

TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

REGULAR MEETING July 19, 2023 @ 6:30 p.m. TRCC, Room 104

1. Call to Order

The regular July Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. Roll Call

Members Present: Mrs. Tara Dyer, Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mick Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts and Mr. Keith Rogers.

Members Absent: Mr. Gary Sims.

Also Attending: Mrs. Tammi Cowell, Mrs. Kristina Lucas, Mr. Martin Dzugan, Mr. Josh Ebert and Ms. Marcie Whited. Holly Jacobson, prospective staff member, was also in attendance.

3. Pledge of Allegiance

4. Introduction of guests and their comments

Mrs. Kristina Lucas and Mr. Josh Ebert introduced Holly Jacobson, our recommended Admissions and Recruitment Coordinator.

5. Motion to Amend Agenda

Mr. Mick Landon moved to approve the following addendum to this agenda:

8D Account Code Correction

499-9823 to 019-9823 Honda Community Grant

10A Supplemental

- Kristi Schirtzinger, Akron University \$250 each for the 1st and 2nd semester 2022-2023 school year
- Kristi Schirtzinger, Akron University \$250 each for the 1st and 2nd semester 2023-2024 school year
- Paula Brazell, Akron University \$250 for one semester, 2023-2024 school year

Substitute

Adam Matthews, Full Time Rotational Substitute for the 2023-2024 school year

Adult Education

Josette Hildreth, Part-time Nursing Instructor, AE Part-time Certified Healthcare Staff Salary Schedule, Class 3, Step 5, effective 08/01/2023.

Additional Pay

- Paula Brazell, one additional day at her per diem rate for additional work setting up curriculum for University of Akron/Tri-Rivers Career Center courses for the 2023-2024 school year.
- Shawn Dunn, additional 1.5 hours per day, for additional cleaning at Adult Education building, effective 07/17/2023 – 09/30/2023

Mrs. Shelly Ehret seconded the motion.

Discussion

Roll Call: Mr. Landon yes, Mrs. Ehret yes, Mrs. Dyer yes, Mrs. Good yes, Dr. Haas yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

6. General discussion of agenda, addendum, and other items of concern

Items 7, 8A and 8D listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Mr. Ted McKinniss moved to approve Items 7, 8A and 8D listed below under the Consent Agenda. Mrs. Pam Pinney seconded the motion.

Discussion

Roll Call: Mr. McKinniss yes, Mrs. Pinney yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. Park yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

7. Minutes

To approve the minutes of the June 21, 2023 special meeting and June 28, 2023 regular meeting.

8. Treasurer's Business and Reports

A. Financial Report – Attachment 8A

To approve the financial statement for June 2023 as submitted.

B. Paid Bills – Attachment 8B

To approve the list of paid bills for June 2023 as presented by the Treasurer.

C. Free Breakfast Resolution – Attachment 8C

To approve the attached resolution for all Tri-Rivers Career Center students to receive free breakfast for the 2023-2024 school year. The amount that would be paid by the Tri-Rivers Board of Education is after any reimbursements received from the Ohio Department of Education and from federal funds.

D. Account Code Correction

499-9823 to 019-9823 Honda Community Grant

Discussion

9. **Executive Director of Operations – Kristina Lucas**

Mrs. Kristina Lucas shared the 6 Year Report Card Trend Data. TRCC is trending positively.

10. **Superintendent's Report and Recommendations**

Items 10A through 10N listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Jim McFarland moved to approve Items 10A – 10N listed below under the Consent Agenda.

Mr. Keith Rogers seconded the motion.

Discussion

Roll Call: Mr. McFarland yes, Mr. Rogers yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

A. **Employment – Attachment 10A**

Certified/Classified

- To approve Scott Cameron as a Credit Recovery Instructor for a one year contract beginning with the 2023-2024 school year, Classified Salary Schedule F, Column IV, Step 16.
- To approve Brian Sparling as a Part-Time Math Tutor at a rate of \$100 per day, 177 day contract, 8:30 am – 2:45 pm (includes 30 minute lunch).
- To approve Holly Jacobson as an Admissions and Recruitment Coordinator for a one year contract beginning with the 2023-2024 school year, Classified Salary Schedule B, Step 20.

Supplemental

- Dennis Marsh, supervision of fair projects, \$25 per hour, up to a maximum of 75 hours. Time sheets will be submitted for hours worked to supervisor
- Kristi Schirtzinger, Akron University \$250 each for the 1st and 2nd semester 2022-2023 school year
- Kristi Schirtzinger, Akron University \$250 each for the 1st and 2nd semester 2023-2024 school year
- Paula Brazell, Akron University \$250 for one semester, 2023-2024 school year

Substitute

- Stephanie Reale, Full Time Rotational Substitute
- Adam Matthews, Full Time Rotational Substitute for the 2023-2024 school year

Contract Change

- To correct the contract for Jennifer Dawson to reflect Class III.

