

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

ORGANIZATIONAL MEETING

January 11, 2023 at 6:30 p.m.

Room 104

The Tri-Rivers Joint Vocational School District Board of Education met on the above date at 6:30 p.m. for the organizational meeting, tax budget hearing, and the regular January meeting.

1. **Call to Order**

The organizational meeting was called to order by President Pro Tem, Glenna Plotts.

2. **Pledge of Allegiance**

3. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers, and Mr. Gary Sims.

Members Absent: Mrs. Tara Dyer, Mr. Jim McFarland and Mr. Ted McKinniss.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Aaron Stewart and Ms. Marcie Whited. Also present were Mr. Quinn Maceyko, Mr. Jim Rowan, Executive Director of OASBO and Mr. Adam Clark, Executive Director of TRECA Digital Academy.

4. **Oaths of Office**

Mrs. Tammi Cowell administered the Oaths of Office to new and returning Board of Education Members: Mrs. Shelly Ehret, Dr. Bob Haas, Mr. Quinn Maceyko, Mr. Eric Park and Mr. Keith Rogers.

5. **Selection of President**

President Pro Tem Glenna Plotts called for nominations for President.

Mr. Eric Park placed the name of Mrs. Glenna Plotts in nomination.

Dr. Bob Haas moved the nominations be closed.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Sims yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mrs. Plotts abstain, and Mr. Rogers yes.

Motion declared passed.

Mr. Mick Landon moved to elect Glenna Plotts President of the Tri-Rivers Board of Education.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mrs. Plotts abstain, and Mr. Sims yes.

Motion declared passed.

Mrs. Glenna Plotts is elected President of the Tri-Rivers Board of Education.

6. Selection of Vice President

President Glenna Plotts called for nominations for Vice President.

Mr. Keith Rogers placed the name of Mr. Eric Park in nomination.

Mr. Gary Sims moved the nominations be closed.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes,
Mr. Maceyko yes, Mr. Park abstain, Mrs. Pinney yes, Mr. Rogers yes, and Mrs.
Plotts yes.

Motion declared passed.

Mr. Quinn Maceyko moved to elect Mr. Eric Park Vice President of the Tri-Rivers Board of Education.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Maceyko yes, Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes,
Mr. Park abstain, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes, and Mrs.
Plotts yes.

Motion declared passed.

Mr. Eric Park is elected Vice President of the Tri-Rivers Board of Education.

Mrs. Tammi Cowell administered the Oath of Office to the President and Vice President of the Tri-Rivers Board of Education.

7. Introduction of guests and their comments

Mr. Jim Rowan, Executive Director of the Ohio Association of School Business Officials (OASBO) presented Mrs. Tammi Cowell with the Board of Director's Leadership Scholarship Award which includes a scholarship in the amount of \$1,000 for Tri-Rivers student(s). The scholarship will be awarded for three years beginning with 2023. Mr. Adam Clark, Executive Director of TRECA Digital Academy gave an update. He discussed their purpose, mission, and values philosophy; enrollment total, by grade and subgroup. He also explained their Local Report Card data and that they are meeting or exceeding all measures. Mr. Clark also discussed the Annual Guardian Survey and reported that respondents were 98% satisfied with TRECA Digital Academy. He informed the group that TDA is available as a summer school option for their students for credit recovery as well as through their Flex program. Several students using this program are seeking foreign language or other higher level courses to free up their course loads at their home districts.

8. Organizational Meeting Recommendations

Dr. Bob Haas moved to approve the following items:

A. Board Compensation

To approve board compensation at \$125 per meeting for all meetings during 2022 and will include mileage for all meetings at the approved IRS rate effective on the date of travel. Mileage will be reimbursed semi-annually through payroll.

B. Regular Meeting Time and Date

To approve the regular meetings of the Tri-Rivers Joint Vocational School District Board of Education be held on the 3rd Wednesday of the month. All meetings shall be held at 6:30 p.m. at Tri-Rivers Career Center, 2222 Marion-Mt. Gilead Road, Marion, Ohio. The exception would be the April 2023 meeting, which will be held on Wednesday, April 26,

2023 at 6:30 p.m. at Tri-Rivers Career Center. The date and time of a regular meeting of any given month may be changed provided such change is made by resolution during some preceding regular meeting, or by the President should an emergency situation develop. The Treasurer shall notify all Board members of such changes and appropriate steps taken to notify the public. The regular meeting for January 2023 shall be held following the organizational meeting on January 11, 2023

C. Board Committees

Dr. Bob Haas moved to approve the following board members be appointed to the committees as outlined below, beginning January, 2023 through the 2024 Organizational Meeting.

