

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING
September 18, 2019 @ 6:30 p.m.
Room 104, TRCC

1. Call to Order

The regular September Board of Education meeting was called to order by President Jim McFarland at 6:30 pm.

2. Roll Call:

Members Present: Mrs. Shelly Ehret, Mrs. Shelly Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims, and Mr. Gene Wiley.

Members Absent: None

Also Attending Mr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Debbie Curtis, Mr. Tad Douce, Mrs. Sherrie Dunn, Mr. Richard George, Mr. Larry Hickman, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, and Mr. Chris Solis. Mr. Lucas Bledsoe was present and representing TREA. Also present were Mrs. Paula Brazell, Ms. Sheila Hamm, Mrs. Kari Hord, and Ms. Marcie Whited.

3. Pledge of Allegiance

4. Introduction of Guests and Their Comments

Attorney Brian DeSantis and Adam Clark were present and reported on TDA.

5. Motion to Amend Agenda (if needed)

Mr. Mike McCreary moved to approve the following additions to this agenda:

10A Employment/Resignation

- To accept the resignation of Debbie Curtis, Executive Assistant, for purposes of retirement.
- To employ Marcie Whited, Executive Assistant, 1 year contract (10/28/19 – 06/30/20), Classified Salary Schedule, Class III, Step 20, 258 day contract, 4 weeks vacation.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes.

Motion declared passed.

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A through 8F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A through 8F listed below under the Consent Agenda.

Mr. Gene Wiley seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Wiley yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes.

Motion declared passed.

7. Minutes

To approve the minutes of the August 21, 2019 regular meeting.

8. Treasurer's Business and Reports

A. Financial Report – Attachment 8A

To approve the financial statement for August, 2019 as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for August, 2019 as presented by the Treasurer.

C. American Fidelity – Attachment 8C

To approve adopting a Section 125 Flexible Fringe Benefits Plan for the employees of Tri-Rivers Career Center and Center for Adult Education to be effective on January 1, 2020.

D. Permanent Appropriations – Attachment 8D

The Board is asked to approve the annual appropriations as recommended and approved by the Treasurer based on input from the Directors and Superintendent.

BE IT RESOLVED, by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, County, Ohio that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2020, the following sums be and the same are hereby set aside and appropriated at fund level for the several purposes for which expenditures are to be made during said fiscal year, as outlined in Attachment 8D.

E. New Accounts

To establish a new account as follows:

Fund 467 - Student Wellness and Success Funds

F. Return of Advance

To approve a return of advance to General Fund from Adult Education in the amount of \$17,676.27

9. **Executive Director of Operations Report** – Kristina Lucas reported on the Civil Rights Audit and Strategic Planning. Chris Solis reported on the “Caught Being Good” incentive for students.

10. **Superintendent's Report and Recommendations**

Items 10A through 10N listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Keith Rogers moved to approve the following items as outlined in 10A – 10N.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mr. Rogers yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Sims yes, Mr. Wiley yes.

Motion declared passed.

A. Employment/Resignation – Attachments 10A

Classified

- To approve Amy Holloway, Main Office Administrative Assistant, 1 year contract (09/01/19 – 08/31/20), 210 days, 8 hours a day, Classified Salary Schedule A, Class I, Step 2.
- Lyssa Doss, Culinary Student, working in C.C. Beans , \$9.00 per hour, on an as needed basis, hours to be time sheeted.
- To employ Marcie Whited, Executive Assistant, 1 year contract (10/28/19 – 06/30/20), Classified Salary Schedule, Class III, Step 20, 258 day contract, 4 weeks vacation.
- To change all secondary part-time contracts previously approved that had a limit on hours to be on an as needed basis for the 2019-20 school year. Hours must be approved by their supervisor and the Superintendent.

Supplementals

- Angela Kaffen, supplemental for Gym and Fitness Equipment Coordinator, \$1,000 per semester for 2019-20 school year.
- Heather Jenkins, Lead Mentor - \$2,500 (correction, previously approved for \$1,500)
- Roy Schweinfurth, LPDC Chairperson, \$800
- Jon Crothers, LPDC Secretary/Recorder, \$600
- Heather Jenkins, \$400 Member
- Chris Solis, \$400 Member
- Charles A. Speelman, \$400 Member

Change of Contract

- To change the contract of Dakota Crum from a part-time contract to a full time contract. New contract should be: Dakota Crum, Welding Aide, 2 year contract, 09/01/19 to 08/31/21, Salary Schedule B, Class II, Step 1, 190 days.

Substitutes

- Cassy Retterer, Substitute Secretary

Resignation

- To accept the resignation of Debbie Curtis, Executive Assistant, for purposes of retirement.

Students

- To approve Vision Students, Kaitlyn Workman, Brittney Frye, Johnathan Frye and Bret Leach be paid for hours worked on an on-site job. Hours are not to exceed 20 hours per week. The students are in a job transitions program in which they will be working in the cafeteria. Students will be paid a rate of \$1.50 per hour and be eligible for \$.25 raises after achieving goals and objectives. Hourly rate will not exceed 2.25 per hour.

