio School Boards Association at a cost of \$3,456.

**L. Work from Home**

To retroactively approve a one-time request from Courtney Murphy to work from home on January 8- 10, 2020, due to extenuating circumstances.

**END OF CONSENT AGENDA**

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**9. Adjourn**

Mrs. Shelly Ehret moved to adjourn.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. Sims yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. McFarland yes.

Motion declared passed.

Meeting adjourned at 7:40 p.m.

**Next meeting will be February 19, 2020 at 6:30 pm.**

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**Jim McFarland, President**

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**Tammi L. Cowell, Treasurer/CFO**