Audit/Finance/Policy

1. Bob Haas
2. Mick Landon
3. Jim McFarland
4. Ted McKinniss
5. Eric Park
6. Gary Sims
7. Tammi Cowell, Treas. - Chair
8. Charles Speelman, Supt.

TDA Sponsor Oversight

1. Debbie Good
2. Bob Haas
3. Ted McKinniss, Chair
4. Tammi Cowell, Treasurer
5. Charles Speelman, Supt.

Strategic Planning/Facilities Planning

1. Tara Dyer
2. Mick Landon
3. Quinn Maceyko
4. Pam Pinney
5. Glenna Plotts
6. Keith Rogers
7. Chris Solis, Principal
8. Tammi Cowell, Treasurer
9. Kristina Lucas, Exec. Director
10. Charles Speelman, Supt. - Chair

Superintendent Advisory

1. Tara Dyer
2. Shelly Ehret
3. Jim McFarland
4. Eric Park
5. Glenna Plotts
6. Gary Sims
7. Chris Solis, Principal
8. Tammi Cowell, Treasurer
9. Kristina Lucas, Exec. Director
10. Charles Speelman, Chair

Mr. Mick Landon seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Landon yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes, and Mrs. Plotts yes.

Motion declared passed.

9. Committee Appointments

The following appointments were made at this time.

Legislative Liaison Dr. Bob Haas

Student Achievement Liaison Mrs. Tara Dyer

10. Adjourn

Mr. Gary Sims moved to adjourn the Organizational Meeting.
Mrs. Pam Pinney seconded the motion.

Roll Call: Mr. Sims yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes,
Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts
yes.

Motion declared passed.

Meeting Adjourned at 7:13 p.m.

BUDGET HEARING

There were no guests or comments regarding the Budget Hearing. Tammi Cowell, Treasurer/CFO, explained the requirements of the tax budget and updated the Board of Education and audience on the Tri-Rivers Career Center budget for FY24 to be filed with the Marion County Auditor.

The Budget Hearing Adjourned at 7:21 p.m.

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING

January 11, 2023

Room 104

1. **Call to Order at 7:21 p.m.**

2. **Roll Call:**

Members Present: Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mickey Landon, Mr. Quinn Maceyko, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers, and Mr. Gary Sims.

Members Absent: Mrs. Tara Dyer, Mr. Jim McFarland, and Mr. Ted McKinniss.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Aaron Stewart and Ms. Marcie Whited.

3. **Motion to Amend Agenda**

Mr. Mick Landon moved to add item 6M and 8J under the Consent Agenda. A correction has been made to 8A under the Consent Agenda. The Employment under Adult Education is Cody Thompson, not Corey Thompson as indicated on the agenda.

Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes, and Mrs. Plotts yes.

4. **General discussion of agenda, addendum, and other items of concern**

Items 5 and 6A through 6M listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve Items 5 and 6A through 6M listed below under the Consent Agenda.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. Rogers yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mr. Sims yes, and Mrs. Plotts yes.

Motion declared passed.

5. **Minutes**

To approve the minutes of the December 21, 2022 regular meeting.

6. **Treasurer's Business and Reports**

A. Service Fund

To approve the 2023 Board of Education Service Fund be set at \$7,500. (2022 level was \$7,500).

B. Purchasing Agent Approval

To approve Superintendent Charles A. Speelman as the purchasing agent for Tri-Rivers Joint Vocational School District effective January 1, 2023 through the 2024 Organizational Meeting.

C. Authority to Hire Employees Pending Board Confirmation and to Accept Resignations

To authorize Superintendent Charles A. Speelman to hire employees for existing or newly created positions pending board confirmation at its next regular or special meeting called for this purpose and to accept resignations of current employees on behalf of this board effective January 1, 2023 through the 2024 Organizational Meeting.

D. Treasurer Transactions Approval

So that advances can be secured quickly by the Treasurer to cover current expenses or to invest, it is recommended that the Treasurer be granted the authority outlined in the motion below:

Section 1. Be it Resolved by the Board of Education of the Tri-Rivers Joint Vocational School District, State of Ohio:

That the Auditors of Marion, Morrow and Union Counties be and they are hereby requested to issue an order to the Treasurer of their respective Counties to pay the Treasurer of this Board of Education such funds as may be available for distribution by their respective County Treasurer.

Section 2. That the President and/or Vice President be and he is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the above county Treasurers during the calendar year 2023.

Section 3. That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2023.

Section 4. That the Treasurer of the Board be and he is hereby authorized and directed to certify a copy of this resolution to the County Auditors of the above said Counties, and make such other certifications and reports to these County Auditors as may be necessary to make this resolution effective.

E. Investment Procedure

To approve the Treasurer of the Tri-Rivers Joint Vocational School Board be granted the authority and responsibility to determine the funds, to determine the length of time to invest such funds, to secure bids from eligible financial institutions, and to invest the interim funds in certificates of deposit in the eligible financial institution or institutions submitting the highest rate of interest for each proposed investment in treasury bills or notes in compliance with applicable statutes.

