

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING June 28, 2023 @ 6:30 p.m. TRCC, Room 104

### 1. Call to Order

The regular April Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

### 2. Roll Call

Members Present: Mrs. Debbie Good, Dr. Bob Haas, Mr. Mick Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: Mrs. Tara Dyer, Mrs. Shelly Ehret and Mrs. Pam Pinney.

Also Attending: Mrs. Tammi Cowell, Mrs. Kristina Lucas, Mrs. Sherrie Dunn, Mr. Martin Dzugan, Dr. Emeline Kelly, Mrs. Ellen Messenger, Mrs. Alysse Ross, Mr. Aaron Stewart, Mr. Mike Wellin and Ms. Marcie Whited. Also attending were Kristi Schirtzinger, TREA representative, Josh Ebert staff member, Stasha Lucas, prospective staff member. Paul Messenger and Craig Brokaw, TRCC residents were also present.

Mrs. Tara Dyer entered the meeting at 6:35 p.m.

### 3. Pledge of Allegiance

### 4. Introduction of guests and their comments

Mrs. Kristina Lucas and Mrs. Glenna Plotts recognized Mrs. Ellen Messenger, Director of Communication for her 33 years of service and offered congratulations on her retirement.

### 5. Motion to Amend Agenda

Mr. Mick Landon moved to approve the following addendum to this agenda:

#### 10A Supplemental Contracts

Jennifer Dawson, compensation for conference time based on a per period rate times 177 days.

#### 10M Unused Vacation Days and Attendance Bonus

- To approve contracting NCOESC to pay Chris Solis for 12.5 unused vacation days at his per diem for his 2022-2023 contract.
- To approve contracting NCOESC to pay Chris Solis a \$100.00 attendance bonus his 2022-2023 contract year.

#### 10N FMLA

To approve an additional 12 days of FMLA for Mark Edington beginning July 3, 2023.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Dr. Haas yes, Mrs. Dyer yes, Mrs. Good yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

**6. General discussion of agenda, addendum, and other items of concern**

Items 7, 8A and 8G listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Keith Rogers moved to approve Items 7, 8A and 8G listed below under the Consent Agenda.

Mr. Gary Sims seconded the motion.

Discussion

Roll Call: Mr. Rogers yes, Mr. Sims yes, Mrs. Dyer yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, and Mrs. Plotts yes.

Motion declared passed.

**7. Minutes**

To approve the minutes of the May 17, 2023 regular meeting.

**8. Treasurer's Business and Reports**

**A. Financial Report – Attachment 8A**

To approve the financial statement for May 2023 as submitted.

**B. Paid Bills – Attachment 8B**

To approve the list of paid bills for May 2023 as presented by the Treasurer.

**C. Transfers, Advances, Amended Revenue & Appropriations Modifications**

To approve the amended revenues, amended appropriations, transfers and cash advances as outlined on Attachment C. Attachment C will be presented at the Board meeting.

**D. Temporary Appropriations**

To approve the temporary appropriations for fiscal year 2024 at 50% of fiscal year 2023 expenditures.

**E. New Funds**

200-9006	HOSA
200-9007	BPA
499-9023	OFCC School Safety Grant
499-9823	Honda Community Support Grant
508-9023	GEER Fund

**F. Invoices to be Paid – Attachment 8F**

To approve the following invoices to be paid to Wells Fargo Financial Leasing, Inc. to complete the copier buyout process for previous contract.

603-0162738-000	\$12,798.69	05/12/2023
603-0162738-013	\$ 1,463.26	05/12/2023

**G. Insurance**

To approve the property, liability, casualty and cyber insurance for the district for the 2023-2024 school year from Liberty Mutual in the amount of \$66,835.

**Discussion**

**9. Executive Director of Operations**

No report.

**10. Superintendent's Report and Recommendations**

Items 10A through 10N listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Jim McFarland moved to approve Items 10A – 10N listed below under the Consent Agenda.

Dr. Bob Haas seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Dr. Haas yes, Mrs. Dyer yes, Mrs. Good yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**A. Employment - Attachment 10A**

**Administrative**

- To approve a three year contract for Josh Ebert as the Director of Communications, Class I, Step 11, effective August 1, 2023.

**Administrative Contract Correction**

- To correct the contract for Alysse Ross for the 2023-2024 school year to reflect Class III, Step 8.

**Certified**

- To approve a one year contract for Jennifer Dawson as a Health Careers Instructor for the 2023-2024 school year, Class I, Step 20.

**Classified**

- To approve Stasha Lucas as a Fiscal Support Assistant, 1 year contract, 08/01/23 – 07/31/24, Step 20 with Masters Degree.
- To approve Brian Schaadt as a Custodian, 1 year contract, 08/01/2023 – 07/31/2024, Class II, Step 5.
- To approve the salary for Jimmy Thiel, Electrician/Maintenance at \$38.24 per hour for the 2023-2024 school year.

