

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING May 20, 2020 @ 6:30 p.m. Virtual Meeting

1. Call to Order

The regular May Board of Education meeting was called to order by President Jim McFarland at 6:30 p.m.

2. Roll Call

Members Present: Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Glenna Plotts, Mr. Keith Rogers, Mr. Gary Sims and Mr. Gene Wiley.

Members Absent: Mrs. Shelly Ehret.

Also Attending Mr. Charles Speelman, Mrs. Tammi Cowell, Mr. Tad Douce, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Mr. Richard George, Mrs. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mr. Chris Solis, Mr. Mike Wellin, Ms. Marcie Whited.

3. Pledge of Allegiance

Mrs. Shelly Ehret entered the meeting at 6:43 p.m.

4. Introduction of guests and their comments

5. Motion to Amend Agenda – not needed

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A through 8F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mickey Landon moved to approve Items 7, 8A through 8F listed below under the Consent Agenda.

Mr. Eric Park seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. Park yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

7. Minutes

To approve the minutes of the April 15, 2020 regular meeting.

8. Treasurer's Business and Reports

A. Financial Report – Attachment 8A

To approve the financial statement for April, 2020 as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for April, 2020 as presented by the Treasurer.

C. Five Year Forecast – Attachment 8C

To approve the five year forecast. A copy of the forecast and notes are attached for your review.

D. Voluntary Student Accident Insurance – Attachment 8D

To approve Student Protective Agency to administer our Student Accident Insurance Program for the 2020-2021 school year.

E. FMLA

To approve the long term medical leave for Debbie Curtis effective May 5, 2020 –June 30, 2020.

F. Resolution to Pay Regular & Supplemental Contracts for 2019-20 school year

WHEREAS, on March 14, 2020, Amy Acton, MD, MPH, Director of the Ohio Department of Health, ordered all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning on March 17, 2020 to prevent the spread of COVID-19 in the State of Ohio;

WHEREAS, Dr. Acton's order and/or school closings now have been extended for the remainder of the 2019-2020 school year;

WHEREAS, the Tri-Rivers Joint Vocational School District Board of Education is subject to policies, individual contracts and collective bargaining agreement(s) ("Agreement(s)") that provide for the payment of regular and/or supplemental contract duties, which typically are based on Board-adopted salary schedules;

WHEREAS, the policies, contracts and Agreement(s) do not contemplate a lengthy school closure or address the payment of regular and/or supplemental salaries during a lengthy closure;

WHEREAS, statutes including without limitation R.C. Sections 3313.53, 3319.08 and 3319.081 also provide for the payment of regular and/or supplemental contracts, and these statutes also do not address payment during a lengthy school closure;

WHEREAS, the Tri-Rivers Joint Vocational School District Board of Education declares it to be a proper public purpose to continue paying regular and supplemental salaries during the current school closure to facilitate continuity of services in future school years, and to resolve any ambiguity regarding the issue of payment for regular and supplemental salaries;

NOW, THEREFORE, BE IT RESOLVED, the Tri-Rivers Joint Vocational School District Board of Education will continue paying regular and supplemental contracts during the 2019-2020 school year, consistent with its policies, contracts, Agreement(s) and R.C.Sections 3313.53, 3391.08 and 3319.081, et seq. during the current school closure.

BE IT FURTHER RESOLVED, this action is specifically limited to the 2019-2020 school year unless it is specifically extended by the Board, and it creates no binding practice or precedent for future school years.

BE IT FURTHER RESOLVED, the Board authorizes and directs the administration to take all actions necessary and consistent with this resolution.

9. **Executive Director of Operations – Kristina Lucas**

10. **Superintendent's Report and Recommendations**

Items 10A through 10J listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mrs. Shelly Ehret moved to approve the following items as outlined in 10A – 10J.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. Rogers yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr Patterson yes, Mrs. Plotts yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

A. **Employment - Attachment 10A**

Certified

- To approve Sheri Wagner, Math Instructor, 1 Year Contract, 09/01/20 – 08/31/2021, 184 day contract, Class III, Step 15.
- To approve Jeff Davidson, Interactive Media Instructor, 1 year contract, 09/01/2020 – 08/31/2021, 184 day contract, Class I Step 14.

Classified

- John Kuzio, \$35 per hour, up to 300 hours, for the purpose of instructing CNC and Shop Bot.
- Eric Willey, \$35 per hour, up to 350 hours, for the high school construction trades program.
- Kelly Murphy, oversight of the A Plus Summer Program and Student Make Up Work to assist students making up deficient credits, \$18.56 per hour up to 150 hours.
- Pam Miranda, BLS/CPR Instruction, \$40.61 per hour.
- Pam Miranda, Student Supervision Clinicals and teaching STNA, \$25.00 per hour.
- Pam Miranda, Substitute for School Nurse, \$25 per hour.
- Bethany Rice, additional hours for summer coverage of the main office, on an as needed basis, at her current hourly rate hours to be time sheeted.
- Peggy Neuenschwander, additional hours for summer coverage of the main office, on an as needed basis, hours to be time sheeted, at her current hourly rate.

