

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING July 20, 2022 @ 6:30 p.m. Room 104

1. **Call to Order**

The regular July Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. **Roll Call**

Members Present: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Mickey Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mrs. Debbie Good, Mr. Mike McCreary and Mr. Michael Patterson.

Also Attending: Mrs. Tammi Cowell, Mr. Richard George, Dr. Emeline Kelly, Mr. Aaron Stewart and Ms. Marcie Whited.

3. **Pledge of Allegiance**

4. **Introduction of guests and their comments**

Richard George was recognized for his 31 years of service, his retirement begins August 1, 2022.

5. **Motion to Amend Agenda – not needed**

6. **General discussion of agenda, addendum, and other items of concern**

Items 7, 8A and 8F listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A and 8F listed below under the Consent Agenda. Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mr. Sims yes, Mrs. Ehret yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the June 22, 2022 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment 8A**

To approve the financial statement for June 2022 as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for June 2022 as presented by the Treasurer.

C. Invoices – Attachment 8C

- To approve paying the attached invoices to Bricker & Eckler LLP, total amount of \$25,320.00.
- To approve paying the commercial liability insurance to USI for the 2022-2023 school year.

D. Grants for 2022-2023

To approve the following grants for FY23:

Carl D. Perkins - Adult Education	\$155,729.28
Carl D. Perkins – Adult Education	\$ 3,625.16
Carl D. Perkins - Secondary	\$274,793.29
*Customized Training – Adult Education (CTX)	\$ 50,000.00
*May increase at a later date due to fund reallocation.	

E. Transfer of Funds

To approve the following transfer of funds from the Higher Education Relief Fund to Adult Education due to lost revenue:

599-9421 HEERF to 012 Adult Education \$135,873.25

F. Appropriations & Revenue Amendment – Attachment 8F

Approve updated appropriations and revenue as requested for auditor compliance for FY22.

Discussion

9. Executive Director of Operations

10. Superintendent's Report and Recommendations

Items 10A through 10U listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Jim McFarland moved to approve Items 10A – 10U listed below under the Consent Agenda.
Mr. Mick Landon seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Mr Landon yes, Mrs. Ehret yes, Dr. Haas yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

A. Employment – Attachment 10A

Classified

- To approve Peggy Neuenschwander as the Student Services Administrative Assistant effective with the 2022-2023 school year.
- To employ Evan Oldam as a Custodian at a rate of \$14.422 per hour for July 25-29, 2022, not to exceed 40 hours.
- To employ Evan Oldam as a Custodian, for a one year contract, Class II, Step 2, effective 08/01/2022.

Supplemental

Dennis Marsh, supervision of fair projects, \$25 per hour, up to a maximum of 75 hours. Time sheet will be submitted for hours worked to supervisor.

Contract Change

To change the contract for Deborah Carr from General Education Substitute to Full Time Rotational Substitute for the 2022-2023 school year for clarification of pay rate.

Adult Education

- Lori Conte, Full Time Nursing Instructor, Full-time Certified Healthcare Staff Salary Schedule, Class 3, Step 12, effective 08/01/2022.
- Ashley Marie Keller, Part-time Nursing Instructor, AE Part-time Certified Healthcare Staff Salary Schedule, Class 3, Step 0, effective 08/01/2022.
- Chris Harriman, Part-time IM Instructor, PT Certified Healthcare Staff and Skilled Trades Schedule Class 1, Step 11, effective 08/01/2022

Substitute

Sierra Johnson, Cafeteria Substitute

Additional Pay

To pay Bethany Rice to assist with student records clean up at her hourly rate, not to exceed 40 hours.

B. Resignation – Attachment 10B

To accept the letter of resignation from Alicia Warnecke, Adult Education Nursing Instructor, last day of employment June 24, 2022.

C. Contracts with NCOESC for Administrative Services

- To approve a contract with NCOESC for Administrative Principal Services for Chris Solis, Principal, for the 2022-2023 school year.
- To approve a contract with NCOESC for Administrative Services for Alysse Ross, Director of Special Education and Pupil Services, for the 2022-2023 school year.

D. Staff Handbook for 2022-2023 – Attachment 10D

To approve the Staff Handbook for 2022-2023. A copy is attached for your review.

E. Unused Vacation Days

To approve paying NCOESC to pay Chris Solis for ten unused vacation days at his per diem for his 2021-2022 contract.

