

# TRI-RIVERS JOINT VOCATIONAL SCHOOL DISTRICT

## REGULAR MEETING

August 16, 2023 @ 6:30 p.m.

TRCC, Room 104

1. **Call to Order**

The regular August Board of Education meeting was called to order by President Glenna Plotts at 6:30 p.m.

2. **Roll Call**

Members Present: Mrs. Tara Dyer, Mrs. Shelly Ehret, Mrs. Debbie Good, Dr. Bob Haas, Mr. Mick Landon, Mr. Jim McFarland, Mr. Ted McKinniss, Mr. Eric Park, Mrs. Pam Pinney, Mrs. Glenna Plotts, Mr. Keith Rogers and Mr. Gary Sims.

Members Absent: None.

Also Attending: Dr. Charles Speelman, Mrs. Tammi Cowell, Mrs. Sherrie Dunn, Mr. Josh Ebert, Mr. Chris Solis, Mr. Aaron Stewart and Ms. Marcie Whited. Mrs. Kathleen Clemons-Keller, Andrew Grimes (Marion Family YMCA), Paula Brazell, Tonya Gruel-Wright – to report on TRCC/YMCA Summer Camp. Mr. Lucas Bledsoe and Mr. Kristian Casey, representing the TREA. Ms. Jennifer Miller and Michael Miller, TRCC parent and student.

3. **Pledge of Allegiance**

4. **Introduction of guests and their comments**

Mrs. Kathleen Clemons-Keller, Andrew Grimes (Marion Family YMCA), Paula Brazell, Tonya Gruel-Wright – to report on TRCC/YMCA Summer Camp. Mr. Lucas Bledsoe and Kristian Casey, representing the TREA. Jennifer Miller and Michael Miller, TRCC parent and student. Mrs. Jennifer Miller thanked the Board of Education for providing free breakfast to all students again this year.

5. **Motion to Amend Agenda – Not Needed**

6. **General discussion of agenda, addendum, and other items of concern**

Items 7, 8A and 8B listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Treasurer and administrative staff recommend approval of all Consent Agenda items.

Dr. Bob Haas moved to approve Items 7, 8A and 8B listed below under the Consent Agenda.  
Mr. Ted McKinniss seconded the motion.

Discussion

Roll Call: Dr. Haas yes, Mr. McKinniss yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Mr. Landon yes, Mr. McFarland yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

7. **Minutes**

To approve the minutes of the July 19, 2023 regular meeting.

**8. Treasurer's Business and Reports**

**A. Financial Report – Attachment 8A**

To approve the financial statement for July 2023 as submitted.

**B. Paid Bills – Attachment 8B**

To approve the list of paid bills for July 2023 as presented by the Treasurer.

**Discussion**

Mrs. Cowell reported that the required annual Investment Report and Purchases & Sales Interest Income Earned have been provided per Auditor of State Commercial Paper Reporting Requirements.

**9. Executive Director of Operations**

Mrs. Kathleen Clemons-Keller and Mr. Andrew Grimes gave a presentation on the TRCC/Marion Family YMCA Summer Camp that was held at Tri-Rivers this past summer. The theme was Expect to Be Amazing! and the program averaged 23 children per week. The camp provided hands on experience with nine TRCC programs and ran every Wednesday for six weeks.

**10. Superintendent's Report and Recommendations**

Items 10A through 10K listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Mr. Mick Landon moved to approve Items 10A – 10K listed below under the Consent Agenda.

Mr. Jim McFarland seconded the motion.

**Discussion**

Roll Call: Mr. Landon yes, Mr. McFarland yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

**A. Employment – Attachments 10A**

**Certified**

- To approve Carolee Balliett as School Counselor for the 2023-2024 school year, Class IV, Step 13.
- To approve Chloe Willison as Interactive Media Instructor for the 2023-2024 school year, Class III, Step 0.
- To approve Jason Campbell as a Construction Trades Academy Instructor for the 2023-2024 school year, Class III, Step 0.

**Classified**

- To approve Leanne Zeller as a Part-Time Cafeteria Cashier, for a one-year contract September 1, 2023 through August 31, 2024, up to 4 hours per day, Classified Staff Salary Schedule E, Class I, Step 7.

### **Substitute**

- Emma Hord, Full Time Rotational Substitute for the 2023-2024 school year.
- Lisa McCoy – General Substitute for the 2023-2024 school year.
- Kelci Mosley – Part Time Cafeteria Worker for the 2023-2024 school year at \$12.00 per hour

### **Adult Education**

- To approve Doug Kalb as a Part-Time EMS Instructor for the 2023-2024 school year, Adult Ed PT Public Safety Services Salary Schedule.