- To approve Brad Harvey\*, Facilities Coordinator, 1 year contract 07/01/2023 – 06/30/24, \$75,654.00.
- To approve Rob Fuhrer for maintenance work at a rate of \$35.00 per hour on an as needed and preapproved basis, for the 2023-2024 school year.
- To approve Eric Walters for substitute maintenance work at a rate of \$25.00 per hour on an as needed and preapproved basis, for the 2023-2024 school year.

#### **Substitute**

- Lynn McCoy, Full Time Rotational Substitute for the 2023-2024 school year.

#### **Summer Custodial Employment**

- Vincent Mullins, \$14.855 per hour
- Brian Schaadt, \$16.196 per hour

#### **Full Time Adult Education**

- Mark Edington\*, Ramtec, 1 year contract, 07/01/2023 – 06/30/2024, \$83,546.00.

#### **Part Time Adult Education**

- Megan Dowdy, Part-time Clinical Nursing Instructor, Class 3, Step 0, \$31.65 per hour, on an as needed supervisor approved basis.
- Anthony Whitt, Part-time PSS-EMS Instructor, \$24.15 per hour, on an as needed supervisor approved basis.

#### **Extended Days**

- Jennifer Dawson , 6 extended days (5 for new teacher and 1 for new staff orientation) at her per diem
- Allison Schuster, 5 extended days at her per diem

#### **Student Workers**

- Maverick Kerr, Summer Technology Worker, \$12.00 per hour beginning May 26, 2023 through September 30, 2023, not to exceed 250 hours.
- Kari Carter, Veterinary Science Student Worker, assist with feeding and care of animals on an as needed basis for the 2023-2024 school year, at the hourly Ohio minimum wage rate, effective July 1, 2023.
- Gabrielle Peak, Veterinary Science Student Worker, assist with feeding and care of animals on an as needed basis for the 2023-2024 school year, at the hourly Ohio minimum wage rate, effective July 1, 2023.
- Kendal Widman, Veterinary Science Student Worker, assist with feeding and care of animals on an as needed basis for the 2023-2024 school year, at the hourly Ohio minimum wage rate, effective July 1, 2023

#### **Supplemental Contracts**

- Heather Jenkins, Lead Mentor, \$1,500
- Paula Brazell, REM, \$750
- Lauren Casale, REM, \$750

- Tonya Gruel-Wright, REM, \$750
- Kari Hord, REM, \$750
- Michelle Rawlins, REM, \$750
- Diana Barry, FFA Liaison, 5% of base salary (splitting with Dennis Marsh)
- Dennis Marsh, FFA Liaison, 5% of base salary (splitting with Diana Barry)
- Jeff Davidson, BPA Advisor, 10% of base salary
- Tonya Gruel-Wright, HOSA Advisor, 5% of base salary (splitting with Dawn Roberts)
- Dawn Roberts, HOSA Advisor, 5% of base salary (splitting with Tonya Gruel-Wright)
- Paula Brazell, SkillsUSA Group Leader, \$1,000
- Dave Mack, SkillsUSA Group Leader, \$1,000
- Brett Gentkowski, SkillsUSA Liaison, 10% of base salary
- Sheri Wells, SkillsUSA Liaison, 10% of base salary
- Tonya Gruel-Wright, National Technical Honor Society, 2% of base salary (splitting with Dawn Roberts)
- Dawn Roberts, National Technical Honor Society, 2% of base salary (splitting with Tonya Gruel-Wright)
- Tonya Gruel-Wright, Gym and Fitness Equipment Coordinator for the 1<sup>st</sup> Semester, \$1,000
- Jennifer Dawson, compensation for conference time based on a per period rate times 177 days.

**Contract Correction**

- To correct the contract for Jason Campbell to reflect 8 hours per day.
- Salary for Debbie Carr, Substitute, is set at \$23.95 per hour, 6.5 hours per day.
- To pay Michelle Myers for a 6 hour day for the 2023-2024 school year.

\*Retired/Rehired Employee

**B. Resignation- Attachment 10B**

- To accept the resignation of Jan Conner, Fiscal Support, last working day June 2, 2023.
- To accept the resignation of Courtney Murphy, Admissions & Recruitment Coordinator, effective June 30, 2023.

**C. Additional Pay**

- To retroactively approve 14.50 additional hours for Eric Willey for the 2022-2023 school year.
- To approve paying Jan Conner \$300.00 per week as needed for fiscal support and \$1,000.00 for open purchase orders for July 2023.
- To approve paying Becky Diamond \$300 per week as needed for fiscal support and \$500.00 for purchase order processing for July 2023.
- To approve 15 additional working days for Ellen Messenger in July 2023 and 20 days as needed for the 2023-2024 school year at her current per diem.

