

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

ORGANIZATIONAL MEETING

January 13, 2021 at 6:30 p.m.

Virtual

The Tri-Rivers Joint Vocational School District Board of Education met virtually on the above date at 6:30 p.m. for the organizational meeting, tax budget hearing, and the regular January meeting.

1. **Call to Order**

The organizational meeting was called to order by President Pro Tem, Jim McFarland.

2. **Pledge of Allegiance**

3. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Pam Pinney, Mrs. Glenna Plotts, and Mr. Keith Rogers.

Members Absent: Mr. Mickey Landon and Mr. Gary Sims.

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Mike Wellin and Ms. Marcie Whited. Also present were Mr. Lucas Bledsoe, representing TREA, Mrs. Kelli Woycke, VISIONS Instructor and Shawn and Michelle Winkelfoos, parents.

Mr. Mickey Landon entered the meeting at 6:34 p.m.

4. **Oath of Office**

Tammi L. Cowell, Treasurer/CFO administered the Oath of Office to new and returning Board of Education members.

5. **Selection of President**

President Pro Tem Jim McFarland called for nominations for President.

Mr. Mickey Landon placed the name of Mrs. Glenna Plotts in nomination.

Mr. Mike McCreary moved the nominations be closed.

Roll Call: Mr. Landon yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mrs. Plotts abstain, Mr. Rogers yes and Mr. McFarland yes.

Mrs. Glenna Plotts is elected President of the Tri-Rivers Board of Education.

Roll Call for Nominee: Mr. McCreary yes, Mr. Park yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. McFarland yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts abstain.

6. **Selection of Vice President**

President Glenna Plotts called for nominations for Vice President.

Mr. Jim McFarland placed the name of Mr. Eric Park in nomination.

Mr. Mickey Landon moved the nominations be closed.

Roll Call: Mr. McFarland yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mrs. Plotts yes, Mr. Rogers yes and Mr. McFarland yes.

Roll Call for Nominee: Mr. McFarland yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Mr. Eric Park is elected Vice President of the Tri-Rivers Board of Education.

7. Organizational Meeting Recommendations

Mrs. Shelly Ehret moved to approve the following items:

A. Board Compensation

To approve board compensation at \$125 per meeting for all meetings during 2021 and will include mileage for all meetings at the approved IRS rate effective on the date of travel. Mileage will be reimbursed semi-annually through payroll.

B. Regular Meeting Time and Date

To approve the regular meetings of the Tri-Rivers Joint Vocational School District Board of Education be held on the 3rd Wednesday of the month. All meetings shall be held at 6:30 p.m. in Room 104 in the Tri-Rivers Career Center, 2222 Marion-Mt. Gilead Road, Marion, Ohio. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board members of such changes and appropriate steps taken to notify the public. The regular meeting for January 2021 shall be held following the organizational meeting on January 15, 2021.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. Rogers yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mr. McFarland yes, and Mrs. Plotts yes.

C. Audit/Finance/Executive Committee

Mr. Shelly Ehret moved to approve the following committees with members to be approved next month.

Audit/Finance/Policy

TDA Sponsor Oversight

Strategic Planning

Superintendent Advisory

Mrs. Pinney seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mrs. Pinney yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers Yes and Mrs. Plotts yes.

Motion declared passed.

8. Committee Appointments

The following appointments were made at this time.

Legislative Liaison Dr. Bob Haas

Student Achievement Liaison Mr. Mike McCreary

9. Adjourn

Mr. Mike McCreary moved to adjourn the Organizational Meeting.
Dr. Bob Haas seconded the motion.

Roll Call: Mr. McCreary yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes,
 Mr. McKinniss yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr.
 Patterson yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

Meeting Adjourned at 6:45 p.m.

BUDGET HEARING

The Budget Hearing began at 6:45 p.m.

There were no guests or comments regarding the Budget Hearing. Tammi Cowell, Treasurer/CFO, explained the requirements of the tax budget and updated the Board of Education and audience on the Tri-Rivers Career Center budget for FY22 to be filed with the Marion County Auditor.

The Budget Hearing Adjourned at 7:00 p.m.

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING January 13, 2021 @ 6:30 p.m. Virtual

1. **Call to Order at 7:00 p.m.**

2. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Pam Pinney, Mrs. Glenna Plotts, and Mr. Keith Rogers.

Members Absent: Mr. Gary Sims

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Martin Dzigan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Mike Wellin and Ms. Marcie Whited. Also present were Mr. Lucas Bledsoe, representing TREA, Mrs. Kelli Woycke, VISIONS Instructor and Shawn and Michelle Winkelfoos, parents.

3. **Introduction of guests and their comments**

4. **Motion to Amend Agenda – None**

5. **General discussion of agenda, addendum, and other items of concern**

Items 6 and 7A through 7L listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Mickey Landon moved to approve Items 6 and 7A through 7L listed below under the Consent Agenda.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

6. **Minutes**

To approve the minutes of the December 16, 2020 regular meeting.

7. **Treasurer's Business and Reports**

A. **Service Fund**

To approve the 2021 Board of Education Service Fund be set at \$7,500.

B. Purchasing Agent Approval

To approve Superintendent Charles A. Speelman as the purchasing agent for Tri-Rivers Joint Vocational School District effective January 1, 2021 through the 2022 Organizational Meeting.

C. Authority to Hire Employees Pending Board Confirmation and to Accept Resignations

To authorize Superintendent Charles A. Speelman to hire employees for existing or newly created positions pending board confirmation at its next regular or special meeting called for this purpose and to accept resignations of current employees on behalf of this board effective January 1, 2021 through the 2022 Organizational Meeting.

