

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING April 20, 2022 @ 7:00 p.m. Multi-Purpose Room

1. Call to Order

The regular April Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. Roll Call

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Mike McCreary, Mr. Ted McKinniss, Mr. Jim McFarland, Mr. Michael Patterson, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mr. Eric Park

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mr. Martin Dzugan, Mr. Richard George, Dr. Emeline Kelly, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, and Ms. Marcie Whited. Mrs. Kari Hord representing the TREA. Mr. Aaron Stewart and Mrs. Allison Schuster, prospective employees.

3. Pledge of Allegiance

4. Introduction of guests and their comments

5. Motion to Amend Agenda

Mr. Mickey Landon moved to approve revisions to 10A under the Consent Agenda.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. McFarland yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A and BC listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A and 8B listed below under the Consent Agenda. Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the March 16, 2022 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 8A**

To approve the financial statement for March 2022 as submitted.

B. **Paid Bills – Attachment 8B**

To approve the list of paid bills for March 2022 as presented by the Treasurer.

Discussion

9. **Executive Director of Operations – Kristina Lucas**

Mr. Martin Dzugan introduced Mr. Aaron Stewart, applicant selected to be the new Director of Adult Education. Mrs. Alysse Ross introduced Mrs. Allison Schuster, applicant selected to be the new Project SEARCH Instructor. Mrs. Kristina Lucas shared that May 23, 2022 would be the Senior Recognition Night and that Acceptance Night for students is April 28, 2022. Mr. Chris Solis presented a video sharing a day in the life of a Career Technical Student at Tri-Rivers Career Center. Mr. Solis also shared the power point template of program specific information to be shared with students at Acceptance Night.

10. **Superintendent's Report and Recommendations**

Items 10A through 10J listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mrs. Shelly Ehret moved to approve Items 10A – 10J listed below under the Consent Agenda.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mrs. Ehret yes, Mr. McFarland yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

A. **Employment**

Administration

- To approve Aaron Stewart for a three year contract, Director of Adult Education, 260 day contract, 08/01/2022 – 07/31/2025, Class II, Step 15.
- To approve a three year contract for Mike Wellin, Technology Director, 234 day contract, 08/01/22 – 07/31/25.

Certified

- To approve Allison Schuster as the Project SEARCH Instructor, 1 year contract, 09/01/22 – 08/31/23, Certified Salary Schedule, Class III, Step 16.
- To approve Timothy Scheid as an Intervention Specialist, 1 year contract, 08/01/2022 – 07/31/2023, Certified Salary Schedule, Class III, Step 16.

**Certified
Employee**

<u>Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
Bando, Jamie	Instructor.....	1 Year	09/01/22 - 08/31/23
Brazell, Paula.....	Instructor.....	4 Year.....	09/01/22 - 08/31/26
Burk, Brandon.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Crum, Dakota.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Davidson, Jeff.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Davidson, Kim.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Ebert, Joshua.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Hall, Lauren.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Lauthers, Allisun.....	Instructor.....	4 Year.....	08/01/22 - 07/31/26
Mack, Dave.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Manns, Rhonda.....	Instructor.....	5 Year.....	09/01/22 - 08/31/27
Marsh, Dennis.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Retterer, Levi.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Riley, Jamie.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Robinson, Mark.....	Instructor.....	2 Year.....	09/01/22 - 08/31/24
Stalnaker, Lance.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Wagner, Sheri.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Waters, Scott.....	Instructor.....	1 Year.....	09/01/22 - 08/31/23
Woycke, Kelli.....	Instructor.....	3 Year.....	09/01/22 - 08/31/25

**Classified
Full-time Contracts**

Jan Conner.....	Fiscal Assistant.....	2 Year.....	08/01/22 - 07/31/24
Rice, Bethany.....	Admin. Assistant.....	2 Year.....	08/01/22 - 07/31/24
Stalnaker, Lorenda.....	Job Coach.....	2 Year.....	09/01/22 - 08/31/24
Whited, Marcie.....	Exec. Assistant.....	2 Year.....	07/01/22 - 06/30/24
Young, Jeff.....	Instr. PD Tech.....	2 Year.....	09/01/22 - 08/31/24

Cafeteria**

Blue, Linda.....	Lunch Monitor.....	2 Year.....	08/01/22 - 07/31/24
Hempstead, Alison.....	Cashier.....	2 Year.....	08/01/22 - 07/31/24
Scott, Carol.....	Cashier.....	2 Year.....	08/01/22 - 07/31/24

Extended Days

- Jackie Johnson, 10 extended days
- Allison Schuster, 5 extended days
- Allison Schuster, 6 extended days (new employee)

Supplementals

- Rebecca Salyer, Level 1 Cosmetology/Esthetics Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology
- Sheri Wells, Level 2 Cosmetology Instructor, \$25 per hour to assist students in making up hours for credit. Maximum of 80 hours. This is necessary due to the state requirement of hours for cosmetology

Student Worker – Attachment 10A

- Tessa Hildreth, Vet Science Student Worker, assist with feeding of animals on an as needed basis for the 2021-2022 school year, \$9.00 per hour

*****Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

Correction of Contract

- To correct the contract for Tonya Gruel-Wright to reflect Step 2.

B. Resignation – Attachment 10B

- Accept the Resignation Agreement from John Seibel as presented.
- Accept the letter of resignation from Richard Schwartz, Adult Education Part-time EMS Instructor, effective January 30, 2022.

C. School Resource Officer Job Description – Attachment 10C

To approve the attached job description for our School Resource Officer.

