

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING June 22, 2022 @ 6:30 p.m. Multi-Purpose Room

### 1. Call to Order

The regular June Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mike McCreary, Mr. Mickey Landon, Mr. Ted McKinniss, Mr. Jim McFarland, Mr. Eric Park, Mr. Michael Patterson, Mrs. Pam Pinney, Mrs. Glenna Plotts and Mr. Keith Rogers.

Members Absent: Mr. Gary Sims.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Richard George, Dr. Emeline Kelly, Mrs. Ellen Messenger, Mrs. Alysse Ross, and Ms. Marcie Whited. Mrs. Lauren Casale, Mrs. Kathleen Clemons and Mr. Aaron Stewart.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

### 5. Motion to Amend Agenda

Mr. Mike McCreary moved to amend the agenda with the following:

Please add Item 8F under the Consent Agenda

Item 8F – LGS Services Contract (GAAP)

To approve the LGS Services Contract for our GAAP (Generally Accepted Accounting Principles) Audit for 2022-2023.

Please add an additional item under 10A Employment

Contract Change

To change the contract for Deborah Carr from General Education Substitute to Full Time Rotational Substitute for the 2021-2022 school year for clarification of pay rate.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mr. McCreary yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Sims yes, and Mrs. Plotts yes.

Motion declared passed.

### 6. General discussion of agenda, addendum, and other items of concern

*Items 7, 8A and 8D listed below under the Consent Agenda are considered by the Board to be*

*routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.*

Mr. Ted McKinniss moved to approve Items 7, 8A and 8D listed below under the Consent Agenda. Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McFarland yes, Mr. Park yes, Mr. Patterson yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs Plotts yes.

Motion declared passed.

**7. Minutes**

To approve the minutes of the May 18, 2022 regular meeting.

**8. Treasurer's Business and Reports**

**A. Financial Report – Attachment 8A**

To approve the financial statement for May 2022 as submitted.

**B. Paid Bills – Attachment 8B**

To approve the list of paid bills for May 2022 as presented by the Treasurer.

**C. Transfers, Advances, Amended Revenue & Appropriations Modifications**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment C. Attachment C will be presented at the Board meeting.

**D. Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2023 at 50% of fiscal year 2022 expenditures.

**Discussion**

**9. Executive Director of Operations**

**10. Superintendent's Report and Recommendations**

*Items 10A through 10R listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Jim McFarland moved to approve Items 10A – 10R listed below under the Consent Agenda. Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McCreary yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**A. Employment - Attachment 10A**

**Administrative Contract Correction**

- To correct the contract for Chris Solis for the 2022-2023 school year to reflect Class III, Step 11.

**Certified**

- To approve Kathleen Clemons as College & Career Readiness Coordinator, 1 year contract, 08/01/22 – 07/31/23, Classified Salary Schedule F, Class I, Step 20.
- To approve Lauren Casale as a Teacher, 1 year contract, 09/01/2022 – 08/31/2023, Certified Salary Schedule, Class III, Step 5.
- To approve Suzie Arehart for a 1/8<sup>th</sup> contract for the 2022-2023 school year, \$9,890 for 184 days.

**Extended Days**

- Lauren Casale, 6 extended days (5 for new teacher and 1 for new staff orientation) at per diem rate.
- Rhonda Manns, 5 extended service days.
- Ellen Messenger, 10 extended days.
- Allisun Lauthers, 5 extended days for extra student services duties, specifically with College Credit Plus.

**Supplemental Contracts**

- Joshua Ebert, \$10,000 stipend for district wide video services for marketing
- Heather Jenkins, Lead Mentor, \$1,500
- Lucas Bledsoe, REM, \$750
- Paula Brazell, REM, \$750
- Kari Hord, REM, \$750
- Michelle Rawlins, REM, \$750
- Diana Barry, FFA Liaison, 5% of base salary (splitting with Dennis Marsh)
- Dennis Marsh, FFA Liaison, 5% of base salary (splitting with Diana Barry)
- Jeff Davidson, BPA Advisor, 5% of base salary (splitting with Josh Ebert)
- Josh Ebert, BPA Advisor, 5% of base salary (splitting with Jeff Davidson)
- Tonya Gruel-Wright, HOSA Advisor, 5% of base salary (splitting with Dawn Roberts)
- Dawn Roberts, HOSA Advisor, 5% of base salary (splitting with Tonya Gruel-Wright)
- Paula Brazell, SkillsUSA Group Leader, \$1,000
- Dave Mack, SkillsUSA Group Leader, \$1,000
- Brett Gentkowski, SkillsUSA Liaison, 10% of base salary
- Sheri Wells, SkillsUSA Liaison, 10% of base salary
- Jeff Davidson, National Technical Honor Society, 2% of base salary (splitting with Kim Davidson)
- Kim Davidson, National Technical Honor Society, 2% of base salary (splitting with Jeff Davidson)
- To approve Lauren Hall to assist with summer school students at a rate of \$25.00 per hour, not to exceed 160 hours.
- Mark Edington, 10% of salary for maintenance of RAMTEC equipment for the 2022-2023 school year.