### **Extended Days**

- Chloe Willison, 6 extended days (5 for new teacher and 1 for new staff orientation) at her per diem
- Jason Campbell, 6 extended days (5 for new teacher and 1 for new staff orientation) at his per diem
- Carolee Balliett, 15 extended days at her per diem
- Carolee Balliet, 5 extended days at her per diem for CCP

### **Supplemental**

- To correct the contract issued June 28, 2023 – should be:  
Jeff Davidson, Co-BPA Advisor, 5% of base salary
- Chloe Willison, Co-BPA Advisor, 5% of base salary

### **Paid Conference**

- Chloe Willison, compensation for conference time based on a per period rate times 177 days.
- Allison Schuster, compensation for conference time based on a per period rate times 177 days.
- Jason Campbell, compensation for conference time based on a per period rate times 177 days

### **Contract Correction**

To correct the contract for Carol Scott to reflect Step 20, this would be retroactive to the 2020-2021 school year.

## **B. Resignation/Retirement – Attachment 10B**

- To accept the letter of retirement from Mark Edington as RAMTEC Instructor, effective September 1, 2023.
- To accept the letter of resignation from Kristina Lucas as Executive Director of Operations, last working day will be August 25, 2023.
- To accept the letter of resignation from Lisa McCoy, Full Time Rotational Substitute effective July 24, 2023.

## **C. Additional Pay**

- To approve paying Becky Diamond an additional \$500.00 for her work on July 1 Regular Purchase Orders and additional Fiscal Office work.
- To approve paying Becky Diamond an additional \$150.00 for additional Fiscal Office Work at the end of June 2023.

- To approve paying Jeff Young \$1,000.00 for Adult Education Technical Assistance in July 2023.
- To approve paying Jeff Young \$1,000.00 for Adult Education Technical Assistance in August 2023.
- To approve paying Jeff Young \$10,000.00 as the Adult Education Technical Coordinator for the 2023-2024 school year, 09/01/2023 – 08/31/2024.
- To approve splitting the salary of Jeff Young between TRCC Secondary and Adult Education.
- To approve paying Kathleen Clemons-Keller \$1,000.00 to serve as the Drug Free, Hire Me Club Coordinator for the 2023-2024 school year.
- To approve paying Bethany Rice \$500.00 to serve as the Drug Free, Hire Me Club Assistant for the 2023-2024 school year.
- To approve paying Tonnia Howard additional hours to help with student orientation on August 10, 2023 and for additional hours assisting the Marketing Department. These hours are to be pre-approved and documented on a timesheet.
- To approve paying \$250.00 to Russ Ward for additional work performed summer 2023
- To approve paying \$250.00 to Josh Utley for additional work performed summer 2023.
- To approve paying \$250.00 to Brian Schaadt for additional work performed summer 2023.
- To retroactively approve Allison Schuster compensation for conference time based on a per period rate times 177 days, this is for the 2022-2023 school year.

**D. Additional Days**

To approve paying Allisun Lauthers an additional 5 days at her 2022-2023 per diem to help transition Carolee Balliett to the Guidance Department.

**E. Request to Waive Fee for Facility Use**

- To approve waiving the building rental fee and liability insurance requirement for Marion Retired Teachers to meet in our auditorium on 09/11/2023,10/02,2023, 11/06/2023, 03/04/24, 04/01/2024 and 05/06/2023.
- To approve waiving the building rental fee for the Marion County Historical Society to hold an event in our auditorium on November 9, 2023.

**F. Community School Consultant**

To approve employment of Krista Gerhart as a Community School Consultant, \$50.00 per hour, not to exceed 30 days or 240 hours per year.

**G. Donations**

- To approve a donation from the Marion County Fish & Game in the amount of \$1,000 to be used by our Construction Trades Academy.
- To approve a donation of 20 pairs of slip resistant shoes and duty boots to benefit our students from Scioto Shoe Mart.

