

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING April 15, 2020 @ 6:30 p.m. Virtual Meeting

1. Call to Order

The regular April Board of Education meeting was called to order by President Jim McFarland at 6:30 p.m.

2. Roll Call

Members Present: Mrs. Debbie Good, Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims and Mr. Gene Wiley.

Members Absent: None.

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mr. Tad Douce, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mr. Mike Wellin and Ms. Marcie Whited. Mrs. Leslie Schneider from Marion City Schools also phoned in.

3. Pledge of Allegiance

4. Resolution for Virtual Meeting

Mrs. Debbie Good moved the adoption of the following resolution:

RESOLUTION DECLARING AN EMERGENCY AND AMENDING BOARD BYLAWS 131, 162 AND 167 REGARDING BOARD MEMBER PHYSICAL ATTENDANCE AT BOARD MEETINGS

The Treasurer advised the Board that the notice requirement of R.C. 121.22 and Section 12 of HB 197 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

WHEREAS, pursuant to Ohio House Bill 197, Section 12, signed into law by Governor DeWine on March 27, 2020, members of a public body may hold, attend, and participate in meetings by means of teleconference, video conference, or any other similar electronic technology; and

WHEREAS, in conformance with the Executive Orders of the Governor's Office and the Ohio Department of Health, issued in March, 2020, prohibiting large gatherings of people and closing school buildings in response to the Coronavirus pandemic, the Board has determined to exercise its authority to hold today's meeting by means of virtually; and

WHEREAS, the Center for Disease Control has provided guidance that for organization that serve people who are at higher risk of serious COVID-19 illness, cancel events for groups of 10 people or more; and

WHEREAS, the Board consists of thirteen (13) members, many of who are at higher risk of serious COVID-19 illness; and

WHEREAS, Board Bylaws 131, 162, and 167 provide that a member of the Board must be physically present at the meeting to vote; and

WHEREAS, to ensure compliance with its own Bylaws, the Board desires to remove the prohibition against telephonic or video-conference voting by Board members under Board Bylaws 131, 162, and 167; and

THEREFORE, BE IT RESOLVED, by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, Ohio, that:

Section 1. Pursuant to Board Bylaw 131, "Legislative," the Board of Education hereby amends, from the date of this meeting through December 1, 2020, Board Bylaw 131, "Legislative" as follows:

The first sentence of the third paragraph of Bylaw 131 is amended to state as follows: "Bylaws shall be adopted, amended, repealed, or suspended by a 2/3's vote of the full Board (physically or electronically present)."

The intent of this action is to permit members of the Board to vote during public meetings held by means of teleconference, video conference, or any other similar electronic technology, in which such Board members are participants, consistent with Ohio House Bill 197, Section 12.

Section 2. Pursuant to and in accordance with Board Bylaw 131, "Legislative," the Board of Education hereby amends, from the date of this meeting through December 1, 2020, Board Bylaw 162, "Voting," as follows:

The only sentence of Bylaw 162 is amended to state as follows: "Majority of the full Board present **either** in person or **electronically** at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum."

The intent of this action is to permit members of the Board to be present during public meetings held by means of teleconference, video conference, or any other similar electronic technology, in which such Board members are participants, consistent with Ohio House Bill 197, Section 12.

Section 3. Pursuant to and in accordance with Board Bylaw 131, "Legislative," the Board of Education hereby amends, from the date of this meeting through December 1, 2020, Board Bylaw 167, "Voting," as follows:

- a. The first sentence of the first paragraph of Bylaw 167 is amended to state as follows: "All motions shall require for adoption a majority vote of those present **either in person or electronically** and voting, except as provided by statute, these bylaws, or parliamentary authority. (See listing of exceptions below.)"
- b. The second sentence of the fourth paragraph of Bylaw 167 is amended to state as follows: "A Board member must **either** be physically or **electronically** present at the meeting to vote."

The intent of this action is to permit members of the Board to vote during public meetings held by means of teleconference, video conference, or any other similar electronic technology, in which such Board members are participants, consistent with Ohio House Bill 197, Section 12.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in compliance with the law.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mrs. Good yes, Mr. Rogers yes, Mrs. Ehret yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

5. **Motion to Amend Agenda – not needed**

6. **General discussion of agenda, addendum, and other items of concern**

Items 7, 8A and 8B listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A and 8B listed below under the Consent Agenda.
Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Sims yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes,
Mr. Landon yes, Mr. McCreary yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts
yes, Mr. Rogers yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the March 18, 2020 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 8A**

To approve the financial statement for March, 2020 as submitted.