**Contract Correction**

- To correct the contract for Allison Schuster for the 2022-2023 school year to reflect Class IV.

**Classified**

- To approve Jason Campbell as a Skilled Trades Aide, 1 year contract, 09/01/2022 – 08/31/2023, Classified Staff Salary Schedule D, Level II, Step 20.
- To approve Ashton Platt to assist with summer custodial work, effective June 16, 2022 at a rate of \$12.00 per hour through June 30, 2022 and \$13.00 per hour July 1, 2022 through August 31, 2022.

**Contract Correction**

- To correct the contract for Jimmy Thiel for 2022-2023 from a 1 year to a 2 year.

**Adult Education**

- Tyler Clingan, PT Skilled Trades Instructor, 2022-2023 school year, IM Instructor with 5-10 years' experience, \$28.69, on an as needed basis.

**B. Resignation- Attachment 10B**

- To accept the resignation of employment from Gary Tallman, Custodian, last working day June 2, 2022.

**C. Additional Pay**

- To retroactively approve additional pay for Jennie Rinnert to help with Acceptance Night on 04/28/2022, 2 hours at her hourly rate.
- To retroactively approve 5 extended service days for Rhonda Manns for the 2021-2022 school year.
- To retroactively approve to pay Allisun Lauthers for 10 ½ hours at \$25.00 per hour, for Positive Behavioral Intervention and Supports training.
- To approve paying the following Positive Behavioral Intervention and Supports Leadership for 1 day of training prior to the teacher in-service day, \$25.00 per hour, not to exceed 8 hours:

Lucas Bledsoe	Dave Mack
Amy Hansen	Rebecca Salyer
Heather Jenkins	Sheri Wagner
Allisun Lauthers	

- To approve paying the following Positive Behavioral Intervention and Supports Leadership up to 1 hour per month for follow-up at a rate of \$25.00 per hour:

Lucas Bledsoe	Dave Mack
Amy Hansen	Rebecca Salyer
Heather Jenkins	Sheri Wagner
Allisun Lauthers	

- To approve paying Mark Robinson for Universal Robots training, \$25.00 per hour, not to exceed 8 hours per day, June 20 – 21, 2022, to be paid by Adult Education.
- To approve paying Mark Robinson for Teacher Certification Training through Universal Robots to allow Mark to certify secondary students, June 22 – 23, 2022 at a rate of \$100.00 per day.

- To approve paying the following teachers \$25.00 per hour, for the curriculum development for new courses:  
 Paula Brazell – English 12                      Heather Jenkins – Modern History  
 Brandon Burk – Foundations of Math              Michelle Rawlins – Applied Physics  
 Jon Crothers - Statistics

**D. Classified Staff Salary Schedule F – Attachment 10D**

To approve adding the position of College & Career Readiness Coordinator to the Classified Staff Salary Schedule F, effective with the 2022-2023 school year.

**E. Position Name Change**

To approve changing the position of Admissions & Career Advisor to Admissions & Recruitment Coordinator, effective with the 2022-2023 school year.

**F. Request to Waive Fees for Facility Use**

- To approve waiving the facility rental fee for the First Consolidated Fire District to use the MPR on June 27, 2022.
- To approve waiving the facility rental fee for Marion County Job and Family Services to use the Auditorium on July 15<sup>th</sup> and July 22<sup>nd</sup>, 2022.
- To approve to waive the facility use rental fee, liability insurance requirement and Civic Group meeting usage limit of 6 times per school year for the Marion Women’s Business Council to use our Auditorium the second Monday of each month September 2022 – May 2023, with the exception of March 13, 2023.

