

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING

April 26, 2023 @ 6:30 p.m.

TRCC, Room 104

1. **Call to Order**

The regular April Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. **Roll Call**

Members Present: Mrs. Tara Dyer, Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Quinn Maceyko, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mr. Mickey Landon.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Martin Dzigan, Mrs. Kristina Lucas, Mrs. Ellen Messenger, Mr. Chris Solis, and Mr. Aaron Stewart. Also attending were staff members Mrs. Paula Brazell, Mrs. Kathleen Clemons-Keller, Mrs. Michelle Rawlins, Mr. David Willey and Ms. Staci Wilson.

3. **Pledge of Allegiance**

4. **Introduction of guests and their comments**

5. **Motion to Amend Agenda – Not Needed**

6. **General discussion of agenda, addendum, and other items of concern**

Items 7, 8A and 8E listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Keith Rogers moved to approve Items 7, 8A and 8E listed below under the Consent Agenda. Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Mr. Rogers yes, Mr. McKinniss yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the March 15, 2023 regular meeting.

8. **Treasurer's Business and Reports**

A. **Financial Report – Attachment Financial Report – Attachment 8A**

To approve the financial statement for March 2023 as submitted.

**B. Paid Bills – Attachment 8B**

To approve the list of paid bills for March 2023 as presented by the Treasurer.

**C. Invoice to be Paid – Attachment 8C**

To approve paying the University of Akron an invoice in the amount of \$5,996.16, dated March 6, 2023. A copy is attached for your review.

**D. Contract with the Ohio Auditor of State – Attachment 8D**

To approve the contract with the Ohio Auditor of State to compile the annual financial statements for Tri-Rivers Joint Vocational School for the fiscal year ending June 30, 2023. A copy is attached for your review.

**E. Student Accident Insurance for 2023-2024 School Year – Attachment 8E**

To approve the Student Accident Insurance Program to be administered by Student Protective Agency for the 2023-2024 school year. A copy of the plan is attached for your review.

**Discussion**

**9. Executive Director of Operations**

Mrs. Kristina Lucas began presentations for the District's Strategic Plan. Mr. Martin Dzigan introduced the first Goal – Career and Post-Secondary Experience and Success and his team consisting of Mrs. Paula Brazell, Mrs. Kathleen Clemons-Keller, Mrs. Michelle Rawlins, Mr. David Willey and Ms. Staci Wilson discussed the objectives. Mrs. Sherrie Dunn introduced the second Goal – Academic Support to Ensure Instructional Excellence. Mrs. Dunn presented the objectives and led discussion with regard to the second goal. Mr. Chris Solis introduced the third Goal – Utilize our Stakeholders, Advisory Board Members as Collaborators and Valued Co-Owners of our Mission. Mr. Solis shared current progress on the objectives of this third goal.

**10. Superintendent's Report and Recommendations**

Items 10A through 10P listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Quinn Maceyko moved to approve Items 10A – 10P listed below under the Consent Agenda.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Maceyko yes, Dr. Haas yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**A. Employment**

**Certified**

- To approve Hannah Wilson as a Math Teacher, 1 year contract, 09/01/23 – 08/31/24, Certified Salary Schedule, Class I, Step 1.

<u>Certified Employee</u>	<u>Position</u>	<u>Contract</u>	<u>Effective</u>
Bando, Jamie .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Barry, Diana .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Bledsoe, Lucas.....	Instructor.....	5 Year .....	09/01/23 - 08/31/28
Burk, Brandon .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Casale, Lauren.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Casey, Kristian .....	Instructor.....	3 Year .....	09/01/23 - 08/31/26
Davidson, Jeff.....	Instructor.....	2 Year .....	09/01/23 - 08/31/25
Davidson, Kim .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Ebert, Josh .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Elswick, Dakota .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Gardner, Jenni.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Gruel-Wright, Tonya.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Johnson, Jackie.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Large, Kirstin.....	Instructor.....	3 Year .....	08/01/23 - 07/31/26
Looney, Megan.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Mack, Dave.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Marsh, Dennis .....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Panamarczuk, Nicole.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Retterer, Levi.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Riley, Jamie.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Roberts, Dawn.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Salyer, Rebecca.....	Instructor.....	5 Year .....	09/01/23 - 08/31/28
Scheid, Tim.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Schuster, Allison.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24
Stalnaker, Lance.....	Instructor.....	3 Year .....	09/01/23 - 08/31/26
Wagner, Sheri.....	Instructor.....	3 Year .....	09/01/23 - 08/31/26
Waters, Scott.....	Instructor.....	1 Year .....	09/01/23 - 08/31/24

