

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING February 15, 2023 @ 6:30 p.m. TRCC, Room 104

### 1. Call to Order

The regular February Board of Education meeting was called to order by Vice President Eric Park at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Tara Dyer, Mrs. Shelly Ehret, Mrs. Debbie Good, Mr. Mickey Landon, Mr. Quinn Maceyko, Mr. Eric Park, Mrs. Pam Pinney, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Dr. Bob Haas, Mr. Jim McFarland, Mr. Ted McKinniss and Mrs. Glenna Plotts.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Chris Solis, Mr. Aaron Stewart and Ms. Marcie Whited. Ms. Jennifer Miller, Community Member. Mrs. Allison Schuster, Project Search Coordinator. Zion Winkelfoos, Project Search Student and his parents Shawn and Michele Winkelfoos. Arnold Varela, Project Search Student and Wendy Vansickle. Also in attendance representing SkillsUSA, Mr. Brett Gentkowski and student, Parker Delawder, Representing FFA, Mr. Dennis Marsh and Ms. Diana Barry with students, Daisy Spencer and Kendal Widman. BPA, Mr. Josh Ebert and student, Kendall Shaw. HOSA, Ms. Tanya Gruel-Wright with student, Emma Peria. Mr. Jerrod Ross with daughters Kate and Libby.

### 3. Pledge of Allegiance

### 4. Oaths of Office

Mr. Jim McFarland and Mr. Ted McKinniss were not present at the meeting.

### 5. Introduction of guests and their comments

February is Career and Technical Education Month. The present members and advisors of our Career and Technical Service Organizations presented on their respective groups. Mr. Dennis Marsh, FFA Advisor, read the following:

#### Proclamation

Whereas, FFA and agricultural education provide a strong foundation for the youth of America and the future of food, fiber and natural resources systems; and

Whereas, FFA promotes premier leadership, personal growth and career success among its members; and

Whereas, agricultural education and FFA ensure a steady supply of young professionals to meet the growing needs in the science, business and technology of agriculture; and

Whereas, the FFA motto— "Learning to Do, Doing to Learn, Earning to Live, Living to Serve"— gives direction and purpose to these students who take an active role in succeeding in agricultural education; and

Whereas, FFA promotes citizenship, volunteerism, patriotism and cooperation.

Therefore, I do hereby designate the week of Feb. 18 – 25, 2023, as National FFA Week.

**6. Motion to Amend Agenda – Not Needed**

**Mr. Jim McFarland entered the building at 6:56 p.m.**

Mrs. Tammi Cowell administered the Oath of Office

**7. General discussion of agenda, addendum, and other items of concern**

*Items 8, 9A and 9E listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.*

Mr. Gary Sims moved to approve Items 8, 9A and 9E listed below under the Consent Agenda.

Mr. Mick Landon seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. Landon yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Maceyko yes, Mr. McFarland yes, Mrs. Pinney yes, Mr. Rogers yes and Mr. Park yes.

Motion declared passed.

**8. Minutes**

To approve the minutes of the January 11, 2023 organizational meeting, budget hearing and regular meeting.

**9. Treasurer's Business and Reports**

**A. Financial Report – Attachment 9A**

To approve the financial statements for January 2023 as submitted.

**B. Paid Bills – Attachment 9B**

To approve the list of paid bills for January 2023 as presented by the Treasurer.

**C. New Fund**

To approve the following new fund:

507-9023 Innovative Workforce Incentive Program Grant 2 \$173,703.44

**D. Invoices to be Paid**

To approve paying the following invoices to Pepple & Waggoner, invoices were received after purchase order was closed. Copies are attached for your review.

Invoice PW788 \$ 6,172.00

Invoice PW886 \$16,091.90

**E. Appropriations and Estimated Resources**

To approve the following:

Increase Estimated Resources for the following:

507-9023        \$ 173,703.44

Increase Appropriations for the following:

507-9023        \$ 173,703.44

Discussion

Mrs. Cowell echoed the accolades of the CTSO's and spoke to the board regarding support to help pay for CTSO contests and leadership activities.

**10. Executive Director of Operations**

Mrs. Alysse Ross, Director of Special Education and Pupil Services gave a special education services update. Mrs. Allison Schuster gave an update on Project Search. Arnold Varela and Zion Winkelfoos, students of Project Search, shared about what they are learning and their work day at Marion General Hospital in the program. Zion has been offered a job at Recreation Unlimited upon graduation. Dr. Charles Speelman, Superintendent, presented Mrs. Ross with a Commendation of Excellence in the workplace.

**11. Superintendent's Report and Recommendations**

*Items 11A through 11N listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.*

Mr. Keith Rogers moved to approve Items 11A – 11N listed below under the Consent Agenda.

Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call:        Mr. Rogers yes, Mrs. Pinney yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes, Mr. McFarland yes, Mr. Sims yes and Mr. Park yes.

Motion declared passed.

**A. Employment – Attachment 11A**

**Treasurer**

- Tammi Cowell, Treasurer/CFO, for a period of five years (08/01/24 through 07/31/29). There are no other changes to the previous contract, all current provisions remain in effect. A copy of the contract is attached for your review.

**Adult Education**

- To approve Kalem Robbins as a part-time lab assistant at the rate of \$20.00 per hour to work two hours a week through June 30, 2023. Kalem will be ensuring that equipment is running and the labs are set up appropriately for the upcoming robotics classes for The Ohio State University. We will bill OSU for any costs incurred. Employment is retroactive to January 17, 2023.
- To approve paying Richard George an additional 15 days at his current per diem rate to assist with the transition of the Director of Adult Education position.