Adult Education

- Sara Kelly, Part-time Clinical Nursing Instructor, AE Part-time Certified Healthcare Staff Salary Schedule, Class 2, Step 1, effective 08/01/2023.
- Karisah Patrick, Part-time Nursing Instructor, AE Part-time Certified Healthcare Staff Salary, Class 3, Step 1, effective 08/01/2023.
- Josette Hildreth, Part-time Nursing Instructor, AE Part-time Certified Healthcare Staff Salary Schedule, Class 3, Step 5, effective 08/01/2023.

Adult Education Corrections

To make the following salary corrections for the 2023-2024 contracts:

Shauna Lawson - \$31.40 per hour
Allison Ryle - \$16.53 per hour
Shannon Schreck - \$16.53 per hour

Additional Pay

- To pay the following for Math Modeling and Reasoning course training through ODE July 10 – 13, 2023, at a rate of \$25.00 per hour:
Brandon Burk
Lauren Casale
Tim Scheid
- To pay Jennifer Dawson \$25.00 per hour-maximum of \$100.00 per day plus tuition costs (\$385.86), to attend the STNA-Train the Trainer Course through Columbus State July 24 – 27, 2023.
- To approve paying the following Positive Behavioral Intervention and Supports Leadership up to 1 hour per month for follow-up meeting at a rate of \$25.00 per meeting:
Lucas Bledsoe
Paula Brazell
Lauren Casale
Kathleen Clemons-Keller
Amy Hansen
Heather Jenkins
Allisun Lauthers
Dave Mack
Bethany Rice
Rebecca Salyer
Sheri Wells
- To approve the following to be paid three days at their per diem for curriculum set-up for new courses in the 2023-2024 school year.
Brandon Burk – Math Modeling and Reasoning
Lauren Casale – Math Modeling and Reasoning
Michelle Rawlins – Physical Science
- Paula Brazell, one additional day at her per diem rate for additional work setting up curriculum for University of Akron/Tri-Rivers Career Center courses
- Shawn Dunn, additional 1.5 hours per day, for additional cleaning at Adult Education building, effective 07/17/2023 – 09/30/2023

B. Resignation

To approve the resignation of Allisun Lauthers, School Counselor, effective July 17, 2023.

C. Substitute Teacher Rate of Pay

To approve the daily rate of pay for substitute teachers at \$115.00 per day and full-time rotational substitute teachers at \$150.00 per day, effective with the 2023-2024 school year.

D. Student and Staff Handbooks – Attachments 10D

To approve the student and staff handbooks for the 2023-2024 school year. Copies are attached for your review.

E. Unused Vacation Days

To approve paying NCOESC to pay Alysse Ross for 8.5 unused vacation days at her per diem for her 2022-2023 contract.

F. Lunch Prices for 2023-2024

To approve the breakfast, lunch and milk prices for the 2023-2024 school year. There will be no charge for breakfast for all students. Student lunch price will be \$3.00; and extra milk will be \$0.35. Staff lunch will be \$4.75.

G. Addendum to Agreement with Marion County Sheriff's Office – Attachment 10G

To approve an addendum to the Agreement with Marion County Sheriff's Office dated June 22, 2022. A copy is attached for your review.

H. Inventory Items for Disposal – Attachment 10H

To approve the attached list of items for disposal or recycling. Copies are attached for your review.

I. OSBA Capital Conference

To appoint Mrs. Tara Dyer as the delegate and Dr. Bob Haas as the alternate to the OSBA Capital Conference. The conference is scheduled for November 12-14, 2023.

J. Request to Waive Fees for Facility Use

To approve waiving the rental fee for Peace & Freedom Committee to use our Auditorium on October 7, 2023.

K. MOU with The Fiber Optic Association, Inc. – Attachment 10K

To approve a Memorandum of Understanding with The Fiber Optic Association, Inc. to provide technical information, curriculum material and recommendations for setting up a fiber optic course. A copy is attached for your review.

L. Job Description – Attachment 10L

To approve the job description for Credit Recovery Instructor effective with the 2023-2024 school year. A copy is attached for your review.

M. Organizational Chart for 2023-2024– Attachment 10M

To approve the 2023-2024 Organizational Chart. A copy is attached for your review.

N. Salary Schedule Revision – Attachment 10N

To approve the revisions on the Classified Staff Salary Schedule "B" and "F" for 2023-2024 and 2024-2025. A copy is attached for your review.

END OF CONSENT AGENDA

Discussion

11. Executive Session

Dr. Bob Haas moved to enter into Executive Session for the purpose of:

- √ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- __ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- __ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- __ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- __ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- __ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Mick Landon seconded the motion.

Roll Call: Dr. Haas yes, Mr. Landon yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

The Board entered into executive session at 7:07 p.m.

President Plotts declared the meeting back in regular session at 9:10 p.m.

12. Adjourn

Mr. Eric Park moved to adjourn.

Mr. Jim McFarland seconded the motion.


Discussion


Roll Call: Mr. Park yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

Meeting adjourned at 9:11 p.m.

Next Regular Meeting is Wednesday, August 16, 2023 at 6:30 pm.


Glenna Plotts, President


Tammi L. Cowell, Treasurer/CFO