Home Visitation

| <u>Instructor</u> | <u>Program Area</u> |
|--------------------------|----------------------------|
| Lucas Bledsoe..... | Auto Technology |
| Kristian Casey | CNET |
| Terry Donough | Criminal Justice |
| Carrie Heimlich..... | Veterinary |
| Obra Horn..... | Welding |
| Joshua Ebert | Interactive Media |
| Jennifer Grimes..... | Healthcare |
| Lori McGuire..... | Healthcare |
| Jim Rittler | Ag & Industrial Power |
| Mark Robinson | Engineering |
| Rebecca Salyer..... | Cosmetology/Esthetics |
| David Willey..... | Construction Trades |
| Kelli Woycke..... | Visions |

Substitutes for 2020-2021

| <u>Employee</u> | <u>Area</u> |
|------------------------|---------------------|
| Bruce Basford..... | General Education |
| Kerry Beckel..... | General Education |
| Deborah Carr..... | General Education |
| John Curtis | General Education |
| Estelle Fark..... | General Education |
| Lee Fohl | General Education |
| Richard Fryman..... | General Education |
| Robert Guinther..... | General Education |
| Kaylee Hesson..... | General Education |
| Rebecca Hobson..... | General Education |
| Kathy Kirchberg..... | General Education |
| Pam Miranda | General Education |
| Minka Muka..... | General Education |
| Doug Virden | General Education |
| Tonya Flavell..... | Cosmetology |
| Charles Ted Davis..... | Precision Machining |
| Nancy Epley | Secretary |
| Sheila Klenzman | Secretary |

Miscellaneous Supplementals

- Angela N. Branam, catering/banquet supervision, supplemental contract, \$25 per hour for hours worked beyond normal day. To be time sheeted and submitted monthly to the Principal.
- Jon Crothers, \$1,500 to perform the oversight of Power Teacher. This would include setting passwords, oversight of the program/troubleshooting for staff, and administer in staff professional development on Power Teacher usage.
- Mark Edington, 10% of salary for maintenance of RAMTEC equipment for the 2020-2021 school year.

- Carrie Heimlich, developing clinical sites and supervising student internships, \$25 per hour, up to a maximum of 100 hours. Time sheet will be submitted for hours worked to the Principal.
- Carrie Heimlich, feeding the animals when the feeding is outside the normal workday. \$25 per hour up to a maximum of 50 hours.
- Jennie Rinnert, catering/banquet supervision, supplemental contract, \$25 per hour for hours worked beyond normal day. To be time sheeted and submitted monthly to the Principal.
- Jim Rittler, equipment maintenance supplemental contract, \$25 per hour for pre-approved maintenance that cannot be accomplished within the school day or as part of the lab time and requires work to be done outside the school day. To be time sheeted and submitted monthly to the Principal. This is in addition to the nine extended days given.
- Jim Rittler, bus maintenance, \$25 per hour for hours worked beyond normal school day. To be time sheeted and submitted monthly to the Principal. This is in addition to the nine extended days given.
- Bethany Rice, additional responsibilities for calling and securing substitutes for the 2020 – 2021 school year, 7.5% of salary.

Resident Educator Mentors

- Michelle Rawlins - \$750
- Kathleen Wren - \$750
- Suzie Arehart - \$750
- Terry Donough - \$750
- Heather Jenkins, Lead Mentor - \$1,500

Extended Days

- Burkhart, Lori 15 Days
- Large, Kirstin 15 Days
- Lauthers, Allisun 15 Days
- Mantey, Teresa 19 Days
- Rittler, Jim 9 Days

Summer Technology and Vet Science Student Workers

- Alan Young, Summer Technology Student Worker, 35 hours per week for 8 weeks maximum, \$11.50 per hour.
- Adam Young, Summer Technology Student Worker, 35 hours per week for 8 weeks maximum, \$10.50 per hour.
- Keely Aldridge, Vet Science Student Worker, assist with summer feeding of animals on an as needed basis, \$9.00 per hour.

Adult Education

- Kelli McGlothlin, Clinical Nursing Instructor, \$27.40 per hour.
- Supplemental contract for Emeline Kelly from 09/01/20 – 08/31/21 at \$500 per month for services rendered as Public Safety Services Coordinator.

