

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING May 19, 2021 @ 6:30 p.m. Multi-Purpose Room, TRCC

### 1. Call to Order

The regular May Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mr. Michael Patterson, Mrs. Pam Pinney, Mrs. Glenna Plotts and Mr. Keith Rogers.

Members Present Virtually: Mr. Mike McCreary

Members Absent: Mr. Gary Sims.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Mike Wellin and Ms. Marcie Whited. Guests: Dakota Crum, Dennis Marsh, Scott Waters, Emily Waters, David Willey, Sophia Speelman, Lauren Speelman, Mr. Bob Speelman and Mrs. Wilma Speelman.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. Motion to Amend Agenda

**Please add Item 11I under the Consent Agenda and change approval of consent agenda items to 11A – 11G and 11I.**

Mr. Ted McKinniss moved to amend the Agenda with the item 11I.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Mr. McKinnis yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

### 6. General discussion of agenda, addendum, and other items of concern

*Items 7, 8A through 8I listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.*

Mr. Jim McFarland moved to approve Items 7, 8A – 8I listed below under the Consent Agenda.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.  
Motion declared passed.

7. **Minutes**

To approve the minutes of the April 21, 2021 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 8A**

To approve the financial statements for April 2021 as submitted.

B. **Paid Bills – Attachment 8B**

To approve the list of paid bills for April 2021 as presented by the Treasurer.

C. **Five Year Forecast – Attachment 8C**

To approve the five year forecast. A copy of the forecast and notes are attached for your review.

D. **Voluntary Student Accident Insurance**

To approve Student Protective Agency to administer our Student Accident Insurance Program for the 2021-2022 school year.

E. **Invoices**

- To approve payment to Xtek Partners, Inc. in the amount of \$12,384.00. This invoice is the annual billing for our Microsoft license for staff and students. The service date is March 10, 2021 – March 10, 2022.
- To approve payment to The Wildlife Control Company, Inc. in the amount of \$4,836.50. This invoice is for Canadian Geese Management Program service.

F. **New Funds**

HEERF – Adult Education Institution	599-9921	\$287,147
HEERF – Adult Education Student Portion	599-9121	\$123,994
Teach Grant - Marion Community Foundation	019-9032	\$1,050

G. **School Insurance Consultants, LLC Consulting Agreement– Attachment 8G**

To approve the consulting agreement with School Insurance Consultants, LLC in the amount of \$4,000.00. A copy is attached for your review.

H. **Amended Appropriations and Revenue**

To approve the updated revenue and appropriations as presented by Treasurer Cowell.

I. **Transfer of Funds**

To approve the following transfers for the 2020-2021 school year:

001	General to	002-9004 HB264	\$7,629.09
001	General to	002-9005	\$1,100.00

**9. Board Initiated Business**

**J. Rejection of Bids for the Free Standing LED Sign Project – 9J**

Mrs. Glenna Plotts moved to reject the following bids submitted for the Free Standing LED Sign Project and that the Free Standing LED Sign Project be re-bid. A copy of the bids are attached for you review.

Blink Signs	\$118,385.06
United Signs	\$86,500
Wilson Electronic Displays	\$69,850

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Mrs. Plotts yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes and Mr. Rogers yes.

Motion declared passed.

**K. Accept All Bids for the Exercise Science Lab Expansion Project – Attachment 9K**

Mr. Eric Park moved to accept the following bids submitted for the Exercise Science Lab Expansion Project.

Stevens Construction Co., Inc.	\$357,859.50
Lehman Daman Construction Services, Inc.	\$360,200
Elford, Inc.	\$391,000
ACI Construction Co., Inc.	\$391,800

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mr. Park yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes and Mrs. Plotts yes.

Motion declared passed.

**L. Exercise Science Lab Expansion Project – Attachment 9L**

Dr. Bob Haas moved to award the bid submitted by the lowest responsible and responsive bidder, Lehman Damon Construction Services, Inc. in the amount of \$ 352,700.00, to complete the Exercise Science Lab Expansion Project.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes and Mrs. Plotts yes.

Motion declared passed.

