

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING

April 21, 2021 @ 6:30 p.m.

Multi-Purpose Room, TRCC

1. Call to Order

The regular March Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. Roll Call

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Present Virtually: Mr. Mike McCreary

Members Absent: Mr. Michael Patterson.

Also Attending: Mr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Mike Wellin and Ms. Marcie Whited. Guests: Jamie Bando, Kim Davidson and Jerrod Slater.

3. Pledge of Allegiance

4. Introduction of guests and their comments

Jamie Bando, Kim Davidson and Jerrod Slater

5. Motion to Amend Agenda

Please add Items 10O – 10R under the Consent Agenda and change approval of consent agenda items to 10A – 10R.

Mrs. Shelly Ehret moved to amend the Agenda with the items 10O – 10R.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. Rogers yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A through 8D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A – 8D listed below under the Consent Agenda.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.
Motion declared passed.

Mr. Mickey Landon moved to approve the Agenda with the items 10A– 10R.
Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims and Mrs. Plotts yes.
Motion declared passed.

7. Minutes

To approve the minutes of the March 17, 2021 regular meeting.

8. Treasurer's Business and Reports

A. Financial Report – Attachment 8A

To approve the financial statements for March 2021 as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for March 2021 as presented by the Treasurer.

C. Amended Appropriations and Estimated Revenue – Attachment 8C

To approve the Amended Appropriations and Estimated Revenue as submitted.

D. New Funds

599-9221	CARES Act Student	\$123,994
599-9321	HEERF	\$287,147

9. Executive Director of Operations – Kristina Lucas

Mrs. Kristina Lucas introduced Kim Davidson, Kim is on the agenda for this evening to be considered for our Health Careers Academy Instructor for the 2021-2022 school year. TRCC is going to be a COVID vaccination site, the first vaccine to be given May 6, 2021. Mrs. Lucas and Mr. Martin Dzugan have been attending the MAWAC meetings due to a conflict with TRECA Board Meetings. MAWAC is looking into changing their dates in order for Mr. Speelman to be able to attend. Our District Connections was April 21st and attended by associate school superintendents, principals and counselors. TRCC is beginning Phlebotomy Certifications for this year. Work Keys are being held for our juniors, to work toward graduation requirements. Our NTHS Induction was held this week and there were 32 new inductees that will join the 32 current members.

10. Superintendent's Report and Recommendations

Items 10A through 10N listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Jim McFarland moved to approve Items 10A – 10N listed below under the Consent Agenda.
Mr. Mickey Landon seconded the motion.
Discussion

Roll Call: Mr. McFarland yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.
Motion declared passed.

A. Employment

Administration

- To approve a three year contract for Sherrie Dunn, Director of Student Services, 234 day contract, 08/01/21 – 07/31/24.

Certified

- To approve Kimberly Davidson as the Health Careers Academy Instructor, 1 year contract, 09/01/21 – 08/31/22, Certified Salary Schedule, Class IV, Step 16.

Certified

<u>Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
Arehart, Suzie.....	Instructor.....	2 Year.....	09/01/21 - 08/31/23
Belton, Josie.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Casey, Kristian.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Davidson, Jeff.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Donaugh, Terry.....	Instructor.....	5 Year.....	09/01/21 - 08/31/26
Ebert, Joshua.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22

Certified

<u>Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
Greenwood, Kathy*.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Hall, Lauren.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Hansen, Amy.....	Instructor.....	5 Year.....	09/01/21 - 08/31/26
Heimlich, Carrie.....	Instructor.....	5 Year.....	09/01/21 - 08/31/26
Kaffen, Angela.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Large, Kirstin.....	Counselor.....	2 Year.....	08/01/21 - 07/31/23
McGuire, Lori.....	Instructor.....	2 Year.....	09/01/21 - 08/31/23
Retterer, Levi.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Robinson, Mark.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Wagner, Sheri.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22
Willey, David.....	Instructor.....	3 Year.....	09/01/21 - 08/31/24
Woycke, Kelli.....	Instructor.....	1 Year.....	09/01/21 - 08/31/22