Part-time for 2020-2021 School Year

| Name | Position | Schedule | Class | Step | Rate |
|---------------------|-------------------------|-------------------------|-------------------------|------------------------------|----------|
| Adams, Cory | PT IM RAMTEC Instructor | PT Non-HC | 5-10yrs Exp < 6 M TE | N/A | \$ 27.27 |
| Blair, Terry | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Blauser, Joshua | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Bradley, Goldie | PT HC Instructor | PT Healthcare | 1 | 0 | \$ 26.68 |
| Brewer, Jessica | PT HC Instructor | PT Healthcare | 4 | 0 | \$ 29.68 |
| Conte, Lori | PT HC Instructor | PT Healthcare | 3 | 10 | \$ 30.93 |
| Davis, Ted | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Dodds, Michael | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Emigh, June | PN HC Instructor | PT Healthcare | 2 | 0 | \$ 27.18 |
| Farmer, Dee Dee | PN PT Instructor | FT Healthcare | 3 | 12 | \$ 38.44 |
| Fields-Baer, Billie | PN PT Instructor | FT Healthcare | 4 | 11 | \$ 39.69 |
| Fryman, Richard | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Fuson, Wilma | PN HC Instructor | PT Healthcare | 4 | 2 | \$ 30.43 |
| George, Jessica | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Hildreth, Roger | PT IM Instructor | PT Non-HC | 5-10yrs Exp < 6 M TE | N/A | \$ 27.27 |
| Holiday, Jack | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Honaker, Larry | Ad Ed Tech Support | CS-Salary Schedule A | Schedule A | Hr+10% Step 11 + 3% AD | \$25.761 |
| Honaker, Larry | PT Computer Instructor | CS-Salary Schedule A | Schedule A | Hr+10% Step 11 + 3% AD | \$25.761 |
| Horn, Obra | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Jones, Scott | PT IM Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Kanagy, Kyle | PT IM RAMTEC Instructor | PT Non-HC | 5-10yrs Exp < 6 M TE | N/A | \$ 27.27 |
| Kelly, Carol | Part-time Receptionist | PT Non-HC | N/A | N/A | \$ 13.59 |
| Kube, Ashley | PT HC Instructor | PT Healthcare | 1 | 0 | \$ 26.68 |

| | | | | | |
|-----------------------|--|----------------|------------------------|-----|----------|
| Lawson, Julie | PT HC Instructor | PT Healthcare | 4 | 1 | \$ 29.68 |
| McFarland, Steve | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| McKinniss, Dave | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Miley, Julie | PT HC Instructor | PT Healthcare | 3 | 0 | \$ 28.18 |
| Miller, Karen | PT HC Instructor | PT Healthcare | 3 | 0 | \$ 28.18 |
| Neuenschwander, Daren | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Poast, Jeannie | Part-time Receptionist - Clerical w more than 5 yrs | PT Non-HC | N/A | N/A | \$ 13.59 |
| Rausch, Jasmine | PT HC Instructor | PT Healthcare | 5 | 3 | \$ 31.68 |
| Reynolds, Thomas | PT IM RAMTEC Instructor | PT Non-HC | >10yrs | N/A | \$ 32.27 |
| Robinson, Mark | PT IM RAMTEC Instructor | PT Non-HC | >10yrs | N/A | \$ 32.27 |
| Retterer, Levi | PT IM RAMTEC Instructor | FT CH&SkTrades | 1 | 10 | \$ 36.44 |
| Rodenberger, Tina | PT HC Instructor | PT Healthcare | 2 | 2 | \$ 27.93 |
| Schwartz, Richard | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Seeley, Tim | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Seibel, John | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Schreck, Shannon | PT Clinical Coordinator | PT Non-HC | N/A | N/A | \$ 15.13 |
| Sprinkle, Christina | PT HC Instructor | PT Healthcare | 4 | 0 | \$ 29.68 |
| Strickland, Larry | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |
| Theil, Michelle | PT HC Instructor | PT Healthcare | 3 | 0 | \$ 28.18 |
| Walker, Robert | PT EMS Instructor | PT Non-HC | N/A | N/A | \$ 22.11 |
| Wing, Linda | PT HC Instructor | PT Healthcare | 2 | 7 | \$ 29.18 |
| Wood, Larry | PT IM RAMTEC Instructor | PT Non-HC | >10yrs Exp & 6 M TE | N/A | \$ 32.27 |

* Upon completion of 650 or more hours in a school year, PT Healthcare staff will receive 1 year step on their next year's part-time contract. Numbers above reflect step for employees who have already met this criteria this year.

PT contracts are on an as needed basis for up to hours listed to a max of 1300 hours in a school year.

Note: If already employed by Adult Education on a full-time basis AND if the employee is contracted for a part-time job within the department, the employee will be paid at the appropriate full-time instructor hourly rate for the part-time position hours per board approved pay scale.

FT = full-time, PT = part-time, HC = Healthcare, IM = Industrial Maintenance

Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.