**H. Certification Attainment**

To support an additional twenty percent (20%) tuition reimbursement for course work taken in the 2023-2024 school year that leads to one of the following desired licenses and/or endorsements. It is understood that the additional reimbursement of twenty percent (20%) will be paid in a lump sum after attainment of a license in an area desired by the Board of Education. The areas currently desired are as follows:

1. Integrated Language Arts (15014)
2. Integrated Math (110094)
3. Integrated Science (132010)
4. Integrated Social Studies (150004)

- 5. Intervention Specialist
- 6. Masters in Content Area

Note: Article 1600 – Tuition Reimbursement of the TREA Negotiated Agreement states as follows: 1604 – Reimbursement shall be at a rate of sixty-five percent (65%) of the tuition (costs and non-discretionary fees). An additional twenty percent (20%) of the tuition (costs and non-discretionary fees) will be paid in a lump sum after attainment of a license in an area desired by the Board. An annual list of desired licenses will be provided to the Association President by the Board. This request will comply and meet the requirements of this Article.

**I. Van Drivers for the 2023-2024 School Year**

To approve the following van drivers for the 2023-2024 school year, pending all certification requirements as per the Ohio Department of Education:

Diana Barry	Michelle Myers
Paula Brazell	Michelle Rawlins
Jason Campbell	Jennie Rinnert
Kristian Casey	Dawn Roberts
Kathleen Clemons-Keller	Mark Robinson
Josh Ebert	Becky Salyer
Brett Gentkowski	Allison Schuster
Tonya Gruel-Wright	Josh Spore
Lauren Hall	Lance Stalnaker
Sheila Hamm	Scott Waters
Dave Mack	Sheri Wells
Dennis Marsh	David Willey

**J. Adult Education Program Agreement – Attachment 10J**

To approve the Adult Education Program Agreement with Legacy Health and Rehabilitation of Marion. A copy is attached for your review.

**K. Nutrition Standards and Wellness Policy – Attachment 10K**

To approve the current Wellness Policy in conjunction with the Wellness Policy Assessment Tool and to adopt and enforce a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its school effective with the 2023-2024 school year.

**END OF CONSENT AGENDA**

- L.** Mr. Keith Rogers moved to approve the Sponsor Organizational Chart for TDA (Trec Digital Academy). A copy is attached for your review.

Mrs. Pam Pinney seconded the motion.  
Discussion

Roll Call: Mr. Rogers yes, Mrs. Pinney yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mr. Park yes, Mr. Sims and Mrs. Plotts.

Motion declared passed.

**Discussion**

Mrs. Cowell reported that the funding simulations are available and the proposed increase for Tri-Rivers is an additional \$332,527 for FY24 and an additional \$121,447 for FY25. Mrs. Plotts mentioned that she has seen Blue Skye Meeting Solutions used and that we should take a look at their product.

**11. Executive Session**

Mr. Jim McFarland moved to enter into Executive Session for the purpose of:

- √ 1. **In accordance with ORC 121.22G1** – The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- \_\_ 2. **In accordance with ORC 121.22G2** – The purchase of property for public purposes, or for the sale of property at competitive bidding.
- \_\_ 3. **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- \_\_ 4. **In accordance with ORC 121.22G4** – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- \_\_ 5. **In accordance with ORC 121.22G5** – Matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_ 6. **In accordance with ORC 121.22G6** – Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mrs. Shely Ehret seconded the motion.

Roll Call: Mr. McFarland yes, Mrs. Ehret yes, Mrs. Dyer yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McKinniss yes, Mr. Park yes, Mrs. Pinney yes, Mr. Rogers yes, Mr. Sims yes and Mrs. Plotts yes.

Motion declared passed.

The Board entered into executive session at 7:28 p.m.

President Plotts declared the meeting back in regular session at 8:59 p.m.

**12. Adjourn**

Mr. Eric Park moved to adjourn.

Mr. Gary Sims seconded the motion.


Discussion

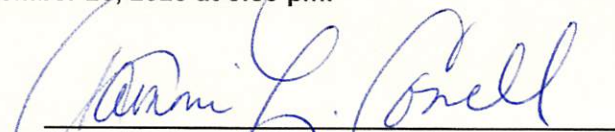
Roll Call: Mr. Park yes, Mr. Sims yes, Mrs. Dyer yes, Mrs. Ehret yes, Mrs. Good yes, Dr. Haas yes, Mr. Landon yes, Mr. McFarland yes, Mr. McKinniss yes, Mrs. Pinney yes, Mr. Rogers yes and Mrs. Plotts yes.

Motion declared passed.

**Meeting adjourned at 9:00 p.m.**

**Next Regular Meeting is Wednesday, September 20, 2023 at 6:30 pm.**

  
Glenna Plotts, President

  
Tammi L. Cowell, Treasurer/CFO