**10. Executive Director of Operations – Kristina Lucas**

Mrs. Lucas read a commendation from Marion Area Senior Center to our Construction Trades Academy for their completion of a one year project building a 32 x 50 outdoor pavilion. Mrs. Lucas read a commendation to Dr. Charles A. Speelman for completion of his doctoral program. Dr. Speelman introduced his family members in attendance. Dr. Speelman introduced the following new instructors for the 2021-2022 school year: Dennis Marsh-Ag and Industrial Power, Scott Waters-Construction Trades Academy and Dakota Crum-Welding.

## **11. Superintendent's Report and Recommendations**

*Items 11A through 11G and 11I listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Dr. Bob Haas moved to approve Items 11A – 11G and 11I listed below under the Consent Agenda.

Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes and Mrs. Plotts yes

Motion declared passed.

### **A. Employment - Attachment 11A**

#### **Certified**

- To approve Dennis Marsh, Ag & Industrial Power Technology, 1 year contract, 09/01/21 – 08/31/2022, 184 day contract, Class I, Step 12.
- To approve Amy Hansen for the position of Intervention Specialist, a move from her existing position as a Math Instructor.
- To approve Dakota Crum, Welding Instructor, 1 year contract, 09/01/2021 – 08/31/2022, 184 day contract, Class 1, Step 0.
- To approve Scott Waters for the position of Construction Trades Academy Instructor, 1 year contract, 09/01/2021 – 08/31/2022, Class I, Step 20.
- To approve Lance Stalnaker, Instructor, 1 year contract, 2021 - 2022.
- To approve Caitlin McKelley, Full Time Rotational Substitute, 1 year contract, 09/01/21 – 08/31/22, \$125.00 per day, four days per week.
- To approve Stephanie Thompson, Full Time Rotational Substitute, 1 year contract 09/01/21 – 08/31/22, \$125 per day, four days per week.

#### **Substitute**

- To approve Lorenda Stalnaker as a job coach/rotational substitute teacher, effective 05/04/2021 through the end of the 2020-2021 school year, \$125.00 per day - five days per week.

#### **Paid Conference Periods**

- Lucas Bledsoe, compensation for conference time based on a per period rate times 178 days.
- Kristian Casey, compensation for conference time based on a per period rate times 178 days.
- Dakota Crum, compensation for conference time based on a per period rate times 178 days.

- Jeff Davidson, compensation for conference time based on a per period rate times 178 days.
- Josh Ebert, compensation for conference time based on a per period rate times 178 days.
- Angela Kaffen, compensation for conference time based on a per period rate times 178 days.
- Lori McGuire, compensation for conference time based on a per period rate times 76 days (no conference 2 periods per week).
- Dennis Marsh, compensation for conference time based on a per period rate times 178 days.
- Levi Retterer, compensation for conference time based on a per period rate times 178 days.
- Mark Robinson, compensation for conference time based on a per period rate times 178 days.
- Becky Salyer, compensation for conference time based on a per period rate times 178 days.
- Lance Stalnaker, compensation for conference time based on a per period rate times 178 days.
- Sheri Wells, compensation for conference time based on a per period rate times 178 days.
- Scott Waters, compensation for conference time based on a per period rate times 178 days.
- David Willey, compensation for conference time based on a per period rate times 178 days.
- Kelli Woycke, compensation for conference time based on a per period rate times 178 days.

**Classified**

- To approve Brittany Lowe, Fiscal Assistant, 1 year contract 08/01/2021 – 07/31/2022, Fiscal Support Salary Schedule Step 16.
- To approve a training contract for Brittany Lowe, Fiscal Assistant, 06/01/2021 – 07/31/2021, \$28.23 per hour, up to 40 hours per week.
- John Kuzio, \$35 per hour, up to 650 hours, for the purpose of instructing CNC and Shop Bot.
- Eric Willey, \$35 per hour, up to 650 hours, for the high school construction trades program.
- Kelly Murphy, oversight of the Online Summer School Program to assist students that need to make-up failed course work and also to assist students making up deficient credits, \$19.62 per hour up to 150 hours.