Classified

Full-time Contracts

Edington, Linda*.....	Adm. Assistant.....	1 Year.....	07/01/21 - 06/30/22
Murphy, Courtney.....	Admissions Adv.....	2 Year.....	08/01/21 - 07/31/23
Murphy, Kelly.....	A Plus.....	2 Year.....	09/01/21 - 08/31/23
Rogers, Jodi*.....	Adm. Assistant.....	1 Year.....	08/01/21 - 07/31/22

Custodians

Tallman, Gary.....	Custodian.....	2 Year.....	08/01/21 - 07/31/23
Utey, Joshua.....	Custodian.....	2 Year.....	08/01/21 - 07/31/23
Ward, Russell.....	Custodian.....	2 Year.....	08/01/21 - 07/31/23

Part-time Contracts**

Cusimano, Michelle..... Lunch Monitor..... 2 Year08/01/21 – 07/31/23
Dunn, Shawn.....Custodian.....2 Year08/01/21 - 07/31/23

Others

- Mark Edington*, Ramtec, 1 Year Contract, 07/01/21 – 06/30/22, \$78,750 per year
- Brad Harvey*, Facilities Coordinator, 1 Year Contract, 07/01/21 – 06/30/22 \$64,500 per year
- Carol Scott, Cafeteria Cashier, 2 Year Contract, 08/01/20 – 07/31/22. This contract is retroactive, to replace a contract issued 08/01/19 in error

Additional Hours

- Approve up to 10 additional hours per week for Jimmy Thiel, May 1, 2021 – June 30, 2021

Extended Days

- Kimberly Davidson, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate

Paid Conference Periods

- Kelli Woycke, compensation for conference time based on a per period rate, retroactive to April 6th through the end of the 2020-2021 school year, on an as needed basis

Supplementals

- Brad Harvey, additional responsibilities for 24/7 Oversight, 10% of salary
- Marcie Whited, additional responsibilities for facilities coordination 10% of salary
- Josh Spore, additional responsibilities for warehouse coordination, 15% of salary
- Rhonda Irey, additional responsibilities for EMIS, 10% of salary
- Rebecca Salyer, Level 1 Cosmetology/Esthetics Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology
- Sheri Wells, Level 2 Cosmetology Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology
- Marcie Whited, payroll duties true-up in the absence of the payroll coordinator from December 2020 to April 2021, in the amount of \$3,100.

Full Time Adult Education

- Jeannie Poast, Administrative Assistant, 2 year contract, 08/01/21 – 07/31/23, 1920 hours, 240 days Schedule A, Class 1, Step 3
- Suzy Wall, Administrative Assistant, 2 year contract, 08/01/21 – 07/31/23, 1920 hours, 240 days, Schedule A, Class 1, Step 14

Substitutes – Attachment 10A

- Sharon Teynor* as a Nursing Instructor, Adult Ed – Part-Time Healthcare Schedule, Class 3, Step 10, \$30.93, retroactive to April 15, 2021, on an as needed, Supervisor approved basis
- Vernon Langley – General Education Substitute, retroactive to March 19, 2021.
- Keely Aldridge, Vet Science Student Worker, assist with feeding of animals on an as needed basis for the 2020-2021 school year, \$9.00 per hour
- Ashley Seymour, Vet Science Student Worker, assist with feeding of animals on an as needed basis for the 2020-2021 school year, \$9.00 per hour

****Retire/Rehire***

*****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

B. Resignation/Retirement – Attachment 10B

- Accept the letter of resignation from Nardi Muka, Construction Trades Academy Instructor, effective the end of his 2020-2021 contract.

C. Meta Solutions Service Agreement – Attachment 10C

To approve a service agreement with Meta Solutions for support for the 2021-2022 school year. A copy of the agreement is attached for your review.

D. Courses of Study

To approve the Courses of Study as presented. Copies will be available at the Board of Education Meeting for your review.

E. Donation to Marion Homeless Shelter Program

To approve the donation of four Acer Chromebooks to the Marion Homeless Shelter Program to be used for resumes and job searches. Total value is estimated at \$200.00.