D. Treasurer Transactions Approval

So that advances can be secured quickly by the Treasurer to cover current expenses or to invest, it is recommended that the Treasurer be granted the authority outlined in the motion below:

Section 1. Be it Resolved by the Board of Education of the Tri-Rivers Joint Vocational School District, State of Ohio:

That the Auditors of Marion, Morrow and Union Counties be and they are hereby requested to issue an order to the Treasurer of their respective Counties to pay the Treasurer of this Board of Education such funds as may be available for distribution by their respective County Treasurer.

Section 2. That the President and/or Vice President be and he is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the above county Treasurers during the calendar year 2021

Section 3. That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2021.

Section 4. That the Treasurer of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditors of the above said Counties, and make such other certifications and reports to these County Auditors as may be necessary to make this resolution effective.

E. Investment Procedure

To approve the Treasurer of the Tri-Rivers Joint Vocational School Board be granted the authority and responsibility to determine the funds, to determine the length of time to invest such funds, to secure bids from eligible financial institutions, and to invest the interim funds in certificates of deposit in the eligible financial institution or institutions submitting the highest rate of interest for each proposed investment in treasury bills or notes in compliance with applicable statutes.

F. Tax Budget Approval

The projected tax budget for FY2022 is based on the five year forecast presented in November 2020.

To approve the Tri-Rivers Joint Vocational School District Tax Budget for the period July 1, 2021 through June 30, 2022 as proposed by Treasurer/CFO, Tammi L. Cowell, and Superintendent, Charles A. Speelman.

G. Payment of Bills

To approve the Treasurer paying bills due as long as the amount of payment is within the established appropriations. A complete history of bills paid will be provided for board approval each month during regular Board of Education meetings.

H. Posting of Interest

To authorize the Treasurer/CFO, Tammi L. Cowell, to allocate interest earnings on bank accounts and investments to the following funds:

001 Fund – General
006 Fund – Cafeteria
007 Fund – “All”
008 Fund – “All”

I. Blanket and Super Blanket Purchase Orders

To approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$300,000.00 per order for all non-grant funds and amounts not to exceed the Grant Award per order for all grant funds for fiscal year 2021. *The Treasurer may issue “super blanket” purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.*

J. Financial Report – Attachment 7J

To approve the financial statement for December 2020 as submitted.

K. Paid Bills – Attachment 7K

To approve the list of paid bills for December 2020 as presented by the Treasurer.

L. Invoice – Attachment 7L

To retroactively approve an invoice for Walk In Urgent Care in the amount of \$4,875.00 to cover COVID-19 tests for Adult Education PN students. A copy is attached for your review.

8. Executive Director of Operations Report – Kristina Lucas

Mrs. Lucas introduced Mrs. Alysse Ross, Director of Special Education and Pupil Services. Mrs. Ross briefly discussed the VISION Program before introducing Shawn and Michelle Winkelfoos. They have a student in the VISION Program and spoke about the positive experience their son has had with the program. They praised the program, instructors and administrators. Mrs. Kelli Woycke, instructor gave an update on the program and how the students are involved with the different labs around the building.

9. Superintendent’s Report and Recommendations

Items 9A through 9FL listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve the following items as outlined in 9A through 9F.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

A. Resignation/Retirement – Attachment 9A

- To approve a letter of retirement from Jim Rittler, AIP Instructor. Mr. Rittler's last day will be May 31, 2021. A copy of his letter is attached for your review.
- To approve a letter of retirement from Pam Miranda, Substitute Instructor, as of January 31, 2021. A copy of her letter is attached for your review.
- To approve a letter of resignation from Ted Davis, Part-Time Adult Education Instructor effective immediately. A copy of his letter is attached for your review.

B. Day without Pay

To approve a dock day for Obra Horn on January 21, 2021.

C. Authority to Approve Out of State and Overnight Field Trips and/or Meetings/Conferences Pending Board Confirmation

To authorize Superintendent Charles A. Speelman to approve overnight and out-of-state field trips and overnight and out-of-state meetings or conferences pending board confirmation at its next regular or special meeting on behalf of this board effective January 1, 2021 through the 2022 Organizational Meeting.

D. Ohio School Board's Association Legal Assistance Fund – Attachment 9D

To approve membership in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250. A copy of the invoice is attached for your review.

E. Ohio School Boards Association Membership Dues – Attachment 9E

To approve the annual membership to the Ohio School Boards Association at a cost of \$3,410. A copy of the invoice is attached for your review.

F. Disposal of Obsolete Items – Attachment 9F

To approve the disposal of inventory items deemed obsolete by our Welding Instructor. A copy is attached for your review.

END OF CONSENT AGENDA

9. Adjourn

Mrs. Shelly Ehret moved to adjourn.

Mr. Mickey Landon seconded the motion.

Discussion

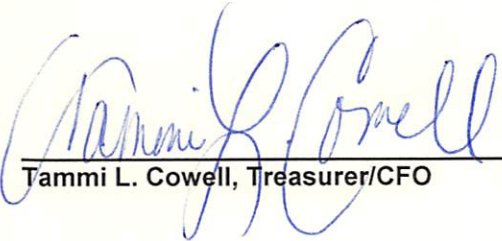
Roll Call: Mrs. Ehret yes, Mr. Landon yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.
Meeting adjourned at 7:50 p.m.

Next meeting will be February 17, 2021 at 6:30 pm.



Glenna Plotts, President



Tammi L. Cowell, Treasurer/CFO