F. Lunch Prices for 2022-2023

To approve the breakfast, lunch and milk prices for the 2022-2023 school year. Cost for breakfast will be \$1.50; cost for lunch will be \$3.00; and cost for milk will be \$0.35. Cost for reduced price lunch will be \$0.40. Staff lunch will be \$4.75.

G. Wellness Policy – Attachment 10G

To approve the Wellness Policy for the 2022-2023 school year. A copy is attached for your review.

H. Inventory Items for Disposal – Attachment 10H

To approve the attached list of items for disposal via recycling or through online auction. Copies are attached for your review.

I. OSBA Capital Conference

To appoint Dr. Bob Haas as delegate and Mr. Keith Rogers as alternate to the OSBA Capital Conference. The conference is scheduled for November 13-15, 2022.

J. Request to Waive Fees for Facility Use

- To approve waiving the rental fee for the Marion Retired Teachers to use our auditorium on September 12, October 3, November 7, 2022 and March 6, April 3 and May 1, 2023.
- To retroactively approve waiving the rental fee for Pickaway County ESC to use our MPR June 27 – 30, 2022.
- To approve waiving the rental fee for ADAMH to use our MPR on October 14, 2022.
- To approve waiving the rental fee for Heart of Ohio Football Officials to use our MPR August 2nd, 16th and September 27, 2022.

K. Articulation Agreements with Marion Technical College – Attachment 10K

To retroactively approve the attached Articulation Agreements with Marion Technical College for our Health Careers Academy, Criminal Justice Program and Engineering Program.

L. Job Descriptions – Attachment 10L

To approve the attached job descriptions beginning with the 2022-2023 school year.

M. Out of State Conference

To approve an out of state conference for Emeline Kelly for a Survey Visit for Council on Occupational Education on July 25 – 28, 2022 at CDE Career Institute, Paterson, New Jersey. The costs incurred for this conference will not be charged to Tri-Rivers.

N. Licensure for Aaron Stewart

Tri-Rivers Career Center requires Aaron Stewart, Director of Adult Education, effective August 1, 2022 to hold an administrative license from the Ohio Department of Education and approves the following statement:

To recommend that the Board require the position of Director of Adult Education to hold an administrative license from the Ohio Department of Education, the position currently held by Aaron Stewart.

O. 2022-2023 Adult Education Catalogue/Handbook – Attachment 10O

To approve the 2022-2023 Adult Education Catalogue/Handbook. A copy is attached for your review.

P. Adult Education Book List/Fees for 2022-2023 – Attachment 10P

To approve the attached book list/fees for our Patient Care Technician, LPN to RN Diploma Programs, Industrial Maintenance and Welding Fab/Allied Processes.

Q. Salary Correction – Attachment 10Q

To approve the salary correction for Randy Greenwood effective with the 2019-2020 contract through current. A copy is attached for your review.

R. Salary Schedule Revision – Attachment 10R

To approve the change on the Classified Staff Salary Schedule "A" for 2022-2023, 2023-2024 and 2024-2025. A copy is attached for your review.

S. Purchases – Attachment 10S

- To approve the purchase of equipment for the cafeteria that will provide a "Grab and Go" line for the students to use during lunch. A copy of the quote is attached for your review.
- To approve a purchase from Cummins Sales & Service for simulators to be used in the Ag & Industrial Power Lab. A copy is attached for your review.

T. Organizational Chart for 2022-2023– Attachment 10T

To approve the 2022-2023 Organizational Chart. A copy is attached for your review.

U. Community Counseling & Wellness Centers MOU – Attachment 10U

To approve an MOU with Community Counseling & Wellness Centers for service in the 2022-2023 school year. A copy is attached for your review.

Discussion

Mrs. Tammi Cowell reported that the preliminary data shows Tri-Rivers with an overall CTPD Grade of a "B". Mrs. Kristina Lucas will follow up with more information at a later meeting.

11. **Executive Session (not needed)**

- __ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- __ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- __ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- __ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- __ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- __ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

12. **Adjourn**

Dr. Bob Haas moved to adjourn.

Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Pinney yes, Mrs. Ehret yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

Meeting adjourned at 7:03 p.m.

Next Regular Meeting is Wednesday, August 17, 2022.



Glenna Plotts, President



Tammi L. Cowell, Treasurer/CFO