F. Donation to Construction Trades Academy

To accept a donation of building material from Mr. Clyde Ball, to be used by our Construction Trades Academy. The donation is valued at \$200.00.

G. Request to Waive Fees for Facility Use

- To approve waiving the facility use fee for the Marion Senior Softball on April 12, 2021 and April 26 2021. They will be meeting in our MPR.
- To approve waiving the facility use fee for the Marion Convention and Visitor's Bureau for the third Friday of every month beginning May 21, 2021 through June 17, 2022. They will be meeting in our Auditorium.

H. Update to AE Avocational Part-Time Course Offerings – Attachment H

To approve an update to the Avocational Part-Time Course Offerings. A copy is attached for your review.

I. Extension Agreement for the State Fiscal Year 2021 Local Workforce Area 7 MOU – Attachment 10I

To approve the MOU Extension Agreement for Wyandot County OhioMeansJobs Center. A copy is attached for your review.

O. Employment

- To approve Jamie Bando as the VOSE Coordinator/Intervention Specialist, 1 year contract, 09/01/21 – 08/31/22, Certified Salary Schedule, Class IV, Step 16.
- To approve Jamie Bando, 10 extended days of service.
- To approve Jamie Bando, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- To approve Jerrod Slater as an Intervention Specialist, 1 year contract, 09/01/21– 08/31/22, Certified Salary Schedule, Class III, Step 6.
- To approve Jerrod Slater, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate

P. Retirement Correction

- To accept a letter from Lori Burkhart, amending her retirement date from the end of her 2020-2021 contract to June 1, 2021

Q. Contract Correction

- Amend the contract issued to Lori McGuire for the 2020-2021 school year. This contract should be a 2 year contract, effective 09/01/20 – 08/31/22. This is due to her receiving a 5 Year Professional License

R. Invoice

- To approve payment in the amount of \$18,409.68 from Secondary to Adult Education for coverage by Chris Harriman for Precision Machining Lab Instruction for the 2020-2021 school year

END OF CONSENT AGENDA

Discussion

J. Revised/Updated/New Board Policies – Attachments 10N

Mr. Mickey Landon moved to approve the following revised/updated/new policies. ***These revisions/updates/new policies are recommended by Neola to be in compliance with statutory revisions. Also attached is an overview and comments outlining changes.***

Policy 1422Nondiscrimination and Equal Employment Opportunity
Policy 1623.....Section 504/ADA Prohibition against Disability Discrimination in
Employment
Policy 1662.....Anti-Harassment
Policy 2240.....Controversial Issues
Policy 2260.....Nondiscrimination and Access to Equal Educational Opportunity
Policy 2260.01Section 504/ADA Prohibition against Discrimination Based on
Disability
Policy 2266.....Nondiscrimination on the Basis of Sex in Education Programs or
Activities
Policy 3122Nondiscrimination and Equal Employment Opportunity
Policy 3123.....Section 504/ADA Prohibition against Disability Discrimination in
Employment
Policy 3362.....Anti-Harassment
Policy 4122.....Nondiscrimination and Equal Employment Opportunity
Policy 4123.....Section 504/ADA Prohibition against Disability Discrimination in
Employment
Policy 4362.....Anti-Harassment

Policy 5517.....Anti-Harassment
Policy 6144.....Investments
Policy 6220.....Budget Preparation
Policy 6600.....Deposit of Public Funds: Cash Collection Points
Policy 7440.01.....Video Surveillance and Electronic Monitoring
Policy 7450.....Property Inventory
Policy 7455.....Accounting System for Capital Assets
Policy 8450.01.....Protective Facial Coverings during Pandemic/Epidemic Events
Policy 8500.....Food Services

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

K. New Code of Student Conduct Policy – Attachment 100

Dr. Robert Haas moved to approve a Code of Student Conduct Policy. A copy is attached for your review.