**D. Job Description – Attachment 10D**

To approve changes made to the Fiscal Support Job Description. A copy is attached for your review.

**E. School Resource Officer Agreement for 2023-2024 – Attachment 10E**

To approve the School Resource Officer Agreement for the 2023-2024 school year. A copy is attached for your review.

**F. Request to Waive Fees for Facility Use**

- To approve waiving the facility rental fee for the Marion County Historical Society to use our Auditorium on August 5, 2023.
- To approve waiving the facility rental fee for the Heart of Ohio Football Officials to use our MPR August 8 and September 26, 2023.
- To approve to waive the facility use rental fee, liability insurance requirement and Civic Group meeting usage limit of 6 times per school year for the Artisans Guild to use our Auditorium on September 8, 2023 and the 3<sup>rd</sup> Friday of each month October 2023 – May 2024.
- To approve waiving the facility rental fee for the Marion Area Chamber of Commerce to use our Auditorium on April 16, 2024.

**G. Assets Disposal – Attachment 10G**

To approve the items listed on the Assets Disposal Forms. A copy is attached for your review.

**H. Donations – Attachment 10H**

To accept a donation from the Ray & Charlotte Baldauf Fund at the Marion Community Foundation in the amount of \$6,000 to support the Drug Free. Hire Me. Program.

**I. Program Names**

To approve the program names and abbreviations as listed below:

AUT.....Automotive Technology  
CEI.....Career Experience for Independence  
CNET.....Computer Networking Electronics Technologies  
CTA.....Construction Trades Academy  
COS.....Cosmetology  
CJ.....Criminal Justice  
CUL.....Culinary Arts  
DPE.....Diesel & Power Equipment Technology  
ENG.....Engineering Technologies  
EST.....Esthetics (Skin Care)  
ESM.....Exercise Science & Sports Medicine  
HCA.....Health Careers Academy  
IAM.....Interactive Media  
NAIL.....Nail Tech  
PRO.....Project Search  
VET.....Veterinary Science  
WEL.....Welding

**J. Adult Education School Catalog-Handbook – Attachment 10J**

To approve the Adult Education School Catalog-Handbook for the 2023-2024 school year. A copy is attached for your review.

**K. Memorandums of Understanding – Attachment 10K**

- To approve the MOU with Local Workforce Area 7 Workforce Development System for Wyandot County. A copy is attached for your review.
- To approve the MOU with Local Workforce Area 7 Workforce Development System for Marion County. A copy is attached for your review.

**L. Science and Social Studies Curriculum Mapping**

To make a correction to the Science and Social Studies Curriculum Mapping for the 2023-2024 school year. Training will be held July 31<sup>st</sup> – August 4<sup>th</sup> at the Educational Service Center of Central Ohio, not North Central Ohio ESC.

**M. Unused Vacation Days and Attendance Bonus**

- To approve contracting NCOESC to pay Chris Solis for 12.5 unused vacation days at his per diem for his 2022-2023 contract.
- To approve contracting NCOESC to pay Chris Solis a \$100.00 attendance bonus his 2022-2023 contract year.

**N. FMLA**

To approve an additional 12 days of FMLA for Mark Edington beginning July 3, 2023.

**END OF CONSENT AGENDA**

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**Discussion**

**11. Executive Session**

Mr. Mickey Landon moved to enter into Executive Session for the purpose of:

1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Dr. Bob Haas seconded the motion.

Roll Call: Mr. Landon yes, Dr. Haas yes, Mrs. Dyer yes, Mrs. Good yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.  
The Board entered into executive session at 7:00 p.m.  
President Plotts declared the meeting back in regular session at 7:15 p.m.

12. **Adjourn**

Dr. Bob Haas moved to adjourn.  
Mr. Jim McFarland seconded the motion.

Discussion

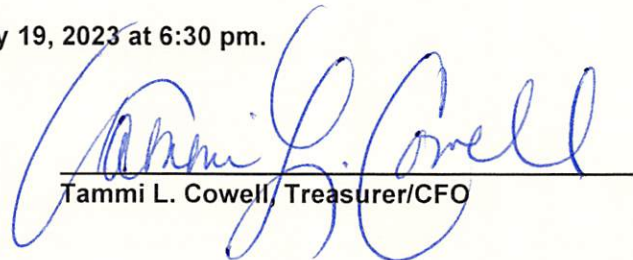
Roll Call: Dr. Haas yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Good yes, Mr. Landon yes,  
Mr. McKinniss yes, Mr. Park yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts  
yes.

Motion declared passed.

**Meeting adjourned at 7:15 p.m.**

**Next Regular Meeting is Wednesday, July 19, 2023 at 6:30 pm.**

  
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Glenna Plotts, President

  
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Tammi L. Cowell, Treasurer/CFO