

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING June 16, 2021 @ 6:30 p.m. Multi-Purpose Room, TRCC

### 1. Call to Order

The regular June Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mike McCreary, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mr. Mickey Landon and Mr. Michael Patterson.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Richard George, Dr. Emeline Kelly, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis and Ms. Marcie Whited. Guests: Brandon Burk.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. Motion to Amend Agenda – not needed

### 6. General discussion of agenda, addendum, and other items of concern

*Items 7, 8A through 8F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.*

Dr. Bob Haas moved to approve Items 7, 8A – 8F listed below under the Consent Agenda.

Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McKinniss yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

### 7. Minutes

To approve the minutes of the May 19, 2021 regular meeting.

### 8. Treasurer's Business and Reports

#### A. Financial Report – Attachment 8A

To approve the financial statements for May 2021 as submitted.

#### B. Paid Bills – Attachment 8B

To approve the list of paid bills for May 2021 as presented by the Treasurer.

**C. Transfers, Advances, Amended Revenue & Appropriations Modifications**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment C. Attachment C will be presented at the Board meeting.

**D. Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2022 at 50% of fiscal year 2021 expenditures.

**E. Invoice – Attachment 8E**

To approve paying an invoice to ACT for Adult Education Workkeys scoring, in the amount of \$5,860.00. A copy is attached for your review.

**F. New Fund**

599-9421          HEERF III          \$360,038

**9. Executive Director of Operations**

Dr. Speelman spoke of the re-working of our Special Education department to better serve students. We have 615 students enrolled for the upcoming school year and 8 of our 17 programs have reached their maximum capacity. Mrs. Cowell gave a Perkins Grant process overview. Mrs. Plotts congratulated the team that made the Senior Recognition Ceremony such a success. Dr. Speelman introduced and welcomed Brandon Burk, new math instructor.

**10. Superintendent's Report and Recommendations**

*Items 10A through 10O listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Jim McFarland moved to approve Items 10A – 10O listed below under the Consent Agenda. Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call:            Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**A. Employment – Attachment 10A**

**Certified**

- To approve Brandon Burk as a Math Instructor, 1 year contract, 09/01/21 – 08/31/22, Certified Salary Schedule, Class I, Step 2.
- To approve Jamie Riley as an Intervention Specialist, 1 year contract, 09/01/2021 – 08/31/2022, Certified Salary Schedule Class I, Step 4.
- Amend the contract issued to Kristian Casey for the 2021-2022 school year. This contract should be a 2 year contract, effective 09/01/21 – 08/31/23. This is due to him receiving a 5 Year Professional License.

### **Extended Days**

- Brandon Burke, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Jamie Riley, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Jamie Riley, 5 extended days.
- Ellen Messenger, 10 extended days.
- Allisun Lauthers, 5 extended days for extra student services duties, specifically with College Credit Plus.

### **Supplemental Contracts**

- Joshua Ebert, \$10,000 stipend for district wide video services for marketing.
- Carrie Heimlich, supervision of FFA projects at the local fairs, \$25 per hour. Hours to be time sheeted.

### **Miscellaneous**

- To approve Lance Stalnaker up to 20 hours for American Culinary Federation accreditation at a rate of \$25.00 per hour.

### **Classified**

- To approve Jimmy Thiel as Electrician/Maintenance, 1 year contract, 07/01/2021 – 06/30/2022, \$36.05/hour.
- To approve Lorenda Stalnaker as a Job Coach, 1 year contract, 09/01/2021 – 08/31/2022, Classified Staff Salary Schedule D, Level I, Step 12.

### **Adult Education**

- Michele Blubaugh, Part-time Public Safety Instructor, AE Part-time EMS Salary Schedule, \$22.77 per hour on an as needed basis, effective July 1, 2021.
- Darian Curren, Part-time Nursing Instructor, AE Part-time Certified Healthcare Salary Schedule, Class 3, Step 0, on an as needed basis, effective August 1, 2021.

#### **B. Day without Pay**

To retroactively approve 1 ½ dock days for Obra Horn, May 6 and May 7, 2021.

#### **C. MOU with Ohio Heartland CAC Head Start – Attachment 10C**

To approve a Memorandum of Understanding between the School Districts of Marion County, North Central Ohio Educational Service Center and Ohio Heartland CAC Head Start. A copy is attached for your review.