**Classified**  
**Full-time Contracts**

Campbell, Jason.....	Educational Aide.....	2 Year .....	09/01/23 - 08/31/25
Clemons-Keller, Kathleen .....	College/Career Readiness Coordinator	2 Year .....	09/01/23 - 08/31/25
Murphy, Courtney.....	Adm/Career Adv.....	2 Year .....	08/01/23 - 07/31/25
Murphy, Kelly.....	SRC Aide.....	Continuing	
Rogers, Jodi.....	Admin. Asst.....	1 Year .....	08/01/23 - 07/31/24
Ward, Russell.....	Lead Custodian.....	Continuing	
Wilson, Staci.....	Admin. Asst.....	2 Year .....	08/01/23 - 07/31/25

**Classified**  
**Part-time Contracts\*\***

Dunn, Shawn.....	Custodian .....	Continuing	
Howard, Tonnia .....	Rot. Admin. Asst.....	2 Year .....	09/01/23 - 08/31/25
Johnson, Sierra .....	Cashier .....	2 Year .....	09/01/23 - 08/31/25
Myers, Michelle.....	Warehouse Asst.....	2 Year .....	09/01/23 - 08/31/25

**Substitute**

- Brevin Balliett, Long Term Substitute Intervention Specialist, effective March 15, 2023 for the remainder of the 2022-2023 school year, 7 hours per day, \$130.00 per day.
- Eric Willey, Substitute, \$130.00 per day.

### **Adult Education**

- Charles Hughes, Part-time Industrial Maintenance Instructor with 5-10 years subject-related work experience \$28.69, on an as needed and supervisor approved basis.
- Richard Leroy, Part-time Industrial Maintenance Instructor with 5-10 years subject-related work experience \$28.69, on an as needed and supervisor approved basis.
- Stanley Meyers, Part-time Industrial Maintenance Instructor with 5-10 years subject-related work experience \$28.69, on an as needed and supervisor approved basis.

#### ***\*Retire/Rehire***

***\*\*Hours for part-time employees are on an as needed basis as determined by their direct Supervisor and approved by the Superintendent.***

### **B. Resignation – Attachment 10B**

- Accept the letter of resignation from Ashton Platt, Full Time Rotational Substitute Teacher, last day worked March 24, 2023.
- Accept the letter of resignation from Linda Wing, Part-time Adult Education Instructor, effective April 24, 2023.

### **C. Family and Medical Leave**

- To approve FMLA for Dakota Elswick, extension to full 12 weeks and dock pay will be stretched.
- To approve FMLA for Kim Davidson beginning May 1, 2023 through the end of the 2022-2023 school year. This would include 20 days of unpaid leave which will be spread over her remaining payrolls beginning May 10, 2023.
- To approve FMLA for Scott Waters, 12 weeks intermittently.

### **D. Donations**

To accept a donation in the amount of \$100.00 from Halfletter/Joshua Ebert to be used for expenses incurred for a nationally-acclaimed guest speaker for the BPA.

### **E. Request for Facility Use Waivers**

- To retroactively approve to waive the facility use rental fee for First Consolidated Fire District to conduct county-wide EMS training in our MPR on April 19, 2023.
- To approve waiving the facility use rental fee for the Marion Community Foundation to use Room 104 on May 15, 2023.
- To approve waiving the facility use rental fee for Marion-Crawford Prevention Programs to hold their Drug Free Marion & Teen Institute Recognition Event in our Auditorium on May 15, 2023.
- To approve waiving the facility use rental fee for the Ohio Department of Education & the Ohio FFA Association to use two Science Labs/Classrooms on June 15, 2023.
- To approve waiving the facility use rental fee for ADAMH to use our Auditorium to host a Resource Fair on August 31, 2023.
- To approve waiving the liability insurance requirement for the Morrow County Extension Office/The Ohio State University for a Career Exploration Workshop on April 29, 2023. David Willey will be in attendance.

### **F. Days without Pay**

- To approve dock days for Diana Barry May 22 – 24, 2023.

**G. Overnight Field Trip and Conference Requests**

- To retroactively approve an overnight field trip request for SkillsUSA to attend the state championships at the Columbus Convention Center April 24 – 26, 2023.
- To approve an overnight and out of state field trip request for four of our Engineering Level 2 students to attend an Automation Trade Show at the Huntington Place Convention Center in Detroit, Michigan on May 24 - 25, 2023.
- To approve a request from Lance Stalnaker to attend a Hot Kitchen and Culinary Arts Competition Seminar in Niagara Falls Canada on June 2 – 4, 2023.
- To approve Mark Robinson, Engineering Instructor, to attend FANUC HTOP training in Rochester Hills, Michigan May 30 – June 2, 2023. Expenses will be covered by the IWIP 1 Grant.