**Home Visitation paid at a rate of \$30.00 per hour as approved by supervisor, per the TREA.**

**Substitutes for 2021-2022**

<b><u>Employee</u></b>	<b><u>Area</u></b>
Bruce Basford.....	General Education
Kerry Beckel.....	General Education
Deborah Carr.....	General Education
John Curtis.....	General Education
Estelle Fark.....	General Education
Lee Fohl.....	General Education
Robert Guinther.....	General Education
Kaylee Hesson.....	General Education
Rebecca Hobson.....	General Education
Kathy Kirchberg.....	General Education
Jennifer McBride.....	General Education
Doug Virden.....	General Education
Tonya Flavell.....	Cosmetology
Nancy Epley.....	Secretary
Sheila Klenzman.....	Secretary

**Miscellaneous Supplementals**

- Jon Crothers, \$1,500 to perform the oversight of Power Teacher. This would include setting passwords, oversight of the program/troubleshooting for staff, and administer in staff professional development on Power Teacher usage.
- Mark Edington, 10% of salary for maintenance of RAMTEC equipment for the 2021-2022 school year.
- Carrie Heimlich, developing clinical sites and supervising student internships, \$25 per hour, up to a maximum of 50 hours. Time sheet will be submitted for hours worked to the Principal.
- Carrie Heimlich, feeding the animals when the feeding is outside the normal workday. \$25 per hour up to a maximum of 75 hours.
- Carrie Heimlich, increase hours in supplemental contract for feeding the animals in the 2020-2021 school year to a maximum of 100 hours.
- Bethany Rice, additional responsibilities for calling and securing substitutes for the 2021 – 2022 school year, 7.5% of salary.
- Craig Layne, summer mowing, \$25.00 per hour, effective April 27, 2021.

**Extended Days**

- Hall, Lauren.....5 Days
- Hansen, Amy.....5 Days
- Large, Kirstin.....15 Days
- Lauthers, Allisun.....15 Days
- Woycke, Kelli.....5 Days
- Dakota Crum, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.

- Amy Hansen, 3 extended days (transfer to a new position) at per diem rate.
- Dennis Marsh, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Scott Waters, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.

**CCP Classes for 2<sup>nd</sup> Semester:**

- Suzie Arehart, Computer Applications, \$250.
- Josie Belton, Oral Communications, \$250.
- Kathy Greenwood, Anatomy & Physiology I, \$250.
- Lori McGuire, Medical Terminology, \$250.
- Mark Robinson, Computer Aided Drafting, Engineering Drawing & Designs, Robotics I and Introduction to Electricity, \$500.
- Kristi Schirtzinger, English Composition II, \$250.
- David Willey, Residential Construction Mgmt. and OSHA 30 Hr. Construction Safety & Health, \$500.

**Adult Education**

- Supplemental contract for Emeline Kelly from 09/01/21 – 08/31/22 at \$500 per month for services rendered as Public Safety Services Coordinator.

**Part-time for 2021-2022 School Year**

Adams, Corey	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp 6 M TE	\$ 32.97
Basinger, Cody	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Blair, Terry	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
William "Reddy" Brown	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Conte, Lori	PT HC Instructor	PT Healthcare	3	\$ 31.98
Dodds, Michael	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Elswick, Dakota	PT IM RAMTEC Instructor	PT Non-HC	3-5yrs Exp < 6 M TE	\$ 23.97
Emigh, June	PN HC Instructor	PT Healthcare	2	\$ 27.98
Farmer, Dee	PN PT Instructor	FT Healthcare	3	\$ 40.53
Fields-Baer, Billie	PN PT Instructor	FT Healthcare	4	\$ 40.95
Fuson, Wilma	PN HC Instructor	PT Healthcare	4	\$ 31.48

George, Jessica	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Hildreth, Roger	PT IM Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Holiday, Jack	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Honaker, Larry	Ad Ed Tech Support	CS-Salary Schedule A	Classified Staff Schedule B	\$ 27.19818
Honaker, Larry	PT Computer Instructor	CS-Salary Schedule A	Classified Staff Schedule B	\$ 27.19818
Isley, David	PT IM Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Jacoby, Kara	PN HC Instructor	PT Healthcare	3	\$ 29.73
Kanagy, Kyle	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Kelly, Carol	Part-time Receptionist	PT Non-HC	N/A	\$ 14.00
Kube, Ashley	PT HC Instructor	PT Healthcare	1	\$ 27.48
Lawson, Julie	PT HC Instructor	PT Healthcare	4	\$ 30.98
McFarland, Steve	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
McGlothlin, Kelli	PT HC Instructor	PT Healthcare	3	\$ 28.98
Miley, Julie	PT HC Instructor	PT Healthcare	3	\$ 28.98
Neuenschwander, Daren	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Poast, Jeannie	Part-time Receptionist - Clerical w more than 5 yrs	PT Non-HC	N/A	\$ 14.00
Rausch, Jasmine	PT HC Instructor	PT Healthcare	5	\$ 32.48
Retterer, Levi	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Reynolds, Thomas	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97