#### **D. Laptop Purchase**

To approve Obra Horn to purchase the Acer Spin 5 Chromebook at a price of \$25.00.

#### **E. Request to Waive Fees for Facility Use**

- To approve waiving the facility rental fee for the Marionaires to use the Auditorium on June 1, 8, 15, 22 and 29, 2021.
- To approve waiving the facility rental fee and custodial fees for the American Red Cross to use the Auditorium on June 6, 2021.

- To approve waiving the facility rental fee for the Heart of Ohio Football Officials to meet in the MPR on August 3<sup>rd</sup>, August 10<sup>th</sup>, and September 14<sup>th</sup>, 2021.

**F. Assets Disposal – Attachment 10F**

To approve the items listed on the Assets Disposal Form from Cosmetology. A copy is attached for your review.

**G. Ohio Talent Development Network MOU – Attachment 10G**

To approve the Memorandum of Understanding with Ohio Talent Development Network Resource Center through Lorain Community College for Adult Education. A copy is attached for your review.

**H. Program Names**

To approve the program names and abbreviations as listed below:

- i. AIP.....Ag & Industrial Power
- ii. AUT .....Automotive Technology
- iii. CEI.....Career Experience for Independence
- iv. CNET .....Computer Networking Electronics Technologies
- v. CTA .....Construction Trades Academy
- vi. COS.....Cosmetology
- vii. CJ .....Criminal Justice
- viii. CUL .....Culinary Arts
- ix. ENG .....Engineering Technologies
- x. EST.....Esthetics (Skin Care)
- xi. ESM.....Exercise Science & Sports Medicine
- xii. HCA .....Health Careers Academy
- xiii. IAM .....Interactive Media
- xiv. NAIL.....Nail Tech
- xv. VET.....Veterinary Science
- xvi. WEL.....Welding

**I. Salary Schedules – Attachments 10I**

To approve the following salary schedules as presented:

- Directors for 2021-2022.
- Executive Directors for 2021-2022.
- Classified Staff Salary Schedule “D” for 2021-2022.

**J. Agreement for Attendance Services – Attachment 10J**

To approve an agreement with Steve Helbert to provide attendance services and support with mediation and intervention for students who are have habitual and excessive absences. This agreement is effective September 1, 2021 through May 31, 2022. A copy is attached for your review.

**K. Retroactive Salary Step Increase**

To retroactively approve a salary step increase for Michelle Cusimano, Cafeteria Monitor. The increase would be Classified Salary Schedule E, Class I, Step 20 and retroactive to October 1, 2020 in the amount of \$1,779.33.

**L. Adult Education School Catalog/Handbook for 2021-22– Attachment 10L**

To approve the revised Adult Education Student Catalog/Handbook for 2021-22. A copy with changes highlighted in yellow is attached for your review.

**M. Great Start Compensation**

- To approve compensating the following employees for their attendance at our Great Start event held on June 8, 2021. Compensation will be \$200.00.  
Jamie Bando                      Kim Davidson  
Dakota Crum                      Scott Waters
- To approve compensating the following employees for their attendance at our Great Start event held on June 8, 2021. Compensation will be at their hourly rate.  
Randy Greenwood              Chris Pemberton  
Sue Looney                      Jennie Rinnert  
Kelly Murphy

**N. Day without Pay – Attachment 10N**

To approve 1 day without pay for Kirstin Large on November 29, 2021 to accompany her son to train at a Barca Soccer Academy in Spain.

**O. Donation**

To accept a donation from Casandra Cook in the amount of \$51.30 for services performed as a Public Safety Services Examiner for 6 hours at a rate of \$8.55.

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**END OF CONSENT AGENDA**

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**P. MOU with Tri-Rivers Education Association – Attachment 10P**

Mr. Keith Rogers moved to accept the Memorandum of Understanding with the Tri-Rivers Education Association. A copy is attached for your review.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call:      Mr. Rogers yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinnis yes, Mr. Park yes, Mrs. Pinney yes, Mr. Sims yes, and Mrs. Plotts yes.

Motion declared passed.