B. Resignation Attachment 10B

- To approve the resignation of Tad Douce as Director of Innovation and Accountability, last day will be July 31, 2020.
- To approve the resignation from Ann Thomas as a substitute teacher effective May 4, 2020.

C. Lab and Instructor Rental Rate - Attachment 10C

Approve lab and instructor rental rates for ENGRTEC 1500 manufacturing Process Class – Engineering Technology Program at Ohio State University, Marion.

D. Donation – Attachment 10D

To approve a list of items donated to the City of Marion, Fire Department and Marion Township, Fire Department during the COVID-19 Pandemic. A copy is attached for your review.

E. Student Technology Acceptable Use and Safety Agreement- Attachment 10E

To approve the Student Technology Acceptable Use and Safety Agreement form. A copy is attached for your review.

F. LPDC Meeting

To approve a virtual LPDC Meeting on May 21, 2020 at 2:00 pm.

G. Health Care / PSS Program COVID-19 Mitigation – Attachment 10G

To approve the COVID-19 Mitigation Strategies - Operational Guide for Adult Education Health Care and Public Safety Service Facility. A copy is attached for your review.

H. Meta Solutions Service Agreement – Attachment 10H

To approve a service agreement with Meta Solutions for support for the 2020-2021 school year. A copy of the agreement is attached for your review.

I. Dell EMC VXRAIL Lease – Attachment 10I

To approve a 60 month lease to replace our current ESXi hosts and storage (our virtual environment). We virtualize 32 servers.

J. Job Description – Attachment 10J

To approve the job description for the Job Coach/Job Coordinator Position.

END OF CONSENT AGENDA

K. Resolution Implementing a Reduction in Force of the Teaching Staff

Mr. Ted McKinniss moved to approve the following Resolution:

RESOLUTION IMPLEMENTING A REDUCTION IN FORCE OF THE TEACHING STAFF

WHEREAS, R.C. 3319.17, and Article 600 of the Negotiated Agreement between the Board and the Association provide that the Board may reduce the number of teachers it employs for certain reasons; and

WHEREAS, the Board has determined to reduce a teaching position due to insufficient program enrollment; and

WHEREAS, the Board has received a recommendation from the Superintendent regarding the contracts of employment to be suspended pursuant to the reduction in force; and

WHEREAS, the Superintendent has notified and consulted with the President of the Association regarding the effects on the bargaining unit of the anticipated reduction in force and has discussed the nature of and specific reasons for said reduction.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Tri-Rivers Joint Vocational School District, Marion, Ohio, that:

Section 1. The following employment contracts shall be suspended, and the corresponding positions shall be reduced effective August 31, 2020, as a result of the implementation of a reduction in force due to insufficient program enrollment:

1. Teacher Academy – Kathy Swanger (Limited Contract)
Reason: Insufficient unit enrollment
2. Advanced Machining – Scott Jones (Limited Contract)
Reason: Insufficient unit enrollment

Section 2. The Treasurer is hereby directed to furnish the aforementioned employees with written notice of contract suspension and corresponding recall and benefit rights pursuant to Article 600 of the Negotiated Agreement between the Board and the Tri-Rivers Education Association.

Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

Mr. Gene Wiley seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Wiley yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Sims yes, Mr. McFarland yes.

Motion declared passed.

L. Parking Lot Striping/Sealing Project – Attachment 10L

Mr. Gary Sims moved to approve Mc.B Paving and Sealcoating to complete the Parking Lot Striping and Sealing Project.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Wiley yes, Mr. McFarland yes.
Motion declared passed.

Discussion

Yearly Calendar – Start of School

11. Executive Session – (if needed)

Mr. Mickey Landon moved to enter into Executive Session for the purpose of:

- 1. In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mrs. Glenna Plotts seconded the motion.

Roll Call: Mr. Landon yes, Mrs. Plotts yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes, Mr. Sims yes, Mr. Wiley yes, Mr. McFarland yes.

Motion declared passed.

The Board entered into executive session at 7:38 pm.

President McFarland declared the meeting back in regular session at 8:05 pm.

12. Adjourn

Dr. Bob Haas moved to adjourn.

Mr. Michael Patterson seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Patterson yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Plotts yes, Mr. Rogers yes, Mr. Gary Sims yes, Mr. Wiley yes, Mr. McFarland yes.

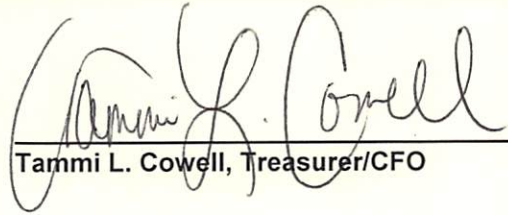
Motion declared passed.

Meeting adjourned at 8:06 p.m.

Next Meeting is Wednesday, June 17, 2020.



Jim McFarland, President



Tammi L. Cowell, Treasurer/CFO