**G. Assets Disposal – Attachment 10G**

To approve the items listed on the Assets Disposal Forms. A copy is attached for your review.

**H. Donations – Attachment 10H**

- To accept a donation from the Ray & Charlotte Baldauf Fund at the Marion Community Foundation in the amount of \$7,000 to support the Drug Free. Hire Me. Program.
- To accept the donation of 3 FANUC Robots from Honda of America Mfg., Inc., valued at approximately \$40,000, to be used by our RAMTEC students.
- To accept a donation of \$100 to Student Services in memory of Linda Edington from Rob and Tammi Cowell.

**I. Program Names**

To approve the program names and abbreviations as listed below:

- AIP.....Ag & Industrial Power
- AUT .....Automotive Technology
- CEI.....Career Experience for Independence
- CNET.....Computer Networking Electronics Technologies
- CTA .....Construction Trades Academy
- COS.....Cosmetology
- CJ .....Criminal Justice
- CUL .....Culinary Arts
- ENG.....Engineering Technologies
- EST.....Esthetics (Skin Care)
- ESM.....Exercise Science & Sports Medicine

HCA.....Health Careers Academy  
IAM.....Interactive Media  
NAIL.....Nail Tech  
PRO.....Project Search  
VET.....Veterinary Science  
WEL.....Welding

**J. New Year's Day**

To approve December 29, 2022 as a holiday to observe New Year's Day (which falls on a Sunday) for 11 and 12 month employees, New Year's Eve (which falls on a Saturday) will be observed on December 30, 2022 and school resumes January 2, 2023.

**K. Out of State/Overnight Conference – Attachment 10K**

- To retroactively approve the FFA Officer Retreat to be held in Bellville, Ohio June 9-10, 2022.
- To approve Allison Schuster, Project Search Coordinator, to attend the Project Search National Conference in Baltimore, Maryland July 26 – 29, 2022. If Allison fails to complete a year of employment, she will be required to reimburse Tri-Rivers Career Center for any expenses related to this conference. A copy of the request is attached for your review.

**L. Memorandums of Understanding – Attachment 10L**

- To approve the MOU with Local Workforce Area 7 Workforce Development System for Wyandot County. A copy is attached for your review.
- To approve the MOU with Ohio Talent Development Network. A copy is attached for your review.

**M. Agreements for Virtra System – Attachment 10M**

To approve revised agreements with the City of Marion, Marion County Sheriff's Office and Marion Technical College to share in the expense of training equipment and upkeep costs of Virtra System to be used by our Criminal Justice Program for the 2022-2023, 2023-2024 and 2024-2025 school years. Copies of the agreements are attached for your review.

**N. Contract with EMS LINQ – Attachment 10N**

To approve the quote from EMS LINQ to provide computer software to assist with menu planning, production records and other professional services as necessary for the cafeteria for July 1, 2022 – June 30, 2025, to be USDA and ODE compliant. A copy is attached for your review.

**O. Short-Term Payment Agreement with Apple Inc. – Attachment 10O**

To approve the Short-Term Payment Agreement with Apple Inc. to provide the attached equipment list. A copy of the agreement is attached for your review.

**P. Copier Lease – Attachment 10P**

To approve a five year lease with Gordon Flesch Company for our district copier needs. A copy of the lease is attached for your review.

**Q. Additional Days**

To approve paying Richard George an additional 15 days at his current per diem rate to assist with the transition of the Director of Adult Education position.

**R. Architectural Consultant Engagement Agreement – Attachment 10R**

To approve the attached agreement from James A. Yorks Architect and Associates for renovations to the newly purchased Adult Education building.

**Discussion**

**12. Executive Session (not needed)**

- \_\_\_ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- \_\_\_ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- \_\_\_ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- \_\_\_ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- \_\_\_ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_\_ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

**13. Adjourn**

Mrs. Pam Pinney moved to adjourn.

Mr. Mike McCreary seconded the motion.

Discussion

Roll Call: Mrs. Pinney yes, Mr. McCreary yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Patterson yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**Meeting adjourned at 7:52 p.m.**

**Next Regular Meeting is Wednesday, July 20, 2022.**

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Glenna Plotts, President

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Tammi L. Cowell, Treasurer/CFO