**Q. Acceptance of All Free Standing LED Sign Project Bids**

Dr. Bob Haas moved to accept the bids for our Free Standing LED Sign Project

United Signs, LLC                      \$86,500

Wilson Electronic Displays              \$81,300

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call:      Dr. Haas yes, Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes, Mr. McKinnis yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**R. Resolution to Accept Bid for the Free Standing LED Sign Project**

Mr. Eric Park moved to adopt the following resolution:

**RESOLUTION TO ACCEPT BID FOR THE FREE  
STANDING LED SIGN PROJECT**

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22, Section 12 of H.B. 197 and any amendments thereto were complied with for the meeting.

WHEREAS, the Board of Education of the Tri-Rivers Joint Vocational School District has determined the need to construct, install, and operate a free standing LED sign (the "Project"); and

WHEREAS, on May 19, 2021 the Board of Education adopted a resolution authorizing the Treasurer to publish a legal notice for a solicitation of competitive bids in accordance with the plans and specifications set forth in the Project, in compliance with R.C. 3313.46; and

WHEREAS, on June 8, 2021 commencing at 1:00 p.m. at the Board of Education's offices located at 2222 Marion-Mt. Gilead Road, Marion, Ohio, the Treasurer, Tammi Cowell, publicly opened, read and recorded each and every bid submitted by prospective bidders in response to the legal notice for a solicitation of competitive bids; and

WHEREAS, the Treasurer and Superintendent, have reviewed and evaluated each and every said bid proposal, and conducted a responsibility investigation of the apparent lowest responsible bidders' compliance with all applicable documents contained in the Project Manual, plans, specifications, bid documents, contract documents and the applicable sections of the Ohio Revised Code, including, but not limited to, R.C. 9.312, 153.12 and 3313.46(A)(6), including, but not limited to, the experience of the bidder, the bidder's financial condition, conduct and performance on previous contracts, if applicable, facilities, management skills, and ability to execute the contract properly; and

WHEREAS, the Superintendent, has forwarded the recommendation to the Board of which bids, if any, to accept for the Project;

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. Based upon the recommendation of the Superintendent, the base bid in the amount of Eighty six thousand and five hundred dollars (\$86,500.00) from United Signs, LLC is determined to be the lowest responsible bid for the Project and is hereby accepted by the Board of Education. In selecting United Signs, LLC as the lowest responsible bidder, the Board of Education hereby rejects the lower bid by Wilson Electronic Displays as being not responsible, including, but not limited to, submitting a bid with irregularities and deviations by failing to have software that is compatible with both PC and Mac devices, failing to have software applications to run Amber Alerts as included in the Project specifications, as well as providing a miscalculated bid amount.

Section 2. The Treasurer is hereby directed to send the necessary notices to the successful bidder, the unsuccessful bidders, the surety on the successful bidder's contractor's bond, the agent of the surety who executed the bond on behalf of each such surety, and any other parties required by law or Board Policy.

Section 3. The Superintendent, Treasurer, and President of the Board of Education are hereby authorized and directed to execute on behalf of the Board of Education a contract with the successful bidder pursuant to the Project's specifications.

Section 4. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meeting open to the public, in full compliance with applicable legal requirements, including O.R.C. §121.22 and Section 12 or H.B. 197 and any amendments thereto.

Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Mr. Park yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**S. Addendum to the Superintendent's Contract**

Dr. Bob Haas moved to approve the addendum to the superintendent's contract as discussed at the May 19, 2021 meeting. A copy is attached for your review.

Mr. Eric Park seconded the motion

Discussion

Roll Call: Dr. Haas yes, Mr. Park yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**Discussion**

Levy options, to be voted on at the July Board of Education meeting.

**11. Executive Session – (if needed)**

- \_\_\_ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- \_\_\_ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- \_\_\_ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- \_\_\_ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- \_\_\_ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_\_ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

**12. Adjourn**

Mr. Gary Sims moved to adjourn.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. McFarland yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes,  
Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers  
yes, and Mrs. Plotts yes.

Motion declared passed.

**Meeting adjourned at 7:56 p.m.**

**Next Meeting is Wednesday, July 21, 2021.**

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Glenna Plotts, President

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Tammi L. Cowell, Treasurer/CFO