Mrs. Pamela Pinney seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

L. Resolution for New Sign Project

Mr. Gary Sims moved to approve the following resolution:

**RESOLUTION AUTHORIZING COMMENCEMENT OF COMPETITIVE
BIDDING PROCESS FOR THE FREE STANDING LED SIGN PROJECT**

The Treasurer advised the Board that the notice requirements of R.C. 121.22 and Section 12 of H.B. 197 were complied with for the meeting.

WHEREAS, the Board has determined the need to erect a Free Standing LED Sign located at 2222 Marion-Mt. Gilead Road, Marion, Ohio 43302 ("Project"); and

WHEREAS, R.C. 3313.46 requires the Board to follow the competitive bidding process when the Board determines to make an improvement or repair to a school building the cost of which will exceed \$50,000; and

WHEREAS, it is the intent of the Board to commence the competitive bidding process for the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education:

Section 1. The Board of Education hereby authorizes the Superintendent and/or his designee to prepare the required bid documents and advertising for solicitation of competitive bids for the Project. Opening of bids shall be scheduled on or after April 27, 2021. The Board may award the bid to the lowest responsible and responsive bidder.

(NOTE: MUST BE ADVERTISED FOR AT LEAST TWO WEEKS BEFORE BIDS MAY BE OPENED)

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meeting open to the public, in full compliance with applicable legal requirements, including R.C. 121.22 and Section 12 of H.B. 197.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

M. Resolution for Exercise Science Lab Expansion Project

Dr. Robert Haas moved to approve the following resolution:

**RESOLUTION AUTHORIZING COMMENCEMENT OF COMPETITIVE
BIDDING PROCESS FOR THE EXERCISE SCIENCE LAB EXPANSION PROJECT**

The Treasurer advised the Board that the notice requirements of R.C. 121.22 and Section 12 of H.B. 197 were complied with for the meeting.

WHEREAS, the Board has determined the need for an Exercise Science Lab Expansion Project located at 2222 Marion-Mt. Gilead Road, Marion, Ohio 43302 ("Project"); and

WHEREAS, R.C. 3313.46 requires the Board to follow the competitive bidding process when the Board determines to make an improvement or repair to a school building the cost of which will exceed \$50,000; and

WHEREAS, it is the intent of the Board to commence the competitive bidding process for the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education:

Section 1. The Board of Education hereby authorizes the Superintendent and/or his designee to prepare the required bid documents and advertising for solicitation of competitive bids for the Project. Opening of bids shall be scheduled on or after May 10, 2021. The Board may award the bid to the lowest responsible and responsive bidder.

(NOTE: MUST BE ADVERTISED FOR AT LEAST TWO WEEKS BEFORE BIDS MAY BE OPENED)

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meeting open to the public, in full compliance with applicable legal requirements, including R.C. 121.22 and Section 12 of H.B. 197.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Sims yes and Mrs. Plotts yes.

N. Construction Trades Academy Contract – Attachment 10R

Mr. Mickey Landon moved to approve the Construction Trades Academy Contract for service projects. A copy is attached for your review.

Mrs. Pamela Pinney seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes, and Mrs. Plotts yes.

11. Executive Session – (if needed)

- ___ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- ___ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- ___ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- ___ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- ___ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- ___ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

12. Adjourn

Mrs. Shelly Ehret moved to adjourn.

Mrs. Pamela Pinney seconded the motion.

Discussion

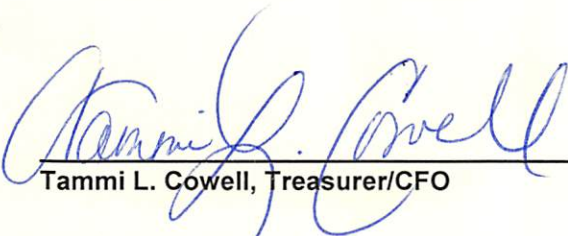
Roll Call: Mrs. Ehret yes, Mrs. Pinney yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

Meeting adjourned at 7:21 p.m.

Next Meeting is Wednesday, May 19, 2021.


Glenna Plotts, President


Tammi L. Cowell, Treasurer/CFO