Robinson, Mark	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Rodenberger, Tina	PT HC Instructor	PT Healthcare	2	\$ 28.73
Schreck, Shannon	PT Clinical Coordinator	PT Non-HC	N/A	\$ 15.58
Schwartz, Richard	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Seeley, Tim	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Seibel, John	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Strickland, Larry	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97
Teynor, Sharon	PT HC Instructor	PT Healthcare	3	\$ 31.73
Theil, Michelle	PT HC Instructor	PT Healthcare	3	\$ 28.98
Walker, Robert	PT EMS Instructor	PT Non-HC	N/A	\$ 22.77
Wing, Linda	PT HC Instructor	PT Healthcare	2	\$ 29.98
Wood, Larry	PT IM RAMTEC Instructor	PT Non-HC	>10yrs Exp & 6 M TE	\$ 32.97

\* Upon completion of 650 or more hours in a school year, PT Healthcare staff will receive 1 year step on their next year's part-time contract. Numbers above reflect step for employees who have already met this criteria this year.

PT contracts are on an as needed basis for up to hours listed to a max of 1300 hours in a school year. Note: If already employed by Adult Education on a full-time basis AND if the employee is contracted for a part-time job within the department, the employee will be paid at the appropriate full-time instructor hourly rate for the part-time position hours per board approved pay scale.

FT = full-time, PT = part-time, HC = Healthcare, IM = Industrial Maintenance

Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.

***\*Retire/Rehire***

**B. Request to Waive Fees for Facility Use**

- To approve waiving the facility use fee for the Marionaires on May 4, 11, 18 and 25, 2021. They will be using our Auditorium.
- To approve waiving the facility use fee for the Marion County Historical Society on May 27, 2021 and August 7, 2021 for them to hold their Luncheon with the Presidents and First Ladies Luncheon in our Auditorium.

**C. META Solutions Service Agreements – Attachment 11C**

To approve the TCARS and SIS Support service agreements with META Solutions for the 2021-2022 school year. A copy is attached for your review.

**D. Adult Education Program Agreement – Attachment 11D**

To approve the agreement with Marion Manor Skilled Nursing and Rehabilitation to provide experience in clinical practice areas for our Adult Education programs. A copy of this agreement has been provided for your review.

**E. Adult Education Program Agreement – Attachment 11E**

To approve the agreement with Presidential Post Acute to provide learning experience in clinical practice areas for our Adult Education Nurse Aide program. A copy of this agreement has been provided for your review.

**F. Additional Pay**

To approve additional pay for employees that were in attendance for the *Dessert With Your Teacher* event held on April 29, 2021. Dakota Crum to be paid 2.5 hours at her hourly rate and Jennie Rinnert to be paid 4.75 hours at her hourly rate.

**G. Memorandum of Understanding for Medical Director for PSS Program – Attachment 11G**

To approve a Memorandum of Understanding between Tri-Rivers Career Center and Dr. Brandon Forbes for Medical Director services for our Public Safety Service programs. A copy is attached for your review.

**I. Resignation**

To accept the letter of resignation from Jerrod Slater, Intervention Specialist, effective immediately.

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**END OF CONSENT AGENDA**

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**Discussion**

**H. Revised/Updated/New Board Policies – Attachments 10H**

Mr. Mickey Landon moved to approve the following revised/updated/new policy. *These revisions/updates/new policies are recommended by Neola to be in compliance with statutory revisions. Also attached is an overview and comments outlining changes.*

Policy 8510 .....Wellness

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

**12. Executive Session**

Dr. Bob Haas moved to enter into Executive Session for the purpose of:

- 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Pam Pinney seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Pinney yes, Mrs. Shelly Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

The Board entered into executive session at 7:54 p.m.

President Plotts declared the meeting back in regular session at 9:00 p.m.

**13. Adjourn**

Dr. Bob Haas moved to adjourn.

Mrs. Shelly Ehret seconded the motion.


Discussion

Roll Call: Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

**Meeting adjourned at 9:01 p.m.**

**Next Meeting is Wednesday, June 16, 2021.**

  
Glenna Plotts, President

  
Tammi L. Cowell, Treasurer/CFO