B. **Paid Bills – Attachment 8B**

To approve the list of paid bills for March, 2020 as presented by the Treasurer.

9. **Executive Director of Operations**

Mr. Speelman gave an update from Mrs. Lucas regarding the activities of the Student Watch List Action Team (SWAT). They are staying in contact with students regarding studies and their well-being.

10. **Superintendent's Report and Recommendations**

Items 10A through 10E listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve the following items as outlined in 10A – 10E.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes,
Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers
yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

A. Employment

Administration

- To approve a three year contract for Dr. Emeline Kelly, Director of Nursing, Healthcare & Public Safety Services, 260 day contract, 08/01/20 – 07/31/23.

Certified Employee

<u>Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
Arehart, Suzie.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Belton, Josie.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Casey, Kristian.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Ebert, Joshua.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Gentkowski, Eliza.....	Instructor.....	4 Year.....	09/01/20 - 08/31/24
Greenwood, Kathy*.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Grimes, Jennifer.....	Instructor.....	3 Year.....	09/01/20 - 08/31/23
Horn, Obra*.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Kaffen, Angela.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Large, Kirstin.....	Counselor.....	1 Year.....	08/01/20 - 07/31/21
McGuire, Lori.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Muka, Nardi.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Myers, Julie.....	Instructor.....	5 Year.....	09/01/20 - 08/31/25
Robinson, Mark.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Thomas, Lauren.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Willey, David.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21
Woycke, Kelli.....	Instructor.....	1 Year.....	09/01/20 - 08/31/21

Classified Full-time Contracts

Edington, Linda*.....	Adm. Assistant.....	1 Year.....	07/01/20 - 06/30/21
Holloway, Amy.....	Adm. Assistant.....	2 Year.....	09/01/20 - 08/31/22
Rice, Bethany.....	Adm. Assistant.....	2 Year.....	08/01/20 - 07/31/22
Whited, Marcie.....	Exec. Assistant.....	2 Year.....	07/01/20 - 06/30/22
Winders, Karen*.....	Warehouse Asst.....	1 Year.....	09/01/20 - 08/31/21
Young, Jeff.....	PD Tech.....	2 Year.....	09/01/20 - 08/31/22

Hourly

Hempstead, Allison.....	Cook.....	2 Year.....	08/01/20 - 07/31/22
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Custodians

Tharp, Curtis*.....	Maintenance.....	1 Year.....	08/01/20 - 07/31/21
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Custodian/Maintenance – Part time/Hourly

- Tom Bice, custodial/maintenance, on an as needed basis, \$14.00 per hour
- Angela N. Branam, custodial/maintenance, on an as needed basis, \$14.00 per hour
- Karen Winders, custodial/maintenance, on an as needed basis, \$14.00 per hour

Others

- Mark Edington*, Ramtec, 1 Year Contract, 07/01/20 – 06/30/21, \$76,735 per year
- Brad Harvey*, Facilities Coordinator, 1 Year Contract, 07/01/20 – 06/30/21, \$62,475 per year

Supplementals

- Brad Harvey, additional responsibilities for 24/7 Oversight, 10% of salary
- Marcie Whited, additional responsibilities for facilities coordination 10% of salary
- Jim Rittler, Mowing
- Josh Spore, additional responsibilities for warehouse coordination, 15% of salary
- Rhonda Irey, additional responsibilities for EMIS, 10% of salary
- Rebecca Salyer, Level 1 Cosmetology/Esthetics Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology
- Sheri Wells, Level 2 Cosmetology Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology

Full Time Adult Education

- Mary Denise Farmer, Healthcare Instructor, 2 year contract 08/01/20 – 07/31/22, 204 days, 1428 hours, FT Certified Healthcare & Skilled Trades Staff Schedule, Class 3, Step 12
- Billie Fields-Baer, Patient Care Technician Program Coordinator, Healthcare Instructor, 2 year contract 08/01/20 – 07/31/22, 204 days, 1428 hours, FT Certified Healthcare & Skilled Trades Staff Schedule, Class 4, Step 11
- Christian Harriman, Adult Ed Industrial Maintenance Program Coordinator, Skilled Trades Instructor, 2 year contract, 08/01/20 – 07/31/22, 204 days, 1428 hours +20 days additional Industrial Maintenance Coordination, AE FT Certified Healthcare & Skilled Trades Schedule, Class 1, Step 9
- Larry Honaker, Adult Ed Technology Assistant, 2 year contract 07/01/20 – 06/30/22, 240 days, 1920 hours, Schedule A, Class II, +10%, Step 11, plus 3% AD
- Catherine Irons, Healthcare Instructor, 2 year contract 08/01/20 – 07/31/22, 204 days, 1428 hours, FT Certified Healthcare & Skilled Trades Staff Schedule, Class 3, Step 4
- Amy Pirstill, 2 year contract 07/01/20 – 06/30/22, 240 days, 1680 hours, AE FT Non-HC Certified Staff Schedule, Class 3 Step 20
- Levi Retterer, Adult Ed Welding Program Coordinator, Skilled Trades Instructor, 2 year contract 08/01/20 – 07/31/22, 204 days, 1428 hours, AE FT Certified Healthcare & Skilled Trades Schedule, Class 1, Step 10
- Alicia Warneke, Healthcare Instructor, 2 year contract 08/01/20 – 07/31/22, 204 days, 1428 hours, FT Certified Healthcare & Skilled Trades Staff Schedule, Class 4, Step 10

****Retire/Rehire***

*****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

B. Resignation/Retirement – Attachment 10B

- Accept the letter of resignation from Bryce Butler, Math Instructor, effective the end of the 2019-2020 contract year.
- Accept the letter of resignation from Rosemary Applefeller, Adult Education Healthcare Instructor, effective 07/31/2020.
- Accept the letter rescinding the retirement of Obra Horn.

C. Request for Leave Without Pay

- To approve the leave without pay request from Curtis Tharp for March 12, 2020.

D. Nursing Diploma Program Agreement with Morrow Manor – Attachment 10D

To approve a clinical agreement with Morrow Manor to provide learning experience in the clinical practice areas for our nursing students. A complete copy of the agreement is attached for your review.

E. Nursing Diploma Program Agreement with Arbors at Delaware - Attachment 10E

To approve a clinical agreement with Delaware Colo LLC dba Arbors at Delaware to provide learning experience in the clinical practice areas for our nursing students. A complete copy of the agreement is attached for your review.

END OF CONSENT AGENDA

F. Collapse of Programs

Mr. Keith Rogers moved to collapse the following programs:

- To approve collapsing the Advanced Machining Program beginning with the 2020-2021 school year.
- To approve collapsing the Teacher Academy Program beginning with the 2020-2021 school year.

Mr. Eric Park seconded the motion.

Discussion

Roll Call: Mr. Rogers yes, Mr. Park yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

11. Adjourn

Mr. Mike McCreary moved to adjourn.

Mrs. Glenna Plotts seconded the motion.

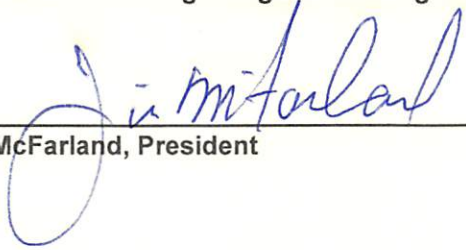
Discussion

Roll Call: Mr. McCreary yes, Mrs. Plotts yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

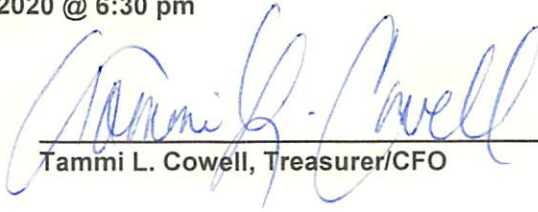
Motion declared passed.

Meeting adjourned at 6:53 p.m.

Next Meeting: Regular Meeting – May 20, 2020 @ 6:30 pm



Jim McFarland, President



Tammi L. Cowell, Treasurer/CFO