D. Donations – Attachment 10D

- To accept the donation of a 2001 Ford Ranger from Donald P. Hamm II, to be used in our Automotive Technology Program. The vehicle is valued at \$1,500.00.
- To accept the donation of a 2003 Chrysler PT Cruiser from Richard and Mary Ann Rood, to be used in our Automotive Technology Program. The vehicle is valued at \$1,300.00.
- To accept a donation for Adult Education Industrial Maintenance Program in memory of Ted Davis from Karen Winders in the amount of \$25.00.
- To accept a donation for Adult Education Industrial Maintenance Program in memory of Ted Davis from Richard George in the amount of \$25.00.
- To accept a donation for Adult Education Industrial Maintenance Program in memory of Ted Davis from Bob Swartzmiller in the amount of \$20.00.
- To accept the attached list of donations to the Cafeteria Fund from employee accounts.

E. Request for Facility Use Waivers

- To retroactively approve to waive the facility use rental fee for 4-H 2022 Career Exploration Workshop to use our Multi-Purpose Room on April 9, 2022.
- To approve to waive the facility use rental fee, custodial fee and liability insurance requirement for Honor Flight at Home, Marion to use our Auditorium on June 11, 2022.
- To approve to waive the facility use rental fee, liability insurance requirement and Civic Group meeting usage limit of 6 times per school year for the Artisans Guild to use our Auditorium the second Friday of each month September 2022 – May 2023.

F. Days without Pay

- To retroactively approve a ½ of a dock day for Scott Waters on March 25, 2022.
- To retroactively approve a dock day for Allisun Lauthers on March 25, 2022.
- To approve a dock day for Lorenda Stalnaker on April 14, 2022.

G. Overnight Field Trip and Conference

- To approve a request from SkillsUSA to attend the state championships at the Columbus Convention Center May 2 – May 4, 2022.
- To retroactively approve a request from Lance Stalnaker to attend a professional development competition in Roseville, Michigan on March 17 and 18, 2022.

H. Approval of Meal Costs

- To approve an approximate cost of \$550.00 to cover breakfast after reimbursements for students and meals for staff members for Senior Breakfast.
- To approve an approximate cost of \$228.00 to cover meals for staff on April 22, 2022. Staff members will be assisting/supervising students in their home districts for our Community Service Day.

I. Additional Pay

- To approve additional pay for the following individuals at their per period rate (daily rate divided by 8 periods per day) for the remaining school days for additional responsibilities during their planning periods/1 period per day:

Amy Hansen
Michele Rawlins
Kathleen Wren

- To approve paying Lorenda Stalnaker at her hourly rate to transport FCCLA students by school van to their State Conference on April 23, 2022. Additional transportation may occur on April 28th and/or 29th if a student(s) advances.

J. Adult Education Clinical Agreements – Attachment 10J

- To approve an agreement with Embassy Marion, LLC to provide clinical experience to our adult education students. A copy of the agreement is attached for your review.
- To approve an agreement with Tri-Rivers/Marion General Hospital School of Paramedicine and the Bucyrus Fire Department to provide clinical training to our adult education students. A copy of the agreement is attached for your review.
- To approve an agreement with Tri-Rivers/Marion General Hospital School of Paramedicine and the City of Shelby Fire Department to provide clinical training to our adult education students. A copy of the agreement is attached for your review.

END OF CONSENT AGENDA

K. Revised/Updated/New Board Policies – Attachments 10K

Mr. Gary Sims moved to approve the following revised/updated/new policies. *These revisions/updates/new policies are recommended by Neola to be in compliance with statutory revisions. Also attached is an overview and comments outlining changes.*

Policy 2271.....College Credit Plus Program
Policy 2370.01.....Blended Learning
Policy 5511.....Dress and Grooming
Policy 5772.....Weapons
Policy 6110.....Grant Funds
Policy 6114.....Cost Principles - Spending Federal Funds
Policy 6325.....Procurement – Federal Grant/Funds
Policy 6423.....Use of Credit Cards
Policy 7217.....Weapons
Policy 8500.....Food Services

Dr. Bob Haas seconded the motion

Discussion

Roll Call: Mr. Sims yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McCreary yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

L. TREA Negotiated Agreement – Attachment 10L

Mr. Jim McFarland moved to approve the negotiated agreement between Tri-Rivers Joint Vocational School District Board of Education and the Tri-Rivers Education Association (TREA), effective July 1, 2022 through June 30, 2025. A copy of the agreement is attached for your review.

Mr. Mickey Landon seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

M. Bond Resolution – 10M

Mrs. Pam Pinney moved to approve the attached Bond Resolution for purchase of a building to be used by the Tri-Rivers Adult Education Healthcare Programs. A copy is attached for your review.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mrs. Pinney yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Patterson yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

Discussion

Mrs. Shelly Ehret thanked everyone for their hard work, specifically for efforts with the RAMTEC Robotics Competition and the National Technical Honor Society event.

12. Executive Session

Dr. Bob Haas moved to enter into Executive Session for the purpose of:

- ☒ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- ☐ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- ☐ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- ☐ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- ☐ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- ☐ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

The Board entered into executive session at 7:36 p.m.

President Plotts declared the meeting back in regular session at 7:52 p.m.

13. Adjourn

Mr. Gary Sims moved to adjourn.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

Meeting adjourned at 7:53 p.m.

Next Regular Meeting is Wednesday, May 18, 2022.


Glenna Plotts, President


Tammi L. Cowell, Treasurer/CFO