F. Tax Budget Approval

The projected tax budget for FY24 is based on the five year forecast presented in November 2022.

To approve the Tri-Rivers Joint Vocational School District Tax Budget for the period July 1, 2023 through June 30, 2024 as proposed by Treasurer/CFO, Tammi L. Cowell, and Superintendent, Charles A. Speelman.

G. Payment of Bills

To approve the Treasurer paying bills due as long as the amount of payment is within the established appropriations. A complete history of bills paid will be provided for board approval each month during regular Board of Education meetings.

H. Posting of Interest

To authorize the Treasurer/CFO, Tammi L. Cowell, to allocate interest earnings on bank accounts and investments to the following funds:

- 001 Fund – General
- 006 Fund – Cafeteria
- 007 Fund – “All”
- 008 Fund – “All”

I. Blanket and Super Blanket Purchase Orders

To approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$300,000.00 per order for all non-grant funds and amounts not to exceed the Grant Award per order for all grant funds for fiscal year 2024. *The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.*

J. Financial Report – Attachment 6J

To approve the financial statement for December 2022 as submitted.

K. Paid Bills – Attachment 6K

To approve the list of paid bills for December 2022 as presented by the Treasurer.

L. Invoice to be Paid – Attachment 6L

To approve paying an invoice from The University of Akron in the amount of \$6,662.40 for fall 2022 tuition and fees. A copy is attached for your review.

M. Transfers

To approve the following transfers:

- | | |
|-----------------|-------------|
| 001 to 002.9004 | \$82,815.93 |
| 001 to 002.9005 | \$55,550.00 |

Discussion

Mrs. Tammi Cowell mentioned that David Willey, Construction Trades Academy Instructor, has been nominated for the Lifechanger Award through the Ohio Department of Education. The Construction Trades Academy also received an award for building a pavilion to be used at the Marion Senior Citizens Center.

7. Executive Director of Operations Report – Kristina Lucas

Mrs. Lucas gave her report after item 8J.

8. Superintendent's Report and Recommendations

Items 8A through 8J listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve the following items as outlined in 8A through 8J.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes,
Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

A. Employment

Adult Education

To approve Cody Thompson as a part-time lab assistant at the rate of \$20.00 per hour to work two hours a week through June 30, 2023. Cody will be ensuring that equipment is running and the labs are set up appropriately for the upcoming robotics classes for The Ohio State University. We will bill OSU for any costs incurred.

Supplemental Contract

Tonya Gruel-Wright, 2nd Semester Fitness Coordinator, \$1,000.00

B. Authority to Approve Out of State and Overnight Field Trips and/or Meetings/Conferences Pending Board Confirmation

To authorize Superintendent Charles A. Speelman to approve overnight and out-of-state field trips and overnight and out-of-state meetings or conferences pending board confirmation at its next regular or special meeting on behalf of this board effective January 1, 2023 through the 2024 Organizational Meeting.

C. Seniority List – Attachment 8C

To approve the attached TREA Seniority List for school year 2022-2023 as the official list for any reduction in force. Each year the Board approves the seniority list for the Tri-Rivers Education Association. The list has been posted for review by all TREA members and has been approved by the Association and Superintendent and will be used for reduction in force, if necessary. A copy is attached for your review.

D. Disposal of Obsolete Items – Attachment 8D

To approve the disposal of inventory items deemed obsolete. A copy is attached for your review.

E. Donation

To retroactively accept the donation of a 1999 Ford Super Duty Truck from Thomas Daiber for use in Automotive Technology, the vehicle is valued at \$8,050 and was donated on December 27, 2022.

F. Request to Waive Fees for Facility Use

- To approve the rental fee waiver for Marion County Farm Bureau to use our MPR on March 25, 2023 for the Farmers Share Breakfast. They will set up on Friday evening prior to the event.
- To approve the rental fee waiver for Marion Baseball/Softball Association to meet in the MPR on February 8th, 15th, 22nd and March 1st, 8th, 15th.

G. FMLA

To approve Dakota Elswick's leave request through FMLA for the approximate timeframe of 01/23/2023 through 04/10/2023. This FMLA will include a 3 week period with docked wages that would be spread over the remaining contracted payrolls beginning with January 10, 2023 payroll.

H. Days without Pay

To approve March 23rd and March 24th as dock days for Randy Greenwood.

I. Affiliation Agreement with OhioHealth – Attachment 8I

To approve a Third Amendment to Affiliation Agreement with OhioHealth Corporation. A copy is attached for your review.

J. Administrative Contract Notification

According to state law, boards of education must notify all administrators up for contract renewal that their contract is up for possible renewal and they have the option to discuss their contract with the board.

To authorize and direct the Treasurer/CFO to notify the following administrators in writing that their contracts expire on the date indicated and they may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of their contract.

- Emeline Kelly, Adult Education Director of Nursing, 07/31/2023
- Ellen Messenger, Director of Communications, 07/31/2023
- Alysse Ross, Director of Special Education & Pupil Services, 07/31/2023

Executive Director of Operations Report – Kristina Lucas

The items Mrs. Kristina Lucas reported on are attached.

END OF CONSENT AGENDA

Mrs. Debbie Good left the meeting at 7:42 p.m.

Discussion

Dr. Speelman read the Resolution declaring School Board Appreciation Month and recognized our Board of Education Members.

9. Executive Session – (not needed)

10. Adjourn

Dr. Bob Haas moved to adjourn.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mrs. Ehret yes, Mr. Landon yes, Mr. Maceyko yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Gary Sims yes, and Mrs. Plotts yes.

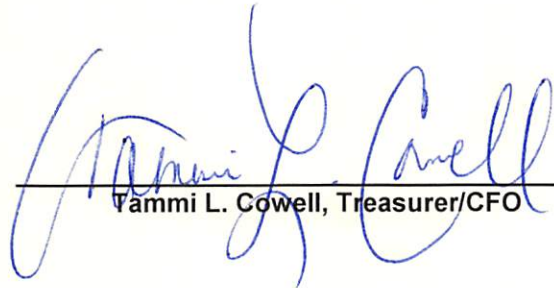
Motion declared passed.

Meeting adjourned at 8:20 p.m.

Next meeting will be February 15, 2023 at 6:30 pm.



Glenna Plotts, President



Tammi L. Cowell, Treasurer/CFO

BOE Executive Director's Report- 1/11/23

1. **Strategic Plan-** 3 Goals 1. Career and Postsecondary Experience 2. Academic Support 3. Professional Development and Resource Allocation still meeting will report out in March
2. **Enrollment Update-** Week 8
3. **Master Schedule meetings starting up**
4. **Data meetings as a result of a teacher questioning QPR student reports- Teachers are taking their data very seriously and want to have accurate data** to make sure we are accurately cross checking and accurately reporting our District data in the areas of credentialing, post-program placement, and technical skill attainment
5. **Academics** - updated and continuing work on **Pacing Guide template** for Math and English courses offered at TRCC next year will complete and update Social Studies and Science pacing guides. Focused Standards, learning goals, materials, vocabulary and formative/summative assessments.
6. **Exercise Science Articulation- first one with MTC** appreciate their support and guidance with this
7. **New- Grab and Go Kiosk-** in the lunchroom students are definitely eating more salads and PBJ, and yogurt parfaits which is a good sign also drinking healthier
8. **Student Recognition- 2nd Quarter** 42 students recognized based on being Respectful- held a lunch time assembly at both lunches recognizing students that were nominated by their teachers as being highly respectful!
9. **PBIS and RTI** still working with a committee two times a month promoting a "wrap around services" approach to brainstorm and work with students in the areas of **academics, attendance, behavior and social emotional concerns**
10. **New CTE Teacher Workshops** to support our staff through mentorship and monthly updates- Allisun Lauthers presenting, Levi Retterer and Josh Ebert have also presented on this panel
11. **TRCC is Hosting** meetings for our colleagues at ODE and Career Tech, supporting our associate schools with CTE is my goal
12. Added a **Threat Assessment Team for TRCC** with a combination of teachers, administrators, administrative assistants, SRO, dean of students, facility manager, guidance counselors, school nurse and communications director to help protect the health, safety and welfare of the entire TRCC community- Provide systematic practices to prevent violence and provide supportive services to TRCC students and staff. (updated safety bags, updated trainings, SOS team - 988- Suicide and Crisis lifeline- ehall passes make some safety measures that we are seeing, HALO systems, cameras (247) Secret Service threat assessment investigations (scenarios) more presence in the hallways, AED machine added to our gym (ESM lab area), more presence in the hallway and Safer Ohio TipLine (844-723-3764) 99% of our students are updated with emergency contact information in our electronic portal Final Forms
13. **Public School Works training- Compliant - 99.8% 1 staff member left to do necessary training**
14. **A partnership between OSU, TRCC and Marion County Foundation** along with MTC through grant opportunities through the IWIP grant we are able to purchase a complete smart manufacturing work cell which will be used for our high school students along with OSU and Marion Tech engineering students. The equipment is on order should be installed fall of 2023 will be up and running for training. A team visiting Lorain Co CC has similar equipment along with APT who is designing and building the equipment. This is a true partnership with CC and OSU and could be the only one with the Engineering. Mini production line assembly production.