### **Student Worker**

- Shayla Gaffney, Vet Science Student Worker, assist with feeding and care of animals on an as needed basis for the 2022-2023 school year, at the hourly Ohio minimum wage rate.

### **Supplemental**

- Angela N. Branam, catering/banquet supervision, supplemental contract, \$25 per hour for hours worked beyond normal day, to be time sheeted.

### **Additional Pay**

- *To approve paying Paula Brazell up to 1 hour per month at a rate of \$25.00 per hour for follow-up Positive Behavioral Intervention and Supports Leadership (PBIS), effective January 5, 2023.*

### **B. Retirement – Attachment 11B**

- To accept the letter of retirement from Larry Honaker, Adult Education, Technology, effective 07/01/2023.

### **C. Donation – Attachment 11C**

To approve the donation Cosmetology supplies from Penzone Salon & Spa to be used by our Cosmetology, Nail Tech and Esthetics Programs. The material is valued at \$4,572.84. A copy is attached for your review.

### **D. Inventory Items for Disposal – Attachment 11D**

To approve the attached lists of outdated/unused items for recycle, sale or disposal. A copy is attached for your review.

### **E. Request to Waive Fees for Facility Use**

- To approve waiving the facility rental fee on our Auditorium for Marion Area Chamber Foundation to hold their Leadership Marion! Graduation on May 19, 2023.
- To approve waiving the facility rental fee on our Auditorium for Marion County Historical Society on May 25, 2023.
- To approve waiving the rental fee and insurance liability requirement on our Auditorium for Morrow County Extension Office and Construction Trades Academy to hold a Career Exploration Workshop for elementary students on April 29, 2023.

### **F. Days without Pay**

- To approve March 23 and 24, 2023 as dock days for Chris Pemberton.
- To approve March 24, 2023 as a dock day for Jennie Rinnert.
- To approve May 26, 2023 as a dock day for Kirstin Large.

### **G. Student Worker Wage Correction**

To approve the increase in wage for Tessa Hildreth and Ashley Seymour to the appropriate hourly Ohio minimum wage rate for the 2022-2023 school year.

### **H. Rental of Smoker**

To approve the rental of our smoker to be used by Ken Stiverson at an event with Burkhart Farm Center, in the amount of \$125.00. Burkhart Farm Center is one of our industry

partners.

I. **School Calendar – Attachment 11I**

To approve the revised school calendar for the 2023-2024 school year. A copy is attached for your review.

J. **MOU with NCOESC and Ohio Heartland CAC Head Start – Attachment 11J**

To approve the MOU with Marion County school districts, North Central Ohio Educational Service Center and Ohio Heartland CAC Head Start. A copy is attached for your review.

K. **Job Description – Attachment 11K**

To approve a job description for Full-Time Rotational Substitute Teacher. A copy is attached for your review.

L. **FMLA**

To approve the following requests for family medical leave time:

- Jan Conner – intermittent FMLA covering 01/01/2023 through 10/25/2023 due to the serious health condition of her child.
- Lauren Hall – approximate FMLA dates 03/20/2023 – 05/26/2023 for the birth of a child, this will include approximately 5 weeks of paid leave and 3 weeks of unpaid leave.
- Courtney Murphy – approximate FMLA dates 03/06/2023 – 04/13/2023 to care for her child after surgery, this will include approximately 2 ½ weeks of paid leave and 2 ½ weeks of unpaid leave.

M. **Administrative Guidelines and Authorization Forms – Attachment 11M**

To approve the administrative guidelines and authorization/release forms with regard to Student Supervision and Welfare, Use of Motor Vehicles for transportation to and from placement sites and school sponsored activities. Copies are attached for your review.

N. **Adult Education Program Fees – Attachment 11N**

To approve an adjustment to the program cost list and an adjustment to Avocational price lists. Copies are attached for your review.

**END OF CONSENT AGENDA**

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O. **Resolution Agreement – Attachment 11O**

Mr. Gary Sims moved to approve a Resolution Agreement with Key Bridge Foundation. A copy is attached for your review.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Mr. Sims yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes, Mrs. Pinney yes, Mr. Rogers yes and Mr. Park yes.

Motion declared passed.

**P. TRECA Digital Academy Contract – 11P**

Mr. Mick Landon moved to approve a Third Successor Community School Sponsorship Contract with TRECA Digital Academy. A copy of the contract is attached for your review.

Mr. Quinn Maceyko seconded the motion.

Discussion

Roll Call Mr. Landon yes, Mr. Maceyko yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McFarland yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mr. Park yes.

Motion declared passed.

**Discussion**

Dr. Speelman gave an update on the proposed State Budget. He also gave a reminder that the Outstanding Alumni and Distinguished Service Awards and Dinner will be held on March 15<sup>th</sup> at 5:30 p.m. the Auditorium prior to the March 15<sup>th</sup> Board of Education Meeting.

**12. Executive Session (not needed)**

- \_\_\_ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- \_\_\_ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- \_\_\_ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- \_\_\_ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- \_\_\_ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_\_ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

**13. Adjourn**

Mr. Gary Sims moved to adjourn.

Mr. Jim McFarland seconded the motion.

Discussion


Roll Call: Mr. Sims yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. Maceyko yes, Mrs. Pinney yes, Mr. Rogers yes and Mr. Park yes.

Motion declared passed.

**Meeting adjourned at 8:26 p.m.**

**Next Regular Meeting is Wednesday, March 15, 2023 following the Outstanding Alumni and Distinguished Service Awards and Dinner at 5:30 p.m.**

  
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Glenna Plotts, President

  
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Tammi L. Cowell, Treasurer/CFO