B. Certification Attainment

To support an additional twenty percent (20%) tuition reimbursement for course work taken in the 2019-2020 school year that leads to one of the following desired licenses and/or endorsements. It is understood that the additional reimbursement of twenty percent (20%) will be paid in a lump sum after attainment of a license in an area desired by the Board of Education. The areas currently desired are as follows:

1. Integrated Language Arts (15014)
2. Integrated Math (110094)
3. Integrated Science (132010)
4. Integrated Social Studies (150004)
5. Masters in Content Area

Note: Article 1600 – Tuition Reimbursement of the TREA Negotiated Agreement states as follows: 1604 – Reimbursement shall be at a rate of sixty-five percent (65%) of the tuition (costs and non-discretionary fees). An additional twenty percent (20%) of the tuition (costs and non-discretionary fees) will be paid in a lump sum after attainment of a license in an area desired by the Board. An annual list of desired licenses will be provided to the Association President by the Board. This request will comply and meet the requirements of this Article.

C. Bus & Van Drivers

Bus and Van Drivers for the 2019-2020 school year

Van Drivers

Paula Brazell
Mark Edington
Brett Gentkowski
Richard George
Jennifer Grimes
Sheila Hamm
Carrie Heimlich
Holly Ramey

Michelle Rawlins
Jennie Rinnert
Mark Robinson
Rebecca Salyer
Josh Spore
Sheri Wells
David Willey
Eric Willey
Karen Winders

Bus Drivers

Jim Rittler
Amanda Allen, Substitute
Kerry Beckel, Substitute

Larry Elliott, Substitute
Carol Thiel, Substitute

D. Incentive for Attendance at Industry Leader Meeting

To compensate employees who are requested to attend the Industry Leader meeting on November 5, 2019 at a rate of \$25 per hour for a maximum of two hours.

E. Incentive for Attendance at Strategic Planning Meeting

To compensate employees who are requested to attend a Strategic Planning meeting outside of their normal work hours at a rate of \$25 per hour.

F. Request to Waive Fees for Facility Use

To approve waiving the facility rental fees and the custodian fees for use of the Multi-Purpose Room for "Honoring Veterans at Home" on Saturday, August 22, 2020. Margie Saul is coordinating this program to honor WWII veterans who are too fragile to make the Honor Flight trip. The event this past August was very successful and Honor Flight of Columbus endorsed continuing the local event.

G. Overnight Field Trips/Out-of-State Conference – Attachments 10G

- To approve an overnight field trip for students to attend CTSO Leadership Camp. The Camp will be at Camp Lazarus Boy Scout Camp in Delaware, Ohio and will be on September 16th and 17th. A copy of the field trip request and itinerary are attached for your review.
- To approve an overnight field trip for students to attend the SkillsUSA Fall Conference. The conference will be at the Columbus Convention Center on November 14-15, 2019. Approximately 25 students will be attending. A copy of the field trip request is attached for your review.
- To approve an out-of-state conference for Martin Dzugan to attend the Council on Occupational Education Annual Conference on November 13-15, 2019 in Reno, NV. Conference registration is \$675 plus lodging, transportation and per diem. A copy of the conference agenda is attached for your review.

H. Donations – Attachment 10H

To approve a donation from Patricia Roop of a 1996 Dodge 250, to be used by our Auto Technologies Program. Value of donation - \$2,000.

I. OSCES Evaluator – Attachment 10I

To approve Sherrie Dunn to be an OSCES evaluator for the 2019-2020 school year.

J. Articulation Agreement with North Central State College – Attachment 10J

To approve an Articulation Agreement with North Central State College (Health Sciences) for our Health Professions Academy. A copy of the agreement is attached for your review.

K. Scioto Valley Fire District Clinical Agreement – Attachment 10K

To approve an agreement with Scioto Valley Fire District to provide clinical experience for our EMT-Basic, EMT-Intermediate, and EMT-Paramedic. A copy of the agreement is attached for your review.

L. Marion Community Foundation Grant – Attachment 10L

To approve a grant of \$6,000 from the Marion Community Foundation Grant for support of the Drug Free, Hire Me! program. A copy of the grant letter is attached for your review.

M. Updated LPDC Manual – Attachment 10M

To approve an updated LPDC Manual for 2019-20. A copy is attached with changes highlighted in yellow.

N. Industry Leadership Team Members – Attachment 10N

To approve the attached list of Industry Leadership Team members for our general advisory team and each of our career technical programs for the 2019-2020 school year.

END OF CONSENT AGENDA

O. Revised TDA Sponsorship Policies – Attachments 10O

Dr. Bob Hass moved to approve the following revised TDA Sponsorship policies. ***These revisions are recommended to reflect changes in the quality practices rubric.***

Policy SP2 Role as Sponsor
Policy SP3 Sponsor Conflict of Interest
Policy SP5 Review of Applications
Policy SP8 Contract Review
Policy SP10 Renewal of Sponsored Schools
Policy SP11 Closure

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McKinniss yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes.

Motion declared passed.

Discussion

- OSBA Capital Conference – November 10-12, 2019
- Thank you note from Margie Saull representing Honor Flight at Home.
- Architect Interviews
- Grade Card

12. **Adjourn**

Mr. Mike McCreary moved to adjourn.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McCreary yes, Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes,
Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr.
Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Wiley yes.

Motion declared passed.

Meeting adjourned at 7:44 p.m.

Next Meeting is Wednesday, October 16, 2019.

Jim McFarland, President

Tammi Cowell, Treasurer/CFO