**H. Inventory Items for Disposal/Recycling – Attachment 10H**

To approve the disposal/recycling of obsolete items. Copies of the items are attached for your review.

**I. Rental of Smoker**

To approve the rental of our smoker to be used by Ken Stiverson at an event with Hord Family Farms, in the amount of \$125.00. Hord's is one of our industry partners.

**J. Adult Education Agreements – Attachment 10J**

To approve an agreement between Delaware County EMS and Tri-Rivers/Marion General Hospital School of Paramedicine. A copy of the agreement is attached for your review.

**K. Science and Social Studies Curriculum Mapping**

To approve the Science and Social Studies Curriculum Mapping for the 2023-2024 school year. Training will be held July 31<sup>st</sup> – August 4<sup>th</sup> at the North Central Ohio ESC. The following employees will be paid for their attendance at the training at a rate of \$25.00 per hour.

Heather Jenkins	Roy Schweinfurth
Nicole Panamarczuk	Kathleen Wren
Michelle Rawlins	

**L. Quote from ClearSpan – Attachment 10L**

To approve a quote from ClearSpan for stamped building and foundation drawings for the heavy equipment and material storage building. A copy is attached for your review.

**M. Student Meals for Community Service Day**

To approve paying for 28 student lunches that were distributed to students working at TRCC on Community Service Day on April 21, 2023. The amount is \$45.80.

**N. Consulting Services with VAZA Consulting – Attachment 10N**

To approve Consulting Services with VAZA Consulting. A copy if attached for your review.

**O. Articulation Agreements with Columbus State Community College – Attachment 10O**

To approve Career-Technical Bilateral Articulation Agreements with Columbus State Community College for the following:

CSCC Nursing Department and TRCC Allied Health  
CSCC Nursing Department and TRCC Health Technologies  
CSCC Allied Health Professions Dept. and TRCC Allied Health to Allied Health  
CSCC Allied Health Professions Dept. and TRCC Health Technologies to Allied Health  
CSCC Department of Justice Safety and Legal Studies and TRCC Criminal Justice

**P. Acceptance Night**

To approve to pay or provide compensation time for the following classified employees that will be helping with Acceptance Night on April 27<sup>th</sup> from 5:30 pm- 7:30 pm:

Jason Campbell	Chris Pemberton
Kathleen Clemons-Keller	Jennie Rinnert
Randy Greenwood	Jodi Rogers
Randy Hamrick	Bethany Rice
Rhonda Irey	Staci Wilson
Sue Looney	Jeff Young
Peggy Neuenschwander	

**END OF CONSENT AGENDA**

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**Q. Revised/Updated/New Board Policies – Attachments 10Q**

Mr. Jim McFarland moved to approve the following revised/updated/new policies. ***These revisions/updates/new policies are recommended by Neola to be in compliance with statutory revisions and reviewed by the BOE Policy Committee and administration. Also attached is an overview and comments outlining changes.***

Policy 0131.1.....Technical Corrections  
Policy 2271 .....College Credit Plus Program  
Policy 2412.....Homebound Instruction Program  
Policy 3120.09.....Volunteers  
Policy 4120.09 .....Volunteers  
Policy 5310.....Health Services  
Policy 5610.....Removal, Suspension, Expulsion, and Permanent  
Exclusion of Students  
Policy 6325.....Procurement – Federal Grants/Funds  
Policy 8120.....Volunteers  
Policy 8390.....Animals on District Property  
Policy 8400.....School Safety  
Policy 8420.....Emergency Situations at Schools  
Policy 8462.....Student Abuse and Neglect  
Policy 7540.....Technology  
Policy 7540.01.....Technology Privacy  
Policy 7540.02.....Web Accessibility, Content, Apps and Services  
Policy 7540.03.....Student Technology Acceptable Use and Safety  
Policy 7540.04.....Staff Technology Acceptable Use and Safety  
Policy 8300.....Continuity of Organizational Operations Plan  
Policy 8305.....Information Security  
Policy 8315.....Information Management  
Policy 9700.01.....Advertising and Commercial Activities  
Policy 1615.....Tobacco Use Prevention  
Policy 3215.....Tobacco Use Prevention  
Policy 4215.....Tobacco Use Prevention  
Policy 5512.....Tobacco Use Prevention  
Policy 7434.....Tobacco Use Prevention  
Policy 9160.....Public Attendance at School Events

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Mr. Sims yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

**R. Resolution for Parking Lot Sealing/Striping/Crack Filling Project**

Mrs. Pam Pinney moved to approve the following resolution:

**RESOLUTION AUTHORIZING COMMENCEMENT OF COMPETITIVE  
BIDDING PROCESS FOR THE PARKING LOT SEALING/STRIPING/CRACK FILLING PROJECT**

The Treasurer advised the Board that the notice requirements of R.C. 121.22 and Section 12 of H.B. 197 were complied with for the meeting.

WHEREAS, the Board has determined the need for a Parking Lot Sealing/Striping/Crack Filling Project located at 2222 Marion-Mt. Gilead Road, Marion, Ohio 43302 ("Project"); and

WHEREAS, R.C. 3313.46 requires the Board to follow the competitive bidding process when the Board determines to make an improvement or repair to a school building the cost of which will exceed \$50,000; and

WHEREAS, it is the intent of the Board to commence the competitive bidding process for the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education:

Section 1. The Board of Education hereby authorizes the Superintendent and/or his designee to prepare the required bid documents and advertising for solicitation of competitive bids for the Project. Opening of bids shall be scheduled on or after May 16, 2023. The Board may award the bid to the lowest responsible and responsive bidder.

*(NOTE: MUST BE ADVERTISED FOR AT LEAST TWO WEEKS BEFORE BIDS MAY BE OPENED)*

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meeting open to the public, in full compliance with applicable legal requirements, including R.C. 121.22 and Section 12 of H.B. 197.

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mrs. Pinney yes, Mrs. Ehret yes, Mrs. Dyer yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**S. Resolution for CTE Facilities Expansion**

Dr. Bob Haas moved to approve the following resolution:

WHEREAS, the Governor's proposed biennium (FY24 and FY25) budget includes \$200 million to support construction projects that establish or expand career-technical education programs.

WHEREAS, if approved as proposed, the funds will be distributed to joint vocational school districts (JVSD) and city, local, and exempted village school districts designated as the lead district of a career-technical planning district (CTPD), according to guidelines established by OFCC, in consultation with the Governor's Office of Workforce Transformation (OWT) and the Department of Education (ODE).

WHEREAS, the Governor's Office requested that the Ohio Association for Career Technical Education, the Ohio Association of Career Technical Superintendents, and the Ohio Association of Comprehensive and Compact Career Technical Education establish a committee with representation from JVSD's, compacts, and comprehensive districts and develop a funding application and review process in consultation with the Ohio Facilities Construction Commission (OFCC).

WHEREAS, the application and proposed guidance document were released on April 10, 2023 with an application due date of May 5, 2023.

WHEREAS, the application requires evidence of local Board of Education Support, such as a resolution.

THEREFORE, BE IT RESOLVED: That the Board of Education of Tri-Rivers Joint Vocational School District officially supports the Superintendent and Treasurer pursuing this funding with the submission of an application requesting funding to expand allied health, heavy equipment & CDL training, metal fabrication, and advanced manufacturing,

and be it FURTHER RESOLVED: That the Board of Education of Tri-Rivers Joint Vocational School District supports the Superintendent and Treasurer taking steps necessary to assemble a design team and explore local funding mechanisms.

Mr. Jim McFarland seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Maceyko yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

### **Discussion**

Dr. Charles Speelman gave an update on the Adult Education Building. The plans for the addition are at the State Department, final inspection is expected in 2-3 weeks and move in will be mid to late May. The June Board of Education meeting was requested to be moved to June 28, 2023, due to Dr. Speelman's summer OACTS conference conflict. Mr. David Willey was recognized for his Life Changer Award.

## **11. Executive Session**

Dr. Bob Haas moved to enter into Executive Session for the purpose of:

1. In accordance with ORC 121.22G1 – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. In accordance with ORC 121.22G2 – The purchase of property for public purposes, or for the sale of property at competitive bidding.

- \_\_\_ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- \_\_\_ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- \_\_\_ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_\_ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Gary Sims seconded the motion.

Roll Call: Dr. Haas yes, Mr. Sims yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Maceyko yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

The Board entered into executive session at 8:30 p.m.

President Plotts declared the meeting back in regular session at 10:31 p.m.

## 12. Adjourn

Mr. Gary Sims moved to adjourn.

Mr. Jim McFarland seconded the motion.

Discussion

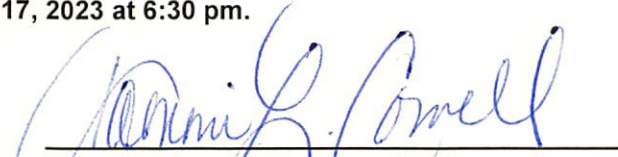
Roll Call: Mr. Sims yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Maceyko yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, and Mrs. Plotts yes.

Motion declared passed.

**Meeting adjourned at 10:32 p.m.**

**Next Regular Meeting is Wednesday, May 17, 2023 at 6:30 pm.**

  
Glenna Plotts, President

  
Tammi L